MISSOURI SOUTHERN STATE UNIVERSITY
Board of Governors
Minutes

May 16, 2013 – 4:00 pm
Billingsly Student Center, Room 310

The May 16th meeting of the Missouri Southern State University Board of Governors was called to order by Dr. Sherry Buchanan, Chair. Governors in attendance were Rod Anderson, Dr. Sherry Buchanan, Lynn Ewing, Jim Fleischaker, Keith Hankins (appointed on April 26, 2013), Mitch McCumber (appointed on April 26, 2013) and Richard Walter. Others in attendance were Dr. Bruce Speck, Dr. Pat Lipira, JoAnn Graffam, Rob Yust, Darren Fullerton, Rachel Burleson for Jared Bruggeman, Dr. Joy Dworkin (newly elected Faculty Senate President), Jon Dermott, Michelle Arwood, Taylor Haas and Sharon Odem; Jared Bruggeman was in non-attendance.

ANNOUNCEMENTS

Dr. Buchanan welcomed everyone to the Board meeting including two newly appointed members, Mr. Keith Hankins from Dade County and Mr. Mitch McCumber from McDonald County. Dr. Buchanan noted both of these new Board members have been confirmed by the State Senate and it is nice to have them at the Board table; one vacancy still remains. Dr. Buchanan also welcomed Dr. Joy Dworkin, new incoming president of Faculty Senate, and Rachel Burleson, the Assistant Director of Athletics and Compliance Officer.

Dr. Buchanan noted congratulations to the over 600 graduates who were recently honored during the spring commencement held on May 11. Congratulations were also noted to Dr. Ree Wells-Lewis and Dr. David Smith for receiving Outstanding Teacher awards and Dr. Anthony Adamopolous for receiving the Outstanding Advisor award.

Dr. Buchanan read a prepared statement on shared governance entitled Shared Governance in Process. In the statement, Dr. Buchanan noted the campus is in “the final stages of the most comprehensive shared governance processes that a campus can experience”. Dr. Buchanan noted a little over a year ago, after studying the book Prioritizing Academic Programs and Services by Robert Dickeson with senior administrators, the Board decided the campus should conduct a comprehensive study of all academic and non-academic programs in order to make data-based decisions for upcoming program and budget planning. The Task Force charged with this process is nearing completion of this very involved project and will soon present their conclusions and recommendations to the campus and administration. This process will come “full circle” in the fall of 2013 when recommendations are brought before the Board for final decision making. Dr. Buchanan noted this prioritization study demonstrates several elements of effective shared governance. The final decisions resulting from this process will be significant. The process supporting these decisions will also be significant and will demonstrate how shared governance can work effectively at Missouri Southern. Dr. Buchanan noted the next few months will be critical. Everyone at Missouri Southern is a stake holder and should take part in reviewing information as it is presented to the campus community. (Dr. Buchanan’s complete shared governance statement for May is attached to the minutes in the permanent record book and will be distributed electronically to the campus following the Board meeting.)

MINUTES

A motion was made by Rod Anderson and seconded by Richard Walter to approve minutes of the April 19, 2013 Board meeting. Motion passed. (Minutes are archived in the permanent record book.)

REPORTS

Treasurer (Ms. Linda Eis):
- Cash Graph
- Statement of Net Assets
- Comparative Statement of Revenues, Expenses and Changes in Net Assets
- Cash Flow Statement
Treasurer (continued):

Cash Graph: The Cash Graph which includes Unrestricted Cash, Board Designated Cash, and Board Designated Investments (CDARS) shows a balance of $16.6 million as of April 30, 2013 reflecting an increase of $2 million compared to the prior year. Linda noted the University has gained some financial ground due to a decrease of $6.1 million in funding of construction projects compared to last year.

Statement of Net Assets: As of April 30, 2013, Total Assets are $125 million and Total Liabilities are $30 million making Total Net Assets as of April 30, 2013 at $95 million.

Comparative Statement of Revenues, Expenses and Changes in Net Assets: In looking at the “difference column”, Total Operating Revenues decreased by $668,000. Total Operating Expenses increased by $561,000. Total Non-operating Revenues increased by $768,000.

