



The MSSU Bursar's Office welcomes you to MSSU!

IMPORTANT INFORMATION YOU SHOULD KNOW:

- We are located in **Hearnes Hall 105**
- **Student Account Balances are due** by 5:00 p.m. CST:
 - 7th Day of Classes Fall & Spring Semesters
 - 4th Day of Classes Summer Semesters
- **LioNet** is an extremely useful tool! You can view and pay your student account 24/7 by check, Visa, MasterCard, Discover, and American Express (there is an additional 2.85% charge—minimum \$3— to use a debit or credit card). Check your student account, [here](#), often.
- If you are using **Financial Aid** to pay your student account, you must have requirements completed and the aid must be authorized on your account.
- For all things **money**, use the Student Payment Portal at www.mssu.edu/paymybill (log in with your “S” number). Here you can pay your bill, set up e-refund accounts, view tax statements, set up authorized users to view/pay your account, and even view or enroll in payment plans!
- When you **charge** something to your student account at the Bookstore (such as a book, t-shirt, etc), the charges show up on your account the next business day and will be viewable on LioNet.
- Consistently check your **MSSU student email account**. You could miss important announcements! Also, remember to keep your phone number and address up-to-date with the Registrar’s Office so you don’t miss anything!
- If you have questions, **let us know!** Call us at 417-625-9381, email us at bursar@mssu.edu, or come see us in Hearnes Hall 105.

WELCOME TO MISSOURI SOUTHERN!

WE ARE SO GLAD YOU’RE HERE!

PAYMENT PLANS

Available each semester enrolled

Enroll in a payment plan as soon as you enroll in classes!

Sign up early for smaller payments!

FALL PLANS

Enroll by	Required Down Payment	Number of Payments	Next Payment Due	Last Payment Due
April 20	11.1%	9	May 1	December 1
May 20	12.5%	8	June 1	December 1
June 20	15%	7	July 1	December 1
July 20	17%	6	August 1	December 1
August 20	20%	5	September 1	December 1
Balance Due Date	25%	4	October 1	December 1

SPRING PLANS

Enroll by	Required Down Payment	Number of Payments	Next Payment Due	Last Payment Due
November 20	15%	7	December 1	May 1
December 20	17%	6	January 1	May 1
January 20	20%	5	February 1	May 1
Balance Due Date	25%	4	March 1	May 1

SUMMER PLANS

Enroll by	Required Down Payment	Number of Payments	Next Payment Due	Last Payment Due
April 20	25%	4	May 1	July 1
May 20	33%	3	June 1	July 1
Balance Due Date	50%	2	July 1	July 1

For more information:

Visit our website: www.mssu.edu/bursar

Log in to the payment portal: www.mssu.edu/paymybill

Remember to log in with your ID ("S" number with capital "S") and password

Contact the Bursar's Office at 417-625-9381 or bursar@mssu.edu

Stop by the Bursar's Office in Hearnes Hall (105)