



**Missouri Southern State University**  
**Nomination form for Faculty Advising Award**  
**For Excellence in Undergraduate Academic Advising**

This award formally recognizes and thanks the faculty who provide outstanding undergraduate advising to Missouri Southern students. Nominations are sought for faculty who provide outstanding academic advising services.

***Eligibility: Faculty must be full-time, teaching at least six hours, for three years at Missouri Southern State University and provide outstanding academic advising services. Self-nominations are accepted.***

Nominees will be evaluated on the evidence of qualities and practices that distinguish them as an outstanding faculty advisor. Such evidence may include:

- Strong interpersonal skills
- Availability to advisees, faculty and staff
- Frequency of contact with advisees
- Appropriate referral activity
- Use and dissemination of appropriate information sources
- Evidence of student success rate, by advisor or department
- Caring, helpful attitude toward advisees, faculty, and staff
- Meeting advisees in informal settings
- Monitoring of student progress toward academic and career goals
- Mastery of institutional regulations, policies, and procedures
- Ability to engage in, promote and support developmental advising
- Participation and support of advisor development programs (ie. Master Advisor Workshop, etc.)

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**Nominator(s)**

Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

What is your primary role?    Student                  Faculty                  Staff                  Alumni

**Name of Nominee:** \_\_\_\_\_ **Department of Nominee:** \_\_\_\_\_

*Please provide a paragraph explaining why you think this faculty member should receive the Outstanding Faculty Advisor Award (may use separate sheet of paper):*

***Please submit this nomination form no later than April 28, 2017 to the Academic Affairs office, Hearnes Hall 208.***