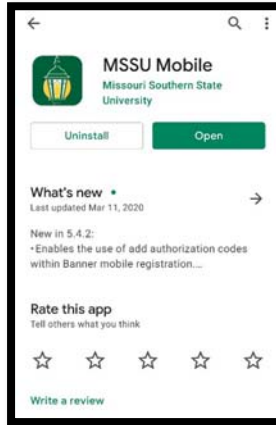


## Accessing Mobile Enrollment

### Enrolling in Courses

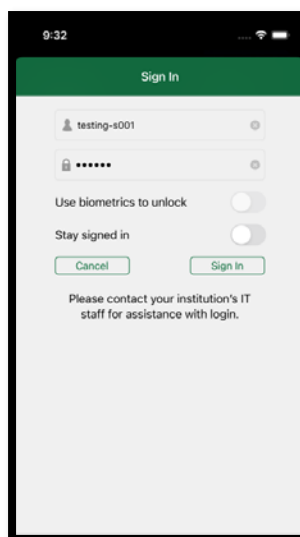
- 1) Download the **MSSU Mobile App**.



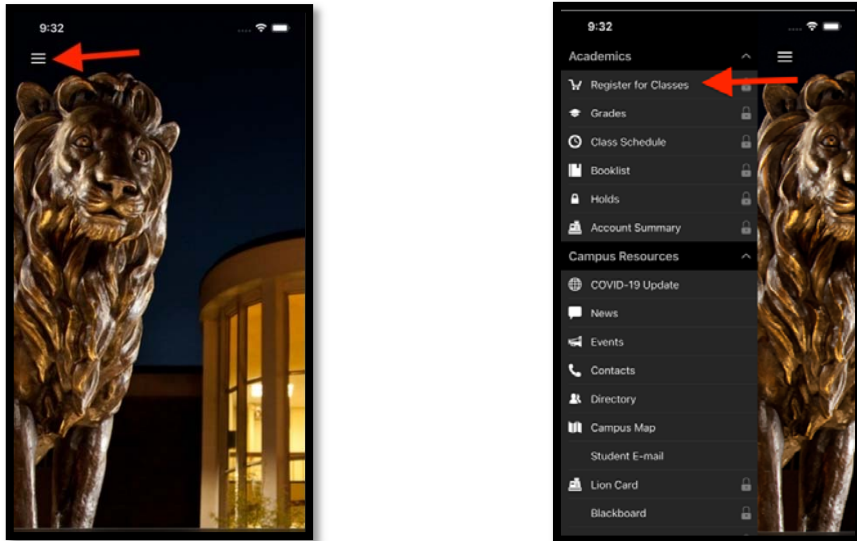
- 2) Open the app.



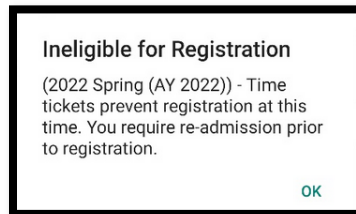
- 3) Sign in using your **MSSU Username** and **Password**. If you are unsure of this information, you may contact [Helpdesk@mssu.edu](mailto:Helpdesk@mssu.edu) or call 417-659-4444 for retrieval.



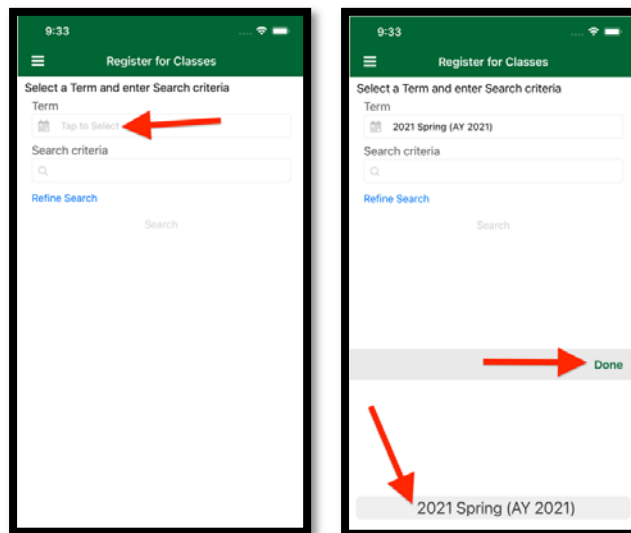
- 4) Open the menu on the top left of the screen and choose **Register for Classes**.



