

Please enter year behind semester for which you are requesting additional hours..... Fall ☐ Spring ☐ Summer ☐ 20



## PETITION FOR ADDITIONAL HOURS

☐ **Non-degree seeking student**

Maximum enrollment

- ❖ 12 cr. hrs. for fall & spring
- ❖ 6 cr. hrs. for summer

☐ **UG Degree-seeking student**

Maximum enrollment

- ❖ 18 cr. hrs. for fall & spring
- ❖ 9 cr. hrs. for summer

☐ **GR Graduate-seeking student**

Maximum enrollment

- ❖ 12 cr. hrs. for fall, spring & summer

- Student, if seeking additional hours, complete and submit the form to the Dean of the college of your major, if you are degree-seeking, or to the Dean of the course, if you are non-degree seeking.

\_\_\_\_\_  
Student Name (please print)

\_\_\_\_\_  
Student ID

☐ Freshman ☐ Sophomore ☐ Junior ☐ Senior ☐ Graduate ☐ Non-Degree Seeking

Major: \_\_\_\_\_ Advisor: \_\_\_\_\_

Cumulative GPA: \_\_\_\_\_ Number of hours enrolled: \_\_\_\_\_ Requested hours: \_\_\_\_\_

Additional CRN(s): \_\_\_\_\_

Reason for this request: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature: Student

\_\_\_\_\_  
Date

☐ Approved

☐ Not Approved

\_\_\_\_\_  
Signature: Advisor

\_\_\_\_\_  
Date

☐ Approved

☐ Not Approved

\_\_\_\_\_  
Signature: Department Chair

\_\_\_\_\_  
Date

☐ Approved

☐ Not Approved

\_\_\_\_\_  
Signature: Dean of College

\_\_\_\_\_  
Date

**The Dean is to send the completed form to the Office of the Registrar for the student's file.**