

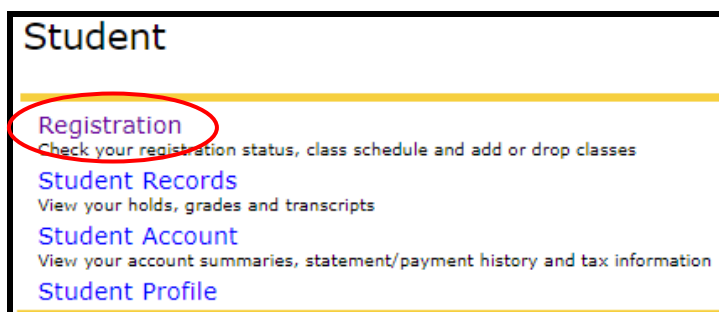
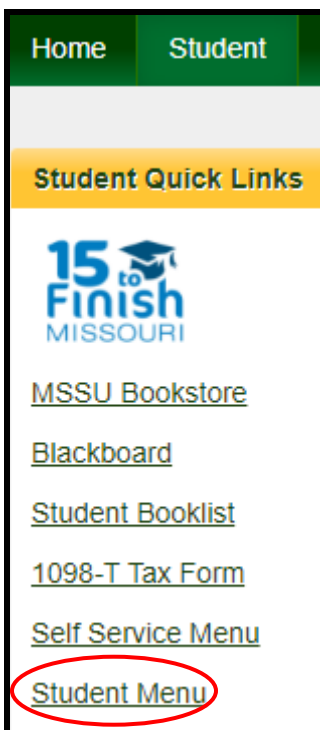
Preparing for Enrollment/View Enrollment for Students

In this guide, the following topics will be covered:

- A. Accessing Self-Enrollment
- B. Prepare for Enrollment
- C. View Enrollment Information

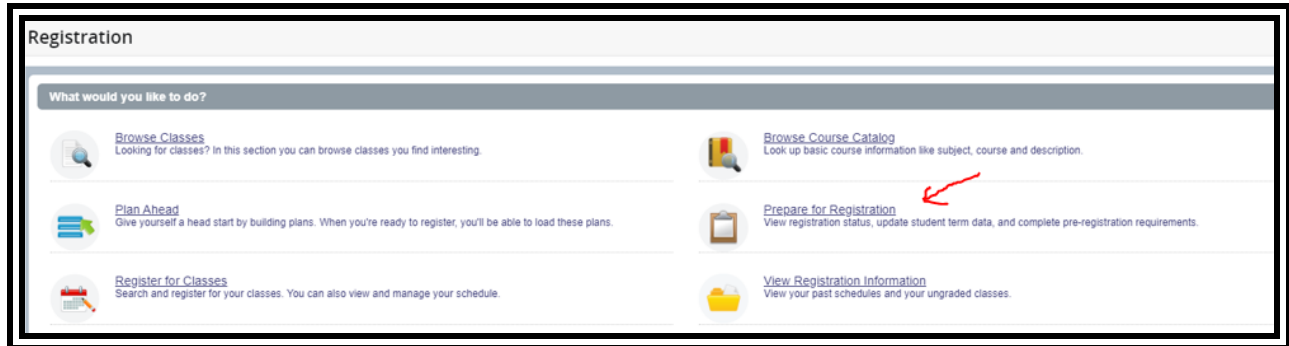
A) Accessing Self-Enrollment

Students will access Self-Enrollment by going to Student Quick Link>Student Menu > Registration