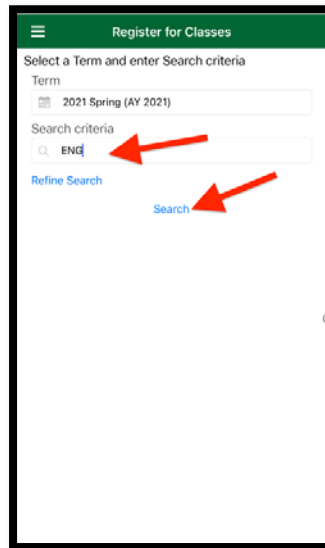
**Note: If it is not your assigned time to enroll, you will receive this message:**



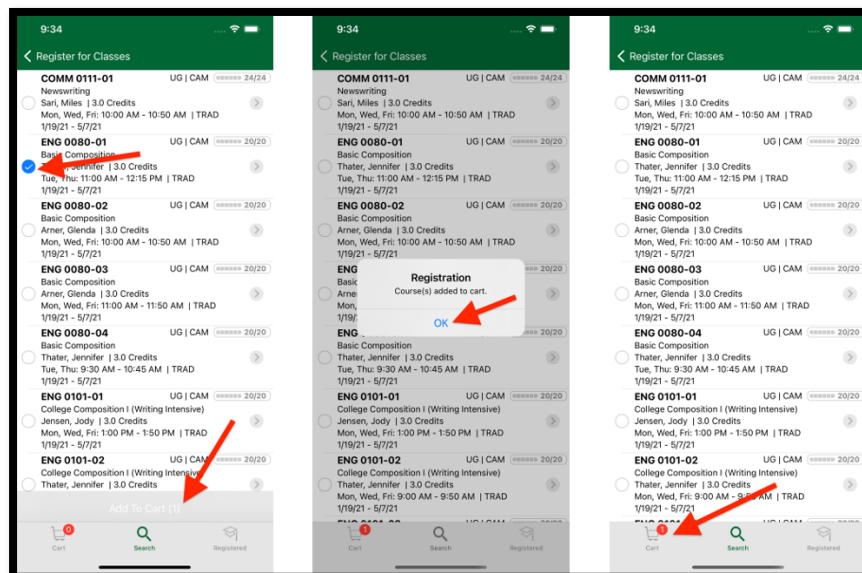
- 5) Select the **Term** for which you are enrolling, not the term you are currently in.



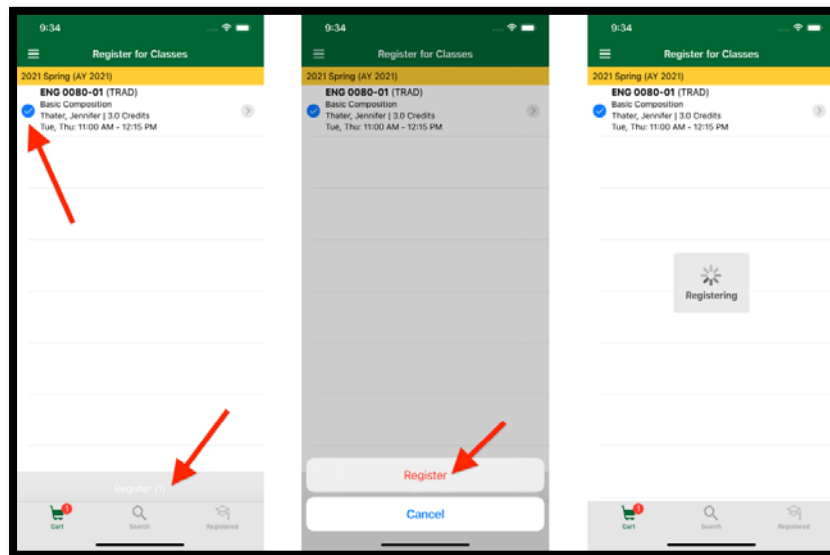
6) Enter **Search criteria** and click **Search**.



