



**PERF 240/340 Seminar:**  
**Performance and Recital Attendance**  
Thursdays @ 1:00pm / Concert Schedule  
Corley Auditorium, Unless Otherwise Announced

**Dr. Diana Allan, Professor of Music**  
**Department Chair, Performing Arts**  
Office: FA #206 Hours: M-F 8-4pm  
Phone: 417-625-9562 Cell Phone: 210-884-4500  
Email: [allan-d@mssu.edu](mailto:allan-d@mssu.edu)

**COURSE DESCRIPTION FOR CATALOG**

Attendance at designated afternoon and evening recitals/performance/masterclasses/concerts/plays/musicals is required of all performing arts majors. **Purpose:** *Seminar: Performance and Recital Attendance* provides performing arts students the opportunity to prepare and present performances for an audience of their peers. In addition, students in the audience learn repertoire and performance practice through observation and active listening. Faculty and guest artist presentations provide valuable information for young performers on various topics.

**LEARNING OBJECTIVES**

- To provide students with opportunities to participate as audience members in the active process of performance.
- To expose students to a variety of theatrical and musical performances throughout the semester.
- To allow students to develop and model appropriate concert etiquette as audience members.
- To provide students with opportunities to develop and broaden skills as performing artists.

**ASSURANCE OF LEARNING**

Students are expected to meet the learning outcomes by attending class and participating in live performances as an audience member. Attendance at multiple performances in a variety of genres theatrical and musical will allow students to be exposed to many forms of performance practice and enhance each student's individual performance-ship.

**COURSE MATERIALS**

Refer to the MSSU Performing Arts Handbook for guidelines on acceptable performance attire for performers and audience members.

**COURSE OUTLINE**

Required performance dates will be posted outside of the Performing Arts Admin Office.

**EVALUATION AND GRADING POLICY**

Evaluation is dependent on attendance at the following concerts, productions, recitals (see requirements below).

- A** = 27-30 attendance points  
**B** = 24-26 attendance points  
**C** = 21-23 attendance points  
**D** = 18-20 attendance points  
**F** = 0-17 attendance points

**ATTENDANCE POINTS**

<b>2</b>	<b>Student Recitals/Projects*:</b> Given the number of possible performances, attendance at student recitals/projects is based on the average number of recitals as it relates to a passing grade.
<b>8</b>	<b>Faculty Recitals*:</b> All faculty recitals are required. (2 points per recital)
<b>4</b>	<b>Theatre Productions*:</b> (2 points per production)
<b>4</b>	<b>Productions/Concerts*:</b> These are performances that you are <b>NOT</b> singing, playing, or acting in. <ul style="list-style-type: none"><li>• 4 MSSU or off-campus performances</li><li>• At least <b>1</b> of these must be a MSSU Theatre Production</li><li>• At least <b>1</b> of these must be an off-campus Production/Concert</li></ul>

<b>11</b>	<b>Thursday Afternoon Seminar Meetings:</b> It is important for you to be here. These meetings give you the opportunity to perform for your peers and be exposed to a variety of performances. The number of seminar meetings required is based on the number of actual meeting times. In every semester, you are allotted <b>2 absences</b> .
<b>1</b>	<b>Thursday Afternoon Seminar Performance:</b> The Performing Arts Department requires a solo performance of performing arts majors each semester of required applied lessons. Applied instructors will schedule these performances at the beginning of the semester. Juniors and Seniors will be scheduled to perform in the first half of the semester and freshmen and sophomores will be scheduled to perform in the last half.
<b>30</b>	<b>TOTAL NUMBER OF AVAILABLE ATTENDANCE POINTS</b>

### **\*CONCERT PROGRAM SUBMISSION**

To verify your attendance at required performances, you will submit the performance program to the Performing Arts Administrative Assistant. **ALL PROGRAMS FOR THE PREVIOUS MONTH ARE DUE BY THE FIRST WEEK OF THE NEXT MONTH.**