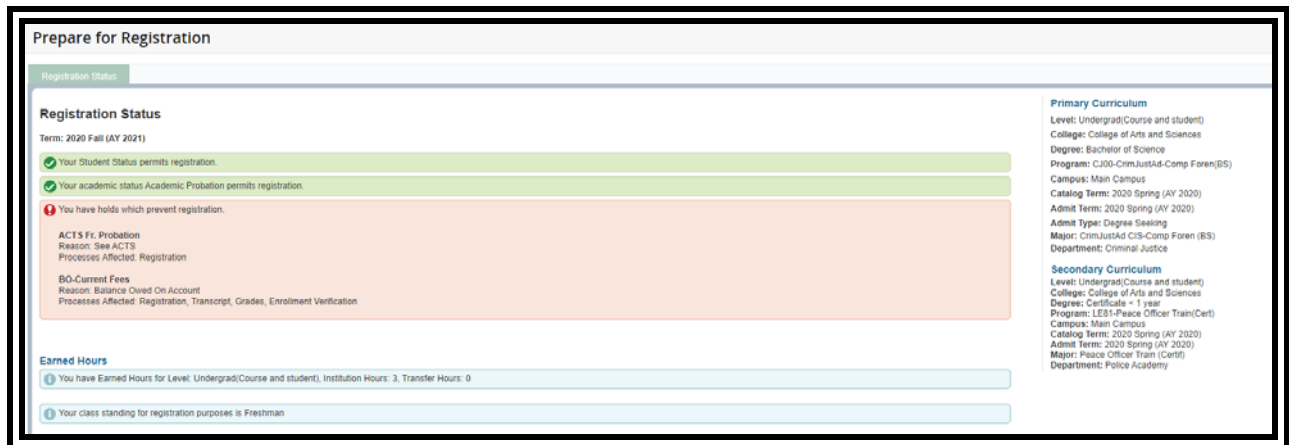


B) Prepare for Enrollment

Click **Prepare for Enrollment** to view any holds preventing Enrollment, academic status, admit term, program, and other details.

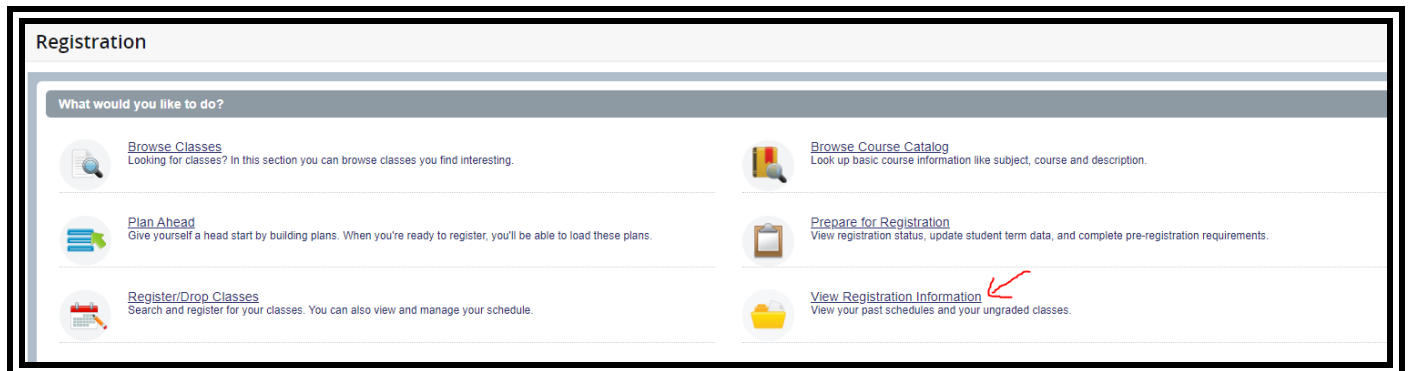


The following screen will appear:



C) View Enrollment Information

To view completed courses, current enrollment, and enrollment in future terms, click **View Enrollment Information**:



The following screen will appear:

View Registration Information

Look up a Schedule | Active Registrations | Schedule by Centric Period

Class Schedule

Term: 2019 Fall (AY 2020)

Title	Details	Hours	CRN	Schedule Type	Grade Mode	Level	Part Of Term	Study Path	Date	Status	Message
Southern Supervisor Academy	MOMT 0290, 01	0.5	9670	Combined Method...	Credit/No Credit	Undergrad/Course and ...	Full Term	None	08/29/2019	Registered	"Registered"08/2...

Total Hours | Registered: 0.5 | Billing: 0.5 | CEU: 0 | Min: 0 | Max: 12

Records: 1

Class Schedule for 2019 Fall (AY 2020)

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
12am							
1am							
2am							

The first term of attendance is the default term. To change terms, click in the drop down menu and select the desired term:

View Registration Information

Look up a Schedule | Active Registrations | Schedule by Centric Period

Class Schedule

Term: 2019 Fall (AY 2020)

2019 Fall (AY 2020)

2020 Spring (AY 2020)

2020 Fall (AY 2021)

Total Hours | Registered: 0.5 | Billing: 0.5 | CEU: 0 | Min: 0 | Max: 12

To view information about a course, click on the course title:

View Registration Information

Look up a Schedule | Active Registrations | Schedule by Centric Period

Class Schedule

Term: 2020 Fall (AY 2021)

