

Interview Preparation

Research the company's profile and background

- Look into their future goals and plans
- Show how hiring you is a good long-term investment
- Be able to talk about the industry, the organization, and the position you are interviewing for
- Use the company's website, their annual report, newspaper articles, etc.

Anticipate questions from the interviewer

- Prepare for a wide variety of questions by thinking about your own career goals, long-term plans, past successes, and work strengths
- Optimal Resume has over 200 questions
 - The built-in coach explains the questions and gives a sample answer
- Do not be afraid to admit that you do not know something

Think of questions to ask your interviewer

- Most interviewers will ask if you have any questions
- Prepare at least three thought-provoking questions
- Do not ask questions that could be answered by looking at their website
- Ask questions that reflect your interest in future prospects of the industry
- Ask for more details if something is not clear

Practice

- Visit mssu.edu/career to do a mock interview
 - Select Students/Alumni
 - Choose Optimal Resume
 - Create New Interview
 - Record yourself with a webcam and watch your body language
 - Send a link to an instructor or friend and ask for feedback

Dress for the interview

- Dress more formally than daily work wear in that industry, such as a business suit, blazer, tie
- Choose subdued colors such as a blue, brown, gray, black
- Make sure your clothes are clean and free of lint and wrinkles
- Avoid wearing perfume, after-shave or scented lotion. Be sure to wear deodorant!

Show up in the best possible shape

- Know exactly how to get to the business, where to park, and where your interview will be held
 - Make a practice run; drive to the employer and time yourself
- Arrive 15 minutes early
- Go to bed early the day before so you look rested and healthy
- Bring extra copies of your resume and references

Source: [wikihow.com/Prepare-for-the-Job-Interview](http://www.wikihow.com/Prepare-for-the-Job-Interview)



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