### **THURSDAY MEETING TIMES**

SEMINAR DATES		TYPE	NUMBER
Thursday	January 15	Regular Meeting	1
Thursday	January 22	NAfME Presentation	2
Thursday	January 29	No Meeting—MMEA	
Thursday	February 5	Jr/Sr Performance	3
Thursday	February 12	Jr/Sr Performance	4
Thursday	February 19	No Meeting	
Thursday	February 26	Jr/Sr Performance	5
Thursday	March 5	Jr/Sr Performance*	6
Thursday	March 12	Fr/So Performance	7
Thursday	March 19	No Meeting—Spring Break	
Thursday	March 26	No Meeting	
Thursday	April 2	Fr/So Performance	8
Thursday	April 9	Fr/So Performance	9
Thursday	April 16	Fr/So Performance*	10
Thursday	April 23	NAfME Presentation	11
Thursday	April 30	No Meeting	

**A regularly updated CALENDAR OF EVENTS will be posted outside the office of the Administrative Assistant for the Department of Performing Arts.**

\*if needed

### **REGISTERING ATTENDANCE**

For all events in Corley Auditorium or Taylor Auditorium, you must **scan the QR code projected on the screen or at the entrance** of the performance venue. Students who perform do not have to register attendance to receive credit.

### **STUDENT PERFORMANCES**

The Performing Arts Department requires a solo performance of performance majors each semester of required applied enrollment except in the semester of the student's junior and senior recital/project. If a student is unable to perform on a Thursday afternoon Seminar meeting due to illness or some other unforeseen circumstance, the applied instructor will assign the student the grade of "IN" (incomplete) in their applied lesson. The student must then perform on the first scheduled student performance recital of the following semester, which serves as a "make-up" performance. When completed, the "IN" applied grade will be changed to reflect the grade earned in the applied lesson the previous semester. The applied instructor will complete a "Request of Grade Change" form and submit to the Chair of the Department for signature.

### **INSTRUCTOR POLICIES**

- Students are expected to silence and put away mobile phones during performances. Repeated offenses will result in the student being marked as absent.
- Students are expected to be respectful of performers on stage and respond to each completed performance with appropriate and polite appreciation.
- Students are expected to dress appropriately for a public concert. Please see the handbook.
- Students represent MSSU at all MSSU performance events.
- Friends don't let friends scan QR attendance codes.

**PLEASE BE ADVISED:** It is the right of the instructor to adjust attendance/evaluation/grading-scale policies as necessary in light of circumstances, which may be unpredictable, uncontrollable, and therefore unexpected OR be related to an MoSo event that has been approved well-in-advance prior to the event happening, which may cause a student to not fully meet these requirements. In this matter, the student's overall conduct will serve as a basis for considering such an adjustment, insofar as attendance, preparedness, punctuality, dependability, reliability, part-knowledge, and overall focused engagement are concerned, in addition to the nature of the emergency. Given this right, all circumstances will be determined privately and confidentially on a case-by-case basis at the discretion of the instructor. It is also the right of the instructor to refuse such an adjustment proposal given the student's poor performance in the aforementioned categories.

## **UNIVERSITY POLICIES**

### **Disability Accommodation Statement**

*If you are an individual with a disability and require an accommodation for this class, please notify the instructor or the Coordinator of Student Disability Services, at the Student Success Center (417) 659-3725.*

### **Academic Integrity Statement**

Missouri Southern State University is committed to academic integrity and expects all members of the university community to accept shared responsibility for maintaining academic integrity. Academic work is evaluated on the assumption that the work presented is the student's own, unless designated otherwise. Submitting work that is not one's own is unacceptable and is considered a serious violation of University policy. Cheating is a serious offense that invalidates the purpose of a university education. Any student who takes credit for the work of another person, offers or accepts assistance beyond that allowed by an instructor, or uses unauthorized sources for a test or assignment is cheating. Students must be conscious of their responsibilities as scholars, to learn to discern what is included in plagiarism as well as in other breaches of the Student Handbook and must know and practice the specifications for citations in scholarly work. When dealing with cases of academic dishonesty, the course instructor may choose to use the campus judicial system; this includes filing an incident report with the Dean of Students, who may act on the report by issuing a written warning or by recommending disciplinary probation, suspension, or expulsion. Penalties for academic dishonesty may include a failing grade on the assignment, a failing grade in the course, or any other course-related sanction the instructor determines to be appropriate.