Title	Details	Hours	CRN	Schedule Type	Grade Mode	Level	Part Of Term
Basic Composition	ENG 0080, 07	3	8458	Structured Class	Support Course (less th...	Undergrad/Course and ...	Full Term
Lifetime Wellness	KINE 0103, 04	2	8716	Structured Class	Standard Letter	Undergrad/Course and ...	Full Term
Senior Thesis	PSY 0481, 03	3	8445	Structured Class	Standard Letter	Undergrad/Course and ...	Full Term

Total Hours | Registered: 8 | Billing: 8 | CEU: 0 | Min: 0 | Max: 12

A pop-up box will appear:

MISSOURI SOUTHERN STATE UNIVERSITY

Student • Registration • View Registration Information

View Registration Information

Look up a Schedule | Active Registrations | Schedule by Centric Period

Class Schedule

Term: 2020 Fall (AY 2021)

Title	Details	Hours	CRN
Senior Thesis	PSY 0481, 03	3	8445

Total Hours | Registered: 3 | Billing: 3 | CEU: 0 | Min: 0 | Max: 12

Class Details for Senior Thesis Psychology 0481 03

Term: 2020 Fall (AY 2021)
CRN: 8445
Campus: Main Campus
Schedule Type: Structured Class
Instructional Method: Traditional Lecture, Lab, Etc
Section Number: 03
Subject: Psychology
Course Number: 0481
Title: Senior Thesis
Credit Hours: 3
Grade Mode: S

Bookstore Links
Course Description
Syllabus
Attributes
Restrictions
Instructor/Meeting Times
Enrollment/Waitlist
Corequisites
Prerequisites
Mutual Exclusion
Cross Listed Courses
Linked Sections
Fees
Catalog

Close

Close the pop-up box to return to the schedule. Click **Active Enrollments** for an alternate view of the schedule:

View Registration Information

Look up a Schedule | **Active Registrations** | Schedule by Centric Period

Class Schedule

Term: 2020 Fall (AY 2021)

Title	Details	Hours	CRN	Schedule Type
Basic Composition	ENG 0080, 07	3	8458	Structured Class
Lifetime Wellness	KINE 0103, 04	2	8716	Structured Class
Senior Thesis	PSY 0481, 03	3	8445	Structured Class

Total Hours | Registered: 8 | Billing: 8 | CEU: 0 | Min: 0 | Max: 12

The following view will appear:

View Registration Information

Look up a Schedule | **Active Registrations** | Schedule by Centric Period

i The following classes are not officially considered complete for transcript purposes.

[Basic Composition](#), English 0080, Section 07

Term: 2020 Fall (AY 2021) CRN: 8458 Status: "Registered" 07/27/2020 Schedule Type: Structured Class Hours: 3	Instructional Methods: Traditional Lecture, Lab, Etc Campus: Main Campus Start Date: 08/17/2020 End Date: 12/04/2020 Level: Undergrad(Course and student)	Instructor: Thater, Jennifer Grade Mode: Support Course (less than 100)
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[Lifetime Wellness](#), Kinesiology 0103, Section 04

Term: 2020 Fall (AY 2021) CRN: 8716 Status: "Registered" 07/27/2020 Schedule Type: Structured Class Hours: 2	Instructional Methods: Traditional Lecture, Lab, Etc Campus: Main Campus Start Date: 08/17/2020 End Date: 12/04/2020 Level: Undergrad(Course and student)	Instructor: Graham, Candy Grade Mode: Standard Letter
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[Senior Thesis](#), Psychology 0481, Section 03

Term: 2020 Fall (AY 2021) CRN: 8445 Status: "Registered" 08/03/2020 Schedule Type: Structured Class Hours: 3	Instructional Methods: Traditional Lecture, Lab, Etc Campus: Main Campus Start Date: 08/17/2020 End Date: 12/04/2020 Level: Undergrad(Course and student)	Instructor: Boomer, Joseph Grade Mode: Standard Letter
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To view additional details about each course, click **Schedule Details**:

	Sunday	Monday	Tuesday	Wednesday	Thursday
10am					
11am		Lifeline Wellness	Basic Composition	Lifeline Wellness	Basic Composition
12pm		Senior Thesis			
1pm					

