

#### Information Technology LioNet User's Guide for Dual Credit Students



IT User Services HelpDesk HelpDesk@mssu.edu • 417.659.4444 www.mssu.edu/information-technology



## IT Mission Statement

Information Technology Services is dedicated to providing excellent technology support for the MSSU community based upon best practices and industry standards with a focus on integrity, availability and security.

SID: \_\_\_\_\_

Email address:

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## Logon to LioNet

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LIONET	
Missouri Southern State Ur	iversity - Lion Access
Enter your Lion Login and Password Lion Login: Password: LOGIN clear	Welcome to Lion Access. The Lion Access Service provides Single Sign-On service to your MSSU resources. For security reasons, please Log Out and Exit your web browser when you are done accessing services that require authentication!
What is my Lion Login? Your Lion Login and Password are the : Students: Lion Login: dog/001 (First half of your Password: ***** (6 random characte Faculty/Staff: Lion Login: doe:; (First half of your Lio Password: ***** (6 random characte If you do not know your Password plea	same as used to logon to campus computers. Lion Email) r FIN assigned with your S#) n Email) r FIN assigned with your S#) se contact the Information Technology helpdesk @417-659-4444 or helpdesk@mssu.edu.

- 1. Navigate to lionet.mssu.edu.
- 2. Enter the following into the fields:

User Name: S ID i.e. S00567812

**Password:** Six-digit alpha/numeric PIN (All letters in password must be CAPITAL) i.e. 6B3JU2

Notes:

## Look Up Book List

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			Select a	a semester •
	S	pring 20	15	
	Jan 12,	2015 to May	08, 2015	
Course	Professor	Days	Time	Location
Elementary College Physics I	Jency Sundararajan	Mon. Tues. Wed. Thurs	8:00 AM - 8:50 AM	Reynolds Hall (Science & Math), Rm. 305
		Tues	2:00 PM - 4:50 PM	Reynolds Hall (Science & Math), Rm. 327
General Chemistry II	Dr. Lynell Gilbert- Saunders	Mon, Wed, Fri	10:00 AM - 10:50 AM	Reynolds Hall (Science & Math), Rm. 305
		Thurs	1:00 PM - 1:50 PM	Reynolds Hall (Science & Math), Rm. 305
		Thurs	2:00 PM - 4:50 PM	Reynolds Hall (Science & Math), Rm. 123
Introduction to Sociology	Dr. Jill Green	Mon, Wed, Fri	11:00 AM - 11:50 AM	Webster Hall, Rm. 204
Oral	Mrs. Kelly			

### View Class Schedule

- 1. Select **Student** in the top left hand corner.
- 2. Scroll down to Student Course Schedule.
- 3. Select a semester
- 4. To print click **Print Course Schedule.**

Notes:

## View/Pay Account Balance

	Personal Information Student: Financial Aid Employee
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Email	SLIB Distance Learning Library Fee \$12.00
	EQPT Technology Fee §60.00

1. Select **Student Account Detail** in Student Quick Links Section.

#### If you would like to pay your balance online:

- 1. Click the Pay Now button.
- 2. Enter the amount you wish to pay.
- 3. Follow the on-screen instructions to complete payment.

#### Notes:\_\_\_\_\_

# IT User Services Help Desk

#### Fall, Spring, Summer Hours

\*\* Hours Subject to Change \*\*

IT User Services Help Desk 417.659.4444 Helpdesk@mssu.edu www.mssu.edu/information-technology