

Complete in blue or black ink.

**Missouri Southern State University**  
**Graduation/Completion Requirements Checklist**

Student Name \_\_\_\_\_ S ID No. \_\_\_\_\_ Date \_\_\_\_\_

Grad. Semester \_\_\_\_\_ Degree \_\_\_\_\_ Major Code \_\_\_\_\_ Certificate Code \_\_\_\_\_ Minor Code \_\_\_\_\_

**IF APPLYING FOR A SECOND DEGREE/MAJOR OR CERTIFICATE USE A SEPARATE FORM**

**GEN ED CORE 42** - List courses by course and number. If none, write "NONE".

Currently Enrolled Courses _____ _____ _____	Courses Req. After Current Sem. _____ _____ _____	Modern Lang. for B.A. (Met) (Not Met) (NA)  Civics Exam if applicable: (Met) (Not Met) (NA) (Effective Fall 2021)
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**MAJOR/CERTIFICATE** - List courses by course and number. If none, write "NONE".

Currently Enrolled Courses _____ _____ _____ _____ _____	Courses Req. After Current Sem. _____ _____ _____ _____ _____	39/40 Hr. U.D. Met or Hrs still needed _____ GPA in Major: Met _____ Not Met _____ Education Majors – Passed MOCA: (Yes) (No) The MOCA must be taken by the last day of the semester of graduation. The official passing score must be received by the Education Dept. from Pearson by _____.
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**Notes/Petitions:**

I have checked this student's record and find the student to be a valid candidate for the degree requested:

YES NO \_\_\_\_\_  
Approved Major/Certificate Advisor Date

YES NO \_\_\_\_\_  
Approved Department Chair/Program Director Date

YES NO \_\_\_\_\_  
Approved Dean of Major Date

**MINOR** \_\_\_\_\_

**Checked under** \_\_\_\_\_ **Catalog Year**

Currently Enrolled Courses _____ _____ _____ _____	Courses Req. After Current Sem. _____ _____ _____ _____
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\_\_\_\_\_  
Minor Advisor Date

**Checked under** \_\_\_\_\_ **Catalog Year**

Transfer Hours \_\_\_\_\_

Earned MSSU Hours \_\_\_\_\_

In-Progress Hours \_\_\_\_\_

**Total Credits Applied** \_\_\_\_\_

**Overall GPA** \_\_\_\_\_ (Teacher Ed minimum of 2.75 required)  
Coursework below 100 level is not applicable to Baccalaureate Degree.  
120/124 applicable hours minimum for the Baccalaureate Degree.  
60/64 hours minimum for Associate's Degree.

**Registrar's Office Use Only:**

Office of the Registrar	Conferral Date	Date of Determination	Code(s) Conferred
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