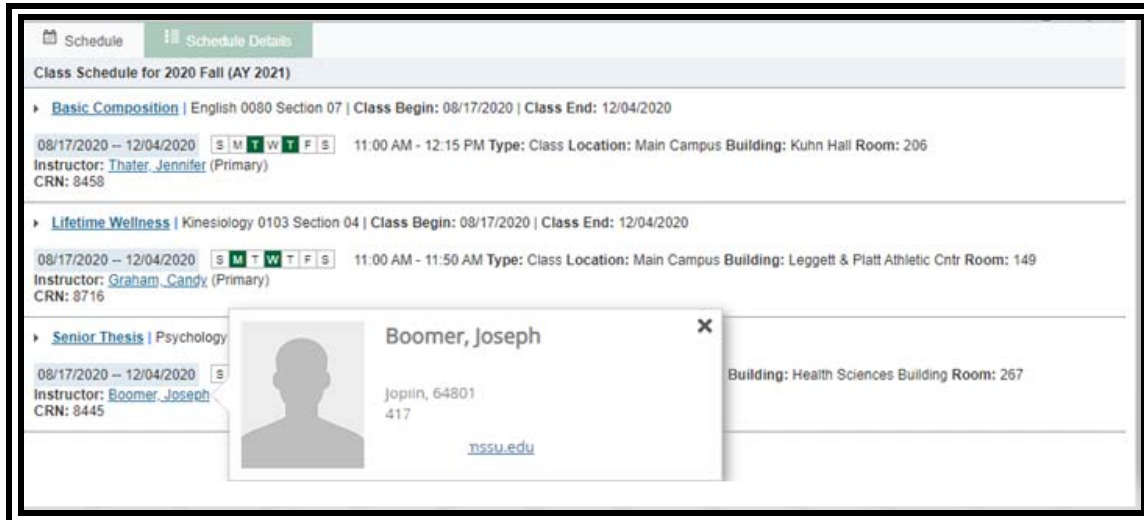
Additional information will appear:

Course Name	Section	Class Begin	Class End	Instructor	Status
Basic Composition	English 0080 Section 07	08/17/2020	12/04/2020	Thaler, Jennifer (Primary)	Registered
Lifeline Wellness	Kinesiology 0103 Section 04	08/17/2020	12/04/2020	Graham, Candy (Primary)	Registered
Senior Thesis	Psychology 0481 Section 03	08/17/2020	12/04/2020	Boomer, Joseph (Primary)	Registered

To view instructor information, click on the instructor's name:

Course Name	Section	Class Begin	Class End	Instructor	Status
Basic Composition	English 0080 Section 07	08/17/2020	12/04/2020	Thaler, Jennifer (Primary)	Registered
Lifeline Wellness	Kinesiology 0103 Section 04	08/17/2020	12/04/2020	Graham, Candy (Primary)	Registered
Senior Thesis	Psychology 0481 Section 03	08/17/2020	12/04/2020	Boomer, Joseph (Primary)	Registered

A pop up box will appear with the instructor's contact information (photo, campus address, phone number, and email address). Note: this information has been hidden in the screenshot below.



The screenshot shows a web interface for a class schedule. At the top, there are tabs for "Schedule" and "Schedule Details". Below this is a header "Class Schedule for 2020 Fall (AY 2021)". The main content is a list of classes, each with a title, course number, section number, start/end dates, days, time, and location. A pop-up box is overlaid on the "Senior Thesis" class entry, displaying the instructor's name "Boomer, Joseph", a placeholder for a photo, the address "Joplin, 64801 417", and the email "nssu.edu".

Schedule Schedule Details

Class Schedule for 2020 Fall (AY 2021)

Basic Composition | English 0080 Section 07 | Class Begin: 08/17/2020 | Class End: 12/04/2020

08/17/2020 -- 12/04/2020 [S][M][T][W][T][F][S] 11:00 AM - 12:15 PM Type: Class Location: Main Campus Building: Kuhn Hall Room: 206
Instructor: [Thaler, Jennifer](#) (Primary)
CRN: 8458

Lifetime Wellness | Kinesiology 0103 Section 04 | Class Begin: 08/17/2020 | Class End: 12/04/2020

08/17/2020 -- 12/04/2020 [S][M][T][W][T][F][S] 11:00 AM - 11:50 AM Type: Class Location: Main Campus Building: Leggett & Platt Athletic Cntr Room: 149
Instructor: [Graham, Candy](#) (Primary)
CRN: 8716

Senior Thesis | Psychology

08/17/2020 -- 12/04/2020 [S]
Instructor: [Boomer, Joseph](#)
CRN: 8445

Building: Health Sciences Building Room: 267

Boomer, Joseph

Joplin, 64801
417

nssu.edu