

Important Information About Your Application to Project Stay

Once applications are received, they will be screened for eligibility. Submitting an application does not guarantee a spot in Project Stay. **Incomplete applications will not be processed and will be shredded after 60 days.**

To be eligible for Project Stay, you must meet **at least one** of the following qualifications:

- Be a first-generation college student (neither parent has a bachelor's degree)
- Be a student with a disability documented at MSSU
- Meet an income guideline (based on taxable income & number in the household)

All students accepted into Project Stay must be United States citizens or permanent residents and have at least a 2.2 cumulative grade point average. In addition, you must be pursuing a 4-year bachelor's degree to be considered for the program. Students who have previously completed a bachelor's degree are not eligible for Project Stay.

Once the application has been processed, Project Stay staff collect more information, including information from the applicant's professors. Information that may be collected include the following:

- class attendance
- enrollment and withdrawal history
- class work completion

After the initial screening of applicants, applicants will either receive a letter stating their status, or a phone call for an interview. After the initial interview, applicants will then be required to complete assessment testing with the Project Stay program. Students will be assessed in three areas:

- Study Skills
- Career Interests
- Financial Literacy

Project Stay reserves the right to deny applicants to the Project if there is a history of poor class attendance and/or class work completion, significant academic concerns, and/or if the applicant's enrollment history does not suggest that the applicant can graduate in at least six years from the date of entering Project Stay.

Applicants who wish to appeal a decision made by Project Stay staff should do the following:

Draft a letter of appeal addressed to Debbie Fort, Project Stay Director. After receiving the appeal letter, a meeting will be arranged with the student to discuss the appeal.

If a solution cannot be reached, the applicant should arrange to meet with Mr. Darren Fullerton, Vice President for Student Affairs.

MISSOURI SOUTHERN STATE UNIVERSITY
Project Stay
Application for Admission



All information provided on this application is kept strictly confidential. Incomplete applications will not be processed.

Name _____ S # _____
(First) (M.I.) (Last)

SSN # _____
(Required for federal reporting purposes)

Permanent Home Address _____ City _____ State _____ Zip _____

Do you live on campus? _____

Phone (Include Area Code) _____
Campus E-mail address _____@mymail.mssu.edu

Date of Birth _____ Are you 25 or older? _____

Legal Sex/Gender Assigned at Birth (male/female) _____ Gender Identity, if applicable _____
Preferred Pronouns/Name (if other) _____

Marital Status (Circle One):

Single (never married)
Divorced

Married/domestic partnership
Widowed

Race (Circle One):

American Indian or Alaska Native
Asian
Black or African-American

White
Native Hawaiian or other Pacific Islander

Ethnicity: Are you of Hispanic/Latino origin? Yes or No

Note: This information will be used for federal reporting only. Providing this information is optional.

Are you a United States citizen or permanent resident? Yes or No

If permanent resident, provide resident # _____

Has your parent(s)/guardian(s) (either natural or adoptive) completed a Bachelor's degree or higher? Yes or No

Do you receive accommodations on campus through Student Success Center? Yes or No (Optional and confidential)

Are you currently enrolled in classes? Yes or No How many hours? _____

High School _____ Diploma or GED

Current College Grade Level (COMPLETED hours)

First Time Freshman (0 hours)	Junior (60-89)
Advanced Freshman (0 -29 hours)	Senior (90-120 hours)
Sophomore (30-59)	Over 120 hours

Academic Advisor _____

Major _____ **Minor** _____

Are you employed? Yes or No **Hours worked per week** _____

Have you been a participant in a TRIO Program before? (This includes Upward Bound, Educational Talent Search, Upward Bound Math/Science, and Student Support Services.) Yes or No

Are you a single parent? Yes or No

Have you previously completed a bachelor's (4-year) degree? Yes or No

What degree are you pursuing at MSSU?

Associate's

Bachelor's

Anticipated graduation year? _____ **Do you plan on transferring?** _____

Are you recognized as an independent student by the financial aid office? (Note: independent students are generally students who are 24 years of age or older, are married, have children, are orphans or wards of the court, are veterans, or have successfully filed a petition for independent status with the financial aid office.) *Additional financial information may be needed, in that case you will be sent a form by email to complete and return to the office.*

Yes or No

Please select ALL of the Project Stay services you are interested in using:

_____ Academic advising

_____ Tutoring

_____ Study Skills Development

_____ Financial Literacy Development

_____ Career Counseling/Job Shadowing

_____ Leadership & Professional Development class

_____ Assistance with graduate school admission

_____ Assistance with financial aid/scholarship applications

_____ On campus cultural events

_____ Priority Enrollment (only available for students with fewer than 60 hours completed)

_____ Grant Aid (priority given to students with fewer than 60 hours – limited awards)

Are you a student athlete? Yes or No

How did you hear about Project Stay? _____

What is your educational goal, and how will being a part of the Project Stay program benefit you in reaching your goal? Please answer thoughtfully – this information will be considered when we select students for the program.

[illegible]

By signing this form, you are verifying to MSSU Project Stay and U.S. Department of Education that the information contained in this application is true to the best of your knowledge.

If selected for Project Stay I understand that I am expected to satisfactorily maintain a grade point average of 2.2 or above, participate in Project events, and work closely with my Project advisor to accomplish my educational goals. I understand that Project Stay staff may consult my current instructors to collect information about my class attendance and class work completion. I agree to permit Project Stay staff access to my grade reports, financial aid documentation, and other confidential records necessary for program documentation and evaluation. If grade point average falls below 2.2, or I do not participate, I may be removed from the program.

IMPORTANT: Project Stay cannot process your application without your social security number and S number. Project Stay also may not process incomplete applications.

Signature

Date _____

Once you have completed the application, you may:

- Bring it by the Project Stay office in Hearnest Hall Room 308
- Mail the application to:

MSSU Project Stay
Hearnest Hall Room 308
3950 E. Newman Road
Joplin, MO 64801

- Fax the application to (417) 625-9831
- Or email the application to logan-k@mssu.edu

Additional financial information, including tax returns for yourself and parents, may be requested to determine eligibility.

**This document will be made in other formats upon request.
Contact 417-625-9830**