As of April 30, 2013 the current year reflects an increase of $4.7 million compared to the prior year’s increase of $5.2 million resulting in a comparative decrease between the two years of $461,000.

Linda noted it is audit time and as reported earlier in the year, BKD was selected to conduct MSSU’s external audit again this year. Representatives from BKD will be on campus at the beginning of June to review student financial aid and conduct preliminary finance fieldwork. The auditors will return in August for comprehensive finance fieldwork with anticipation of presenting the results of this year’s audit to the Board during the October Board meeting.

Linda noted the end to the current fiscal year (June 30) is fast approaching. All year end items must be complete by July 9.

A motion was made by Jim Fleischaker and seconded by Richard Walter to approve the April 30, 2013 financial statements as presented. Motion passed. (A copy of the financial statements for April 30, 2013 is attached to the minutes in the permanent record book.)

Vice President for Business Affairs (Mr. Rob Yust):

Construction

- A great ground breaking ceremony was held two weeks ago for the Lion Icon Sculpture and Plaza. Rob noted thanks to all who participated with a special thanks to Bill and Tracy Gipson and MSSU’s Student Senate for their generous contributions that made this project possible.
- RE Smith has already completed demo where the new Plaza will be located at the east entrance to Billingly Student Center.
- The anticipated unveiling of the Lion Icon Sculpture and Plaza will take place during the beginning of the fall semester.

Director of Athletics (Rachel Burleson for Mr. Jared Bruggeman):

Note: Highlights of this report are as follows. Additional information can be found in a handout distributed to the Board that is attached to the minutes in the permanent record book.

Athletic Team Reports

- The men’s Track and Field team has six individuals who qualified in nine events for the 2013 Division II Outdoor Track and Field Championships. This will be Coach Rutledge’s last official meet before retiring after a 24 year career at Missouri Southern.
- The Baseball team won the 2013 MIAA Championship and has had seven players named All-MIAA. The team will now play in the 2013 NCAA Division II Central Region Championship.
- Softball has had three players named All-MIAA and finished the season 26-24.
- The Women’s Track and Field team has six individuals who qualified in seven events for the 2013 Division II Outdoor Track and Field Championships.
- The Golf team finished sixth in the final MIAA Team standings and Ryan Buerk was named All-MIAA.
- In Football, Brandon Williams was drafted in the third round (94th overall) of the 2013 NFL Draft by the Baltimore Ravens.
Director of Athletics (continued):

- MIAA News
  - Conference meetings will take place on June 6 and 7 in Kansas City.
  - Warren Turner, the all-time wins leader in baseball, will be inducted into the MIAA Hall of Fame on June 6.

- NCAA News-ISSG/Blue Print Review Update
  - The ISSG has been finalized, approved by the Athletic Director, Faculty Representative, the President and has been submitted. MSSU will begin implementation in July of 2013.
  - The NCAA Compliance Blueprint review team was on campus on May 9 and 10.
  - A report from the NCAA regarding the Compliance BluePrint is expected by the end of the summer.

- Other
  - Tom Rutledge and the 1992 National Championship Softball team will be inducted into the Joplin Sports Authority Regional Hall of Fame on May 17.
  - The Lionbacker Annual Campaign is over, with an overall increase in membership from last year.
  - Rachel noted congratulations to the over 30 student-athletes who graduated on May 11.
  - The annual Student-Athlete Awards Banquet was held on May 7 with the following students receiving awards:
    - Emily Paulus received the Community Service Award.
    - Megan Stueve received the Female Athlete of the year award. Rachel noted Megan, who plays soccer, recently signed a contract to play professional soccer with the Kansas City Shock.
    - Brandon Williams was named the Male Athlete of the year and will play football professionally with the Baltimore Ravens.
    - The athletic department’s highest honor, the E. O. and Virginia Humphrey Award, was given to Kellen Cox who also received the 2013 Outstanding Graduate award.

Vice President for Development/Executive Director of the Foundation (Ms. JoAnn Graffam):

Note: Highlights of JoAnn’s report are as follows. Additional information can be found in a handout distributed to the Board that is attached to the minutes in the permanent record book.

