

Office of Academic Outreach • 3950 East Newman Road • Hearnes Hall 315 • Joplin, MO 64801 Phone: 417/625-9785 • Fax: 417/659-4028 • dualcredit@mssu.edu

Upon completion of your professional development opportunity, please submit this form to the Office of Academic Outreach and your MSSU Department Chair.

## **INSTRUCTOR INFORMATION** High School Faculty Member Name: Employer/District: MSSU Department: \_\_\_\_\_ Academic Year: \_\_\_\_\_ DC Course(s) Taught: PROFESSIONAL DEVELOPMENT (PD) INFORMATION Name/Title of PD Opportunity: Brief Description of PD Opportunity\*: This PD opportunity addressed: (Check all that apply). ■ assessment course content course delivery evaluation ☐ research and development in the field \*Please attach a copy of any pertinent materials from the event (such as seminar agenda, event minutes, conference report, etc.) High School Faculty Member Printed Name & Signature Date

Date

PD Presenter/Representative Printed Name & Signature