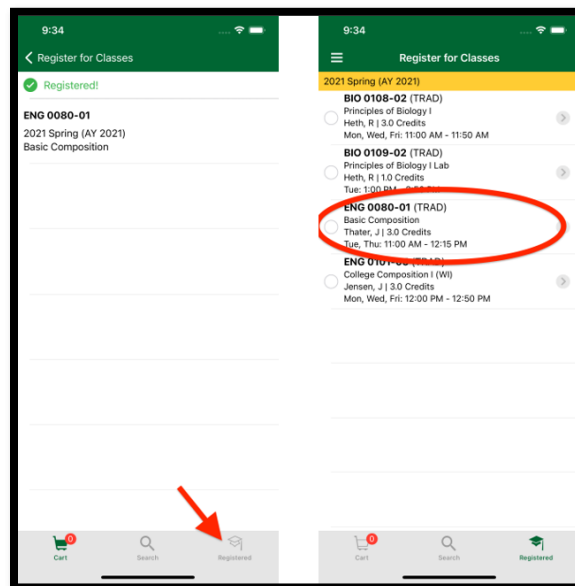
7) Choose the course you want to enroll in by highlighting the circle to the left. Click **Ok** and go to the **cart** icon to complete the transaction.



- 8) To choose a course leave the **circle** to the left highlighted or uncheck the **circle** to forgo the course. Click **Register** to complete the process.

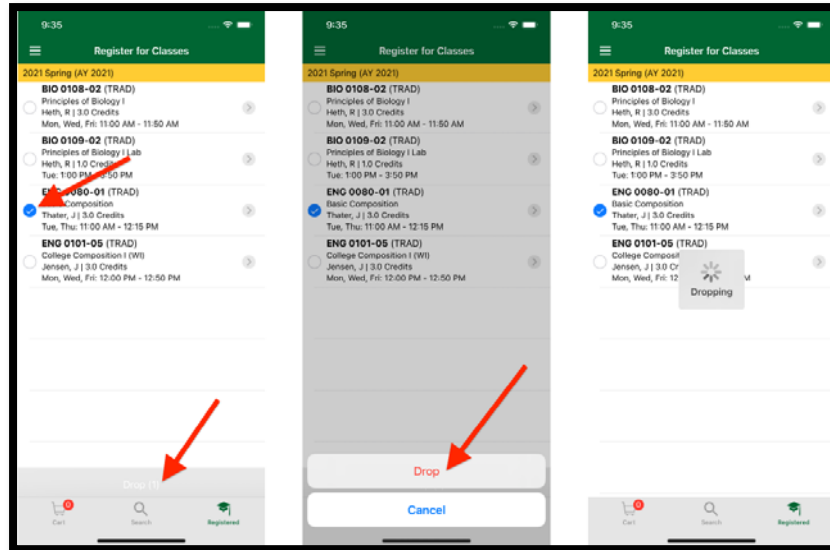


- 9) If enrollment was successful you will see **Registered!** in the top left corner. To view a list of your successfully enrolled courses, click **Registered** at the bottom right corner.



## Dropping a course

- 1) To drop a course, click on **Registered** in the bottom right corner and click on the course you wish to drop. Click **Drop**.



- 2) If the drop is successful you will see **Dropped Successfully!** In the top left corner. Check your Registered courses to view the update by clicking on **Registered** in the bottom right corner.