- 75th Anniversary
  - The last event scheduled for the 75th Anniversary is a “Thank You Gala” scheduled for May 23. A very nice evening including refreshments, live music and dancing is planned as a way to thank faculty, staff, supporters and friends and will be held in the Leggett and Platt Athletic Center.

- Alumni Association
  - A graduation party, a new event for the Alumni Association, was held on May 3 for all seniors. This new tradition will be a way to engage alums even before they graduate.

- Development
  - A groundbreaking ceremony for the new Lion Icon Sculpture and Plaza was held on May 2. Despite bad weather this event was well attended with many people coming to share in the excitement of this new project.
  - As another way to reach out to donors, members of the Development Team and University Relations and Marketing recently took a student scholarship recipient to meet his donor. The donor is elderly and was unable to attend the donor brunch recently held on campus to introduce scholarship recipients and donors. JoAnn noted a video was made of this meeting and can be seen on the MSSU “Giving Page” via the web.

- Resource Development Center
  - The “Spirit of Service” award winners have been announced. These awards go to faculty and students who participate in a service-learning course during either the fall or spring semester.
  - Dave Smith and the Accounting Department won the Spirit of Service Traveling Trophy for their work with the VITA Tax Preparation program. Sixteen accounting students passed IRS certification exams in order to help low-to-moderate income community members complete their taxes. The students volunteered 530 hours of service and completed 260 tax returns.
Vice President for Development/Executive Director of the Foundation (continued):

- **University Relations and Marketing**
  - The University Relations and Marketing team is working on a new marketing campaign focusing on academic quality. Success stories will be videoed of students and alumni about how MSSU prepared them to be successful in their careers.
  - A historical video that will be shown during the “Thank You Gala” is also being developed.

Vice President for Academic Affairs (Dr. Pat Lipira; Interim):

Note: Highlights of Dr. Lipira’s report are as follows. Additional information can be found in a handout distributed to the Board that is attached to the minutes in the permanent record book.

- **Academic Affairs Updates**
  - The 60th Commencement Ceremony was held on Saturday, May 11th with over 600 students being honored. Dr. Lipira congratulated three faculty members who received special recognition: Dr. David Smith, Outstanding Teacher; Dr. Ree Wells-Lewis, Outstanding Teacher; and Dr. Anthony Adamopoulos, Outstanding Faculty Advisor.
  - The spring All-Faculty meeting was held on April 25.
  - Dr. Lipira distributed the second edition of the *Focus on Faculty* newsletter highlighting achievements of faculty. Dr. Lipira noted faculty do a great job in the classroom, but they also do many great things outside the classroom. The *Focus on Faculty* newsletter is a way to highlight some of these achievements.
  - Dr. John Groesbeck, Dean School of Business Administration, is currently in China meeting with several schools to discuss establishing dual degree programs.
  - A letter of intent was recently submitted to participate in the Missouri Completion Academy. This academy will be held in St. Louis on September 11–12 and is supported by funding from Complete College America and organized by the Missouri Department of Higher Education. This academy is designed to provide institutions and their leaders with strategic planning support as they work to improve degree completion. This intense training event will include sessions on “reducing time to degree and developmental education”. A team of individuals from MSSU will be selected to attend this academy.
  - Members of the 2014-2015 Faculty Senate Executive Committee are as follows:
    - President – Dr. Joy Dworkin, English
    - President Elect – Mr. Brian Fronzaglia, Music
    - Secretary – Ms. Wendy McGrane, Library
    - Parliamentarian – Dr. Richard Laird, Math
    - At-Large – Dr. Thomas Schmidt, Marketing/Management
    - Past-President – Dr. Linda Hand
  - New Hires:
    - Dr. David McKee – Assistant Professor, Physical Science
    - Dr. Andrea Hacker – Assistant Professor, Kinesiology
    - Mr. Jonathan Adongo, Assistant Professor, Economics
  - Resignations:
    - Mr. William “Kip” Davis – Assistant Professor, Nursing
    - Dr. Tanya Yantis – Instructor, Marketing/Management

**Academic Affairs Updates (Resignations - continued):**

- Ms. Ruth Garner – Assistant Professor, Communication

**Retirement:**

- Dr. Delores Honey – Assistant Vice President Assessment and Institutional Research
Vice President for Student Affairs and Enrollment Management (Mr. Darren Fullerton):

Note: Highlights of Darren's report are as follows. Additional information can be found in a handout distributed to the Board that is attached to the minutes in the permanent record book.

