Minutes
Wednesday, December 10, 2014
9:00 AM, Billingsly Boardroom


Member(s) Absent / Excused: Dianna Baker, Alicia Hughes, and Tonya Nickle.

Determination of Quorum: Thirteen of Sixteen active members present at the beginning of the meeting, quorum established.

Call to Order: R. Frossard called the meeting to order at 9:00 AM.

Approval of Minutes: K. Burr made a motion to approve the minutes; M. Epperson seconded the motion. The motion was approved.

Administrative/Special Guest Comments:
- Rob Yust discussed that area representatives visited campus and President’s Council showed them MSSU’s financial situation and gave them a copy to review so they can advocate for MSSU at the state level. Freshman legislative members visited campus another day and had lunch with President’s Council.

Governor Jay Nixon visited campus to discuss the possibility of MSSU to receive a $5.2 million bond to renovate Reynold’s Hall. This could possibly take a few years and there is no matching aspect for this bond.

Construction of the residence halls (some buildings may be ready to showcase in early Spring 2015), the end zone facility (should be completed by Summer 2015) and the baseball stadium (should be completed in early Spring 2015) are going very well.

All employees are encouraged to become involved with the Great Game of Education (GGOE).
Committee Reports:  *R. Frossard called for Staff Senate committee reports:

1  **Communications Committee** – did not meet.

2  **Elections Committee** – did not meet.

3  **Executive Committee** – E. Bryant discussed that President’s Council approved the name change of “Secretary” to “Administrative Assistant”. Staff Senate Executive Committee and Human Resources are working together on an announcement that will be sent to employees immediately. The change shouldn't talk long to implement.

4  **Legislative Oversight Committee** – did not meet.

5  **Staff Welfare Committee** – P. Holder discussed that the Angel Tree was a great success. MSSU employees and students that adopted and made monetary donations were able to help 67 children of MSSU students have a better Christmas. Staff Welfare's next project will be working on revising the Tuition Discount/Fee Waiver.

*R. Frossard called for campus committee reports:

1  **Administrative Council** – did not meet.

2  **Appreciation Committee** – did not meet.

3  **Diversity Committee** – H. Arnold discussed that the committee is working on MLK Day and encouraging employees to volunteer on their day off. Employees wanting to volunteer can visit [www.mssu.edu/MLK](http://www.mssu.edu/MLK) for different community projects needing volunteers.

4  **Faculty Senate** – Wendy McGrane reported that the Smoking/Tobacco Ban survey results were highly in favor of MSSU becoming a Smoke/Tobacco Free campus. Richard Laird will be the Faculty Senate co-chair for the Smoking/Tobacco Ban Committee. Mike Kennedy will be another member and the committee is still looking for one more member to represent Faculty. Faculty Senate is offering their office space in BSC to be utilized by the Staff Senate Executive Committee and GGOE.

5  **Financial Stability Committee** – E. Bryant reported that the GGOE is currently sending employees to training in Springfield. The committee is looking at financial numbers and campus as a whole. The “Great Game of Business” is available in Spiva Library to checkout.
6 Student Senate – H. Arnold discussed that there was an excellent turnout for the t-shirt drive. There were hundreds of t-shirts donated to the homeless and Crosslines. Brooklyn Lampe will be the Student Senate co-chair for the Smoking/Tobacco Ban Committee. The Student Senate is still looking for two more members to represent Students.

Old Business:
1 Compensation Committee – Staff Senate members volunteered to be on the Compensation Committee that will be working on a compensation policy for staff. The members of the committee are K. Burr, M. Epperson, P. Hosp, K. Noll, and C. Owens.
2 Smoking/Tobacco Ban – The majority of staff participated in the Smoking/Tobacco Ban survey and were highly in favor of a Smoke/Tobacco Free campus. More than 70% of survey participants were in favor of the ban. H. Arnold will be the Staff Senate co-chair for the Smoking/Tobacco Ban Committee. Chris Owens will be another staff member and the committee is still looking for one more member to represent staff.
3 Comment Form – E. Bryant discussed that the Anonymous Comment Form has been changed to the Staff Senate Comment Form. Staff members are encouraged to send in suggestions with their names and how to make improvements that will benefit MSSU.

New Business:
1 “In The Know” Newsletter – R. Frossard discussed that the Staff Senate Executive Committee will meet in between Staff Senate meetings and will send an “In The Know” newsletter to all staff to keep all staff updated of things that may happen/change between Staff Senate meetings.
2 Planning Session scheduled for January 14, 2015 – R. Frossard discussed that Staff Senate will have a planning session immediately following Staff Senate on January 14, 2015. All staff members are welcome to attend and come with suggestions for Staff Senate initiatives for 2015.
3 Sharepoint – S. Smith reported that under the Staff Senate Sharepoint site the committees and other information are outdated. Staff Senate will be working on getting information updated for Staff Senate members to utilize.
4 Staff Senate Executive Email – If any employees have suggestions for Staff Senate or the Staff Senate Executive Committee they can email StaffSenateExec@mssu.edu.

Anonymous Comments – none.
Comments and Announcements/Guest Input –

- J. Sayles asked for an update on the employee survey.
  - P. Holder and W. McGrane discussed that they are currently going through all the questions and deciding which questions need to be asked for all employees and which need to be asked of just faculty or staff. The survey will branch off depending on if the survey participant is faculty or staff. The survey will be presented Staff Senate and Faculty Senate in early spring for approval and then it will be sent to all employees to complete.

- J. Sayles stated that SRC used a bonus pool to motivate employees with the Great Game of Business, but MSSU can’t do this so what will MSSU do?
  - E. Bryant discussed that a task force for GGOE will work on this, but the ultimate goal is to get compensation where it needs to be.

Adjournment: E. Bryant made a motion to adjourn. H. Arnold seconded the motion. The motion was approved and the meeting was adjourned.

Next Meeting: Wednesday, January 14, 2015 in Billingsly Board Room

Respectfully submitted by: Patty Holder