

## Application for Admissions Checklist

### **STEP ONE:** *PRIOR TO APPLYING TO THE MSSU DENTAL HYGIENE PROGRAM*

- \_\_\_\_\_ 1. Apply for Admissions to MSSU available online or on campus.
- \_\_\_\_\_ 2. Must have been accepted to MSSU, and all **official transcripts** from every college and/or university attended on file with the MSSU admission/registrar's office.
- \_\_\_\_\_ 3. Contact the Dental Hygiene Administrative Assistant to be assigned an Advisor.  
Phone: 417-625-9709 Email: freeman-m@mssu.edu

### **STEP TWO:** *DENTAL HYGIENE APPLICATION – INSTRUCTIONS*

#### **THE FOLLOWING DOCUMENTATION IS REQUIRED AND MUST BE INCLUDED WITH THE DENTAL HYGIENE APPLICATION:**

- \_\_\_\_\_ 1. **Completed** dental hygiene program application
- \_\_\_\_\_ 2. **Unofficial transcripts** from every college and/or university attended.
- \_\_\_\_\_ 3. A **schedule** of courses in which you are enrolled for the spring semester.
- \_\_\_\_\_ 4. **Shadowing form** confirming 16 hours of documented shadowing of at least TWO practicing dental hygienists at work (must be less than 6 months prior to submission for new applicants or within two years if applicant applied during last application cycle), or 2 years' documented experience as a Dental Assistant in an office that employs dental hygienist(s).
- \_\_\_\_\_ 6. **TEAS** test score(s) results – minimum of 50.
- \_\_\_\_\_ 7. TOEFL score results if English is second language, if applicable.

#### **Submit ONLY required information.**

### **STEP THREE:** Send the application materials to the address on the application form.

- We encourage you to mail your application as registered mail with a return receipt and keep copies for your records.
- Receipt of application will be confirmed by e-mail, within 2 weeks. Due to the number of applicants, immediate notification may not be possible. Please be patient.
- Once the application has been received, **WE WILL CONTACT YOU** if any additional information is **required via your MSSU email**.
- The top 40 candidates will be invited to campus for a face-to-face interview. If you are chosen for an interview, you will be sent a letter and notified via email no later than May 1<sup>st</sup>.