- Updates
  - Student Affairs has secured a College Access Challenge grant in the amount of $30,000 from the Missouri Department of Higher Education to implement a “Majors, Minors, and Career Preparation Academy”. This academy will assist students in exploring and selecting appropriate majors, minors, and career paths. Darren and Nicole Brown, Director of Career Services, will serve as the grant administrators. Darren noted with up to 800 undeclared majors at a given time, this grant will be very useful. It will also involve work with the TRIO program to help prepare high school and middle school students for college.
  - MSSU and the American Red Cross are partnering to offer a training academy for Southwest Missouri. This training academy will be held May 20 to 24 at Missouri Southern and will focus on Disaster, Health and Safety, and Preparedness Training.
  - As recommended, Lion Pride Tuition has been expanded to include all counties in the states of Arkansas, Kansas and Oklahoma. It has also been expanded to include additional counties in the state of Illinois.
  - Student Activities successfully sponsored the country music group Gloriana on April 30. This fantastic event brought approximately 1800 people to campus.
  - Information from the State Financial Aid committee through Becca Diskin, who is serving on this state committee, notes FY15 will begin equalized payments of financial aid among Public and Independent (private) schools. This change will reduce payments to Independent schools, but will increase payments to Public schools. Darren noted this change is good news for Public schools like Missouri Southern.
  - The A+ Program is expanding to 110 new high schools within the state with substantial growth predicted over the next few years.
  - Pre-enrollment is currently underway.

Faculty Liaison (Dr. Joy Dworkin - Faculty Senate, President):

Dr. Dworkin thanked the Board for their service to Missouri Southern and noted Faculty Senate will be happy to help welcome MSSU’s new Board members. Dr. Dworkin shared she has worked in the English department at MSSU for over 20 years and has international experience. She enjoys Russian literature and poetry.

- The Faculty Senate appreciates the time being allowed at the beginning of the fall semester for the Senate to review the Program Prioritization report before it comes before the Board.
- The Senate is relieved the proposed amendment to Senate Bill 67 regarding the international component of MSSU’s mission is now on hold. The Senate looks forward to campus dialogues if any future considerations of change to academic programs are proposed through statute, strategic planning, program prioritization, etc.
- A number of reports, updates to courses, revisions to keep curriculum up to date, etc. were passed by Academic Policies this year. Dr. Dworkin noted a significant exciting change is being proposed to the BS in Environmental Health: minor options include Environmental Biology, Health Protection, Safety & Hazard Prevention, general Environmental Health and Safety; certificate options; on-campus and distance learning options; streamlining the program and adding two new courses, Career Prep and Hazardous Material Safety. MSSU is one of only 30 universities/colleges in the nation to be accredited by the Environmental Health Accreditation Council (EHAC) and the first of these schools to offer all Environmental Health courses online. Dr. Dworkin noted the various changes that passed through Academic Policies and Faculty Senate are aimed at developing and more effectively marketing this program.
Faculty Liaison (continued):

- Improvements planned by Senate next year include:
  - Improving procedures by using MSSU’s Intranet more consistently and posting more materials on the Intranet for ease of communication.
  - Facilitating updates to the Faculty Handbook through the newly formed Handbook committee and working to keep the Handbook up to date.
  - Continue work to improve shared governance through a newly formed committee headed by Brian Fronzaglia, who will serve as president of Faculty Senate beginning in the spring of 2014.
- Faculty Senate has had its “annual shift”. Dr. Dworkin noted some Senators have completed their three year terms and are being replaced with new Senators and new Executive Committee members are in place as noted by Dr. Lipira during her report.
- Faculty are looking forward to the fall themed Italy semester with many upcoming events planned.
- The visit on April 23 when teachers from Joplin R-8 came to campus was very successful. For example, faculty members from the department of English spent over an hour in active discussion with Joplin teachers sharing ideas and beginning collaborative efforts.
- MSSU’s retirement reception held on May 7 was especially moving this year with the presentation by Darren Fullerton of a Resolution from Student Senate recognizing retirees for their service with a particular mention of the importance of faculty mentoring. Dr. Dworkin noted there are crucial members of the faculty community who are retiring and who will be greatly missed.
- Dr. Dworkin noted the end of the semester is always bitter sweet due to saying goodbye to students who have been mentored for years and who have completed requirements to graduate.
- Dr. Dworkin brought to the Board’s attention new class schedules for summer. For the first time this summer, more options for flexible scheduling are available due to four, six and eight week classes being offered. Summer classes will begin June 3 and intersession classes are currently underway.

