## Banner 9 Self-Service Registration: Browse Classes & Browse Course Catalog

In this guide, the following topics will be covered:

- Browse Classes
- Browse Course Catalog

**Browse Classes** will return search results for only courses offered during the particular term selected.

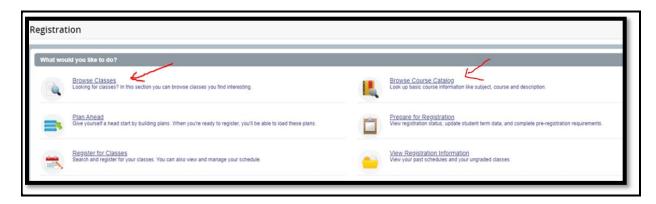
**Browse Course Catalog** will return search results for all courses that meet the selected search criteria, regardless of whether the courses are offered during the particular term selected. For example, if Biology is selected for the search, the results will show all Biology courses at MSSU even though several courses may not be currently offered. Term-specific search criteria such as instructor, part of term, meeting days, start/end time, and open classes only are <u>not</u> options in Advanced Search.

Neither provide any enrollment functionality. To enroll or drop classes, use the **Register/Drop Classes** link on the landing page.

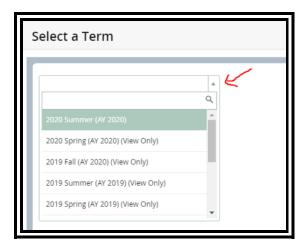
Because these functions are very similar, they will be discussed together in this guide.

## A. Browse Classes & Browse Course Catalog

From the landing page, click on **Browse Classes** or **Browse Course Catalog** depending on what information you wish to view:



Choose the desired term by clicking on the drop down menu box or the arrow to the right of the box:



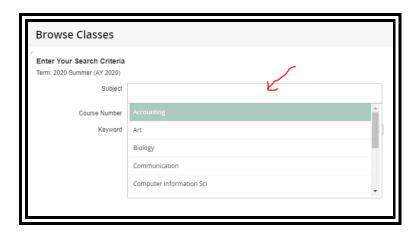
## Click Continue:



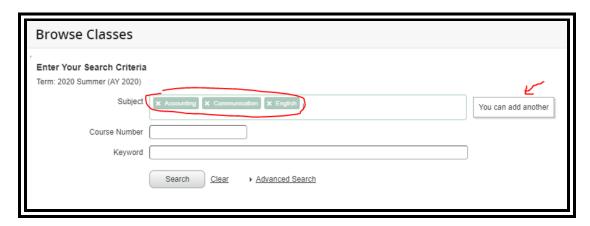
The prompt to enter search criteria will be displayed:



Click in the **Subject** drop down menu box to search for a subject:



More than one subject can be selected:

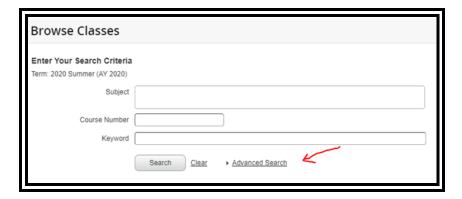


Hovering over the Course Number and Keyword fields provides additional information:





Optional: Click the Advanced Search link for more searchable criteria:



Additional options are displayed:

Subject	
Course Number	
Keyword	
Instructor	
Subject and Course Number	
Keyword (With All Words)	
Keyword (With Any Words)	
Keyword (Exact Phrase)	
Keyword (Without The Word)	
Attribute	
Campus	
Level	
Buildings	
College	
Departments	

Instructional Methods	
mstructional wethous	
Schedule Type	
Duration	
Part Of Term	
Title	
Sessions	
Course Number Range	to
	to hours
Credit Hour Range	iouis
Meeting Days	
Sunday	
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	
Start Time	<b>T T</b>
End Time	<b>T T</b>
Open Sections Only	

Once all desired criteria have been selected, click the **Search** button:



The search results are displayed:

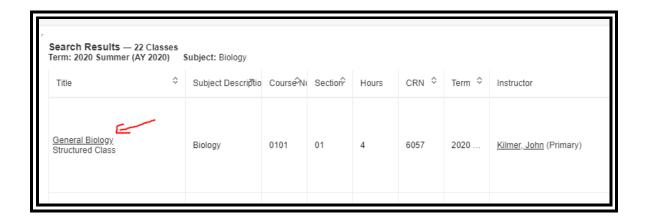
If using Browse Classes, this page will be displayed:



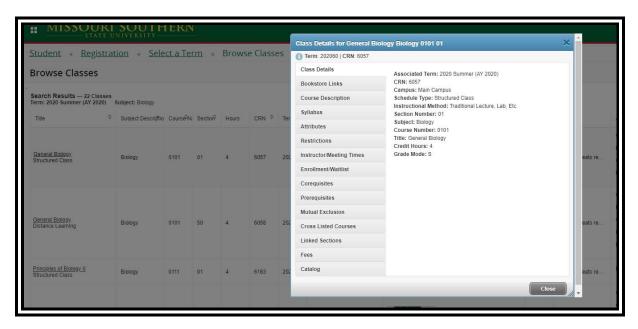
If using **Browse Course Catalog**, this page will be displayed:



View details for a particular section by clicking on the course title:



A pop up box appears. Use the menu on the left to view details such as instructor/meeting times, prerequisites, and course description.



View additional information about the instructor by clicking the instructor's name. A pop up box will appear with the instructor's contact information (photo, campus address, phone number, and email address). Note: this information has been hidden in the screenshot below.

