**Application for Admissions Checklist**

***STEP ONE:*** *PRIOR TO APPLYING TO THE MSSU DENTAL HYGIENE PROGRAM*

\_\_\_\_\_ 1. Apply for Admissions to MSSU available online or on campus.

\_\_\_\_\_ 2. Must have been accepted to MSSU, and all **official** **transcripts** from every college and/or university attended on file with the MSSU admission/registrar’s office.

\_\_\_\_\_ 3. Contact the Dental Hygiene Administrative Assistant to be assigned an Advisor.

 Phone: 417-625-9709 Email: Walters-a@mssu.edu

***STEP TWO:*** *DENTAL HYGIENE APPLICATION – INSTRUCTIONS*

**tHE following documentation is required and *must* be INCLUDED WITH**

**THE DENTAL HYGIENE APPLICATION:**

\_\_\_\_\_ 1. **Completed** dental hygiene program application

\_\_\_\_\_ 2**. *Unofficial transcripts*** from every college and/or university attended.

\_\_\_\_\_ 3. A **schedule** of courses in which you are enrolled for the spring semester.

\_\_\_\_\_ 4. **Shadowing form** confirming 16 hours of documented shadowing of at least TWO practicing dental hygienists at work (must be less than 6 months prior to submission for new applicants or within two years if applicant applied during last application cycle), or 2 years’ documented experience as a Dental Assistant in an office that employs dental hygienist(s).

\_\_\_\_\_\_ 6. **TEAS** test score(s) results – minimum of 50.

\_\_\_\_\_\_ 7. TOEFL score results if English is second language, if applicable.

**Submit ONLY required information.**

***STEP THREE:*** Send the application materials to the address on the application form.

* We encourage you to mail your application as registered mail with a return receipt and keep copies for your records.
* Receipt of application will be confirmed by e-mail, within 2 weeks. Due to the number of applicants, immediate notification may not be possible. Please be patient.
* Once the application has been received, **WE WILL CONTACT YOU** if any additional information is **required via your MSSU email.**
* The top 40 candidates will be invited for an interview.