Staff Liaison (Ms. Michelle Arwood – Staff Senate, President):

- The most recent Southern Service champ award winners are as follows:
  - Alicia Hughes, Bursar (who is also the incoming President of Staff Senate)
  - Terri Thornton, Cashier – Bursar’s Office
  - Mike Fox, Supervisor – Mechanical Maintenance
- The Staff Senate met last week and Michelle noted meeting attendance continues to increase and committees continue to work.
- Ways to increase staff morale, interaction and involvement of the staff on campus is ongoing. Michelle noted staff has a wealth of knowledge and skills that can be very useful. Ways are being looked at to capitalize and expand on these strengths.
- Nominations are currently being sought for Senate positions. The deadline for nominations is May 20. Elections will take place for two professional and five classified Senate seats later this month. Transitions will take place in July. Michelle noted she will be on vacation during the time of the June Board meeting and Alicia Hughes, in-coming President, will attend in her place.
- Dr. Buchanan thanked Michelle for her service to the Board and to the staff.
- The next Staff Senate meeting is scheduled for Wednesday, June 12.

Student Representative (Mr. Taylor Haas):

- Taylor noted since finals are over, most students are “checked out” and relieved the semester is over.
- Taylor told the Board he did not seek re-election as Student Senate President and introduced Noah Triplett as the new President-Elect of Student Senate. Taylor congratulated Noah on his new position and noted the Staff Senate Executive committee will continue meeting during the summer.
- Taylor shared his excitement regarding the Lion Icon Sculpture and Plaza becoming a reality and noted students are looking forward to its completion this fall.
Board Committees:

Academic Affairs Committee (Richard Walter & Lynn Ewing, Co-Chairs):
No report given. This committee has not met since the last Board meeting.

Budget Audit Committee (Rod Anderson, Chair)
The Budget Audit committee met today before the Board meeting at 3 o’clock in order to finalize preparation for the FY14 budget. The following recommendations for Board approval were made:
- Adopt an operating expense budget of $76.4 million that includes the following:
  - Funding for student focused Noel-Levitz initiatives.
  - Funding for capital projects including the Lion Icon Plaza and Walking Trail in collaboration with the City of Joplin.
  - A 2% across the board salary increase for eligible employees with a minimum increase of $600 for full-time and $300 for part-time employees.
  - Approval of promotion and/or tenure for eligible faculty.

A motion was made by Rod Anderson and seconded by Lynn Ewing to adopt the budget as presented. Motion passed.

- Approve the following recommendations regarding bonds:
  - Refinance eligible bonds in order to take advantage of favorable bond interest rates.

A motion was made by Rod Anderson and seconded by Jim Fleischaker to approve a new bond issuance as presented and refinance eligible bonds as presented. Motion passed.

Dr. Buchanan noted there were extremely difficult budget issues to work through and thanked the Finance Team for their efforts in making rational wise decisions.

Executive Committee (Dr. Buchanan, Chair)
No report given.

Personnel Committee (Dr. Buchanan, Chair)
The Personnel committee met on May 3 and May 10 to work on Dr. Speck’s annual evaluation.