### **Artificial Intelligence Statement**

*Use of and course policies regarding Artificial Intelligence (AI) vary by instructor and class. Failure to comply with instructor AI instructions constitutes academic misconduct and will be handled accordingly.*

### **Basic Needs Statement**

Students experiencing personal or academic distress, and/or difficulty navigating campus resources are encouraged to contact the Student Success Center (417.625.3550) / [studentsuccesscenter@mssu.edu](mailto:studentsuccesscenter@mssu.edu) for support. Students experiencing food insecurity are encouraged to visit the Lion Co-op Food and Personal Hygiene Pantry in Spiva Library and/or contact the pantry at [lioncoop@mssu.edu](mailto:lioncoop@mssu.edu). If you are uncomfortable making this contact, please notify your instructor so they can assist you in locating the needed resources.

### **Instructional Format**

*The teaching format for MSSU classes is subject to change at the university's discretion. Students should be prepared to handle alternative or online formats if they should become necessary.*

### **Academic Impact for University-Sponsored Academic and Athletic Absences**

Students participating in University sponsored academic and athletic events are considered representatives of the University and scheduled activities/competitions resulting in a missed class may be considered excused absences. Missed classes qualify as excused absences if the student informs the instructor(s) in advance, is responsible for all information, tests, materials and assignments, and completes assigned work prior to the departure, unless the instructor has agreed to other arrangements.

*Faculty are encouraged to work with students, whenever possible, to facilitate their participation in University sponsored academic and athletic events; however, in some cases, it is not possible to replicate missed course content. In these cases, students may need to attend class.*

*Whenever possible, students participating in University sponsored academic and athletic events should work with their advisor to create a schedule that will avoid missed class time.*

*Students should not be penalized if absent from a test, lecture, lab or other activity because of an excused absence. Policies should be fair and equitable in application. For example, excused absences should not be penalized with point reductions or require students utilize the dropped grade option for a University sponsored activity or athletic event. Inclement weather and other factors may preclude a student's ability to provide notification in advance and/or to complete assigned work prior to departure or return to campus. It may be necessary to provide make-up opportunities in these cases.*

*No class time shall be missed for practices or home events except for time required to prepare or warm-up before the activity/competition. Logistics necessary for home activities or competitions will vary by activity/sport so students and instructors should collaborate to handle this missed class time as part of the absence if possible. For away competitions students shall not miss class prior to 30 minutes before the scheduled time of departure.*

*Students who will miss class due to participation will identify themselves to their instructors at the beginning of each semester using the approved documentation and provide a schedule with departure times to identify class meetings in conflict with event dates. In addition, the student is responsible for reminding the instructor by e-mail and/or in person of each upcoming absence. The student who fails to properly communicate with her/his instructor in this regard may be penalized for an absence per the course syllabi. The amount of lead time for upcoming absences should be discussed by the instructor and student as this may vary with the situation. Sponsors and coaches are asked to confirm an accurate roster of students traveling for each event. Students who are unable to participate or have not been cleared to play should attend class.*

### **Non-Discrimination and Title IX Statement**

Missouri Southern State University emphasizes the dignity and equality common to all persons and adheres to a strict non-discrimination policy regarding the treatment of individual faculty, staff, students, third parties on campus, and applicants for employment and admissions. In accord with federal law and applicable Missouri statutes, the University does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, pregnancy, ancestry, age, disability, genetic information, veteran status, or any other legally protected class, in employment or in any program or activity offered or sponsored by the University, including, but not limited to, athletics, instruction, grading, the awarding of student financial aid, recruitment, admissions, and housing. Questions, concerns, and reports about Title IX, including sexual misconduct or pregnancy educational planning, should be directed to the Dean of Students/Title IX Coordinator in the Dean of Students Office at (417) 625-3032.

*I will seek to keep information private to the greatest extent possible. However, as an instructor, I have a mandatory reporting responsibility. I am required to share information regarding sexual misconduct or information about a crime that may have occurred related to Title IX. Students may speak to someone confidentially by contacting a counselor in the Student Success Center (417) 625-9392. Crime reports to law enforcement can be made at (417) 623-3131*

