

How to enroll and set up Multifactor Authentication

What am I doing?

Setting up and enrolling in Multifactor Authentication (MFA) using the Microsoft Authenticator app. You already use MFA when you log into your bank or when you answer security questions on your account. Simply put, it keeps your identity and data safer!

How do I set up MFA?

Use the following instructions to enroll. You'll need a computer and a cell phone.

First:

Download the Microsoft Authenticator from wherever you download apps. It looks like this:



Second:

Open a browser on your computer and go to:

go.mssu.edu/securityinfo

Sign into your account, then click Add Method



Third:

Follow the on-screen instructions on your computer and phone. You'll switch back and forth between the two as you go through the process.

Five minutes later:

You're done!

Last step:

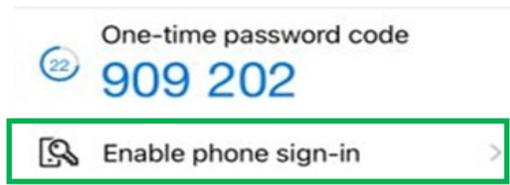
Finish your enrollment by filling out the form by scanning the QR code or navigating to

go.mssu.edu/register4MFA



Extra Credit?

Set up your app to go PASSWORDLESS!



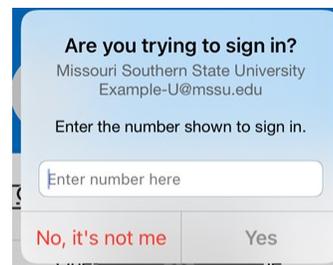
Tap on Enable phone sign-in, then tap on continue.



Follow the onscreen prompts to complete passwordless setup.

You will need a passcode or FaceID on your phone to use this feature.

Now when you sign-in and need to authenticate, you will receive a notification on your phone, then type in a number to verify.



Need help?

Contact the Help Desk!

417-659-4444

or helpdesk@mssu.edu