President (Dr. Bruce Speck):
- On behalf of President’s Council, Dr. Speck welcomed Mr. Mitch McCumber and Mr. Keith Hankins to the Board. Dr. Speck noted these new Board members are coming during an exciting yet uncertain time for the campus. Exciting because MSSU is poised to move ahead dramatically in the next few years and uncertain because nationally higher education is going through significant changes. Dr. Speck noted amidst all the many changes, “Students First” remains a priority at MSSU.
- The summer remains a busy time working on preparations for the next academic year. President’s Council will thoroughly review and discuss the report from the Program Prioritization Committee. Fundraising will continue with funds being solicited to complete the new Lion Icon Plaza.
- Efforts continue to increase enrollment and increase retention. Dr. Speck noted he believes some of the best days are ahead for Missouri Southern, but the campus must stay on task and continue to implement recommendations from Noel-Levitz.
- Dr. Speck noted he is still waiting on a decision from KCUMB regarding the placement of a medical school in Joplin. Dr. Speck noted he is prepared to work diligently with KCUMB if MSSU is selected as the site for a branch campus.
OLD BUSINESS

➢ Governor Ewing, who recently attended an Association of Governing Board’s conference in San Francisco, presented Governor Walter with a signed copy of the AGB publication Making the Grade: How Boards Can Ensure Academic Quality. The popular book also known as “The Little Yellow Book” was written by Peter Ewell. Governor Ewing noted Governor Walter has served as a “lightening rod” for the Board by asking faculty about academic quality at Missouri Southern.

NEW BUSINESS

Proposed Budget for FY14 (Mr. Rob Yust)

This item was discussed and voted on during the Budget Audit committee report.

Recommendation Emeritus Faculty Status (Dr. Bruce Speck):

Dr. Speck read a prepared statement containing comments of support from colleagues and information about Dr. John Messick’s 30 year career at Missouri Southern. Dr. Speck noted “Missouri Southern is indebted to John Messick for demonstrating professional excellence, professorial integrity, and professorial dedication.” Dr. Speck recommended and asked the Board to confer emeritus faculty status to Dr. Messick.

A motion was made by Jim Fleischaker and seconded by Rod Anderson to accept Dr. Speck’s recommendation and confer Emeritus Faculty Status to Dr. John Messick. Motion passed. (A copy of Dr. Speck’s prepared statement is attached to the minutes in the permanent record book.)

Consideration of Tenure (Dr. Pat Lipira):

Dr. Lipira presented a list of the faculty members who are candidates for promotion and candidates for tenure in 2013 to the Board for approval.

A motion was made by Richard Walter and seconded by Jim Fleischaker to grant promotion and to grant tenure to the faculty candidates as presented. Motion passed. (The list is attached to the minutes in the permanent record book.)

Consideration of Academic Policies Proposals (Dr. Pat Lipira):

Academic Policies Proposals consisting of the addition of three (3) new courses, twenty (20) course changes, three (3) reports and three (3) course drops were brought before the Board for approval. Dr. Lipira noted Governor Fleischaker contacted her regarding the syllabus included with the History 110 course change proposal actually being the syllabus for History 120. Dr. Lipira assured the Board this error has already been corrected. Dr. Lipira also noted each of the proposed curricular changes have gone through the proper channels and been approved by the Academic Policies committee and Faculty Senate.

A motion was made by Rod Anderson and seconded by Richard Walter to approve the Academic policies proposals as presented. Motion passed. (A copy of the summary statement is attached to the minutes in the permanent record book.)

Other Items:

➢ Governor Fleischaker asked for an opportunity to thank the University and the Board for the beautiful flowers sent to his family on behalf of his granddaughter who recently passed away. Governor Fleischaker also noted appreciation for the many individual condolences received during this very difficult time.

➢ The June Board meeting will be held on Thursday, June 20 and will begin at 4:00 PM due to the campus being on its summer work schedule.

➢ Dr. Buchanan noted a closed executive session was needed under RSMo 610.02 (1), RSMo 610.021 (2) and RSMo 610.021 (3) and asked for a motion for the Board to go into a closed executive session.
Closed Executive Session:

A motion for the Board to go into a closed executive session under RSMo 610.02 (1), RSMo 610.021 (2) and RSMo 610.021 (3) was made by Lynn Ewing and seconded by Jim Fleischaker. A roll call vote was taken. Motion passed.

[Signatures]
Secretary

Chair