

MISSOURI SOUTHERN STATE UNIVERSITY
Board of Governors
Minutes

September 16, 2011 – 1:00 p.m.
Billingsly Student Center, Room 310

The September 16th meeting of the Missouri Southern State University Board of Governors was called to order by Dr. Sherry Buchanan, Chair. Governors in attendance were Rod Anderson, Dr. Sherry Buchanan, Dwight Douglas, Lynn Ewing, Nancy Perry, and Richard Walter. Others in attendance were Dr. Bruce Speck, Dr. AJ Anglin, Ms. JoAnn Graffam, Rob Yust, Darren Fullerton, Jared Bruggeman, Dr. Cliff Toliver, Greg Killingsworth, David Sigars, Linda Eis, Jon Dermott and Sharon Odem.

ANNOUNCEMENTS

Dr. Buchanan welcomed David Sigars as the newly appointed Student Representative to the Board and JoAnn Graffam as the Interim VP for Development/Executive Director of the Foundation. Dr. Buchanan also noted Mr. Chuck Surface was in attendance, but sitting in the audience due to his appointment being withdrawn. Dr. Buchanan noted all appointments recently made by Governor Nixon and not confirmed by the Senate had to be withdrawn due to a Special Legislative Session in Jefferson City. Dr. Buchanan noted Mr. Surface has been assured he will be reappointed after the Special Session is over with Senate confirmation anticipated in January.

Dr. Buchanan noted special thanks for all who worked to make the Memorial Service held on August 28th a very meaningful event for the campus. Dr. Buchanan also thanked Dr. & Mrs. Speck for a newly endowed scholarship they have established. The scholarship will be called the Alvarez-Khoury-Lansaw Memorial Scholarship in honor of three members of the MSSU family who lost their lives as a result of the May 22nd tornado. Dr. Buchanan noted this scholarship will help keep alive the names and memories of these individuals and assist in the rebirth effort.

Dr. Buchanan encouraged the Board to continue to stay informed about funding for higher education in the state and also in the nation. She shared information regarding state appropriations and national rankings for higher education and noted Missouri ranks as one of the lowest funded states in the nation.

Dr. Buchanan expressed appreciation to Dr. David R. Russell, Commissioner of Higher Education, for the "Show-Me U Care" campaign he has begun. This campaign invites students, faculty, and staff from colleges and universities throughout Missouri to come to Joplin throughout the fall to help rebuild Joplin "campus by campus".

MINUTES

A motion was made by Rod Anderson and seconded by Nancy Perry to approve minutes of the August 19, 2011 Board meeting. Motion passed. (Minutes are archived in the permanent record book.)

REPORTS

Treasurer (Ms. Linda Eis):

- Cash Graph
- Statement of Net Assets
- Statement of Revenues, Expenses, and Changes in Net Assets
- Cash Flow Statement

Linda noted as of August 31, 2011 the unrestricted cash balance was \$9.9 million and excludes the \$5 million short-term investment in CDARS. This is a decrease in unrestricted cash of \$3.2 million as compared to the prior year. Linda also noted the semi-annual bond payment will be made at the end of September.

The first release of financial aid checks was made on Thursday, September 8. Linda noted students were literally lined up out the doors and were very appreciative and excited about the option to pick up their checks. This operation was very well organized and at the end of the first day, 1,600 checks had been picked up with another 119 checks picked up the second day; all remaining checks were then mailed. The second release of

Treasurer (continued):

Financial aid was this week, with over 1,500 checks being cut for a total of \$1.25 million. This second distribution of aid was primarily Access Missouri and Bright Flight funds. Of this aid, 366 checks were picked up yesterday. Linda noted the decision to give students the option of picking up their checks was a huge success enabling students to receive their checks quicker, decrease the cost of postage while providing great customer service. Linda also shared there are only two ladies in the Bursar's office who process these refunds and during the first disbursement processed 2,800 refund checks in less than two days for a total of \$7.3 million dollars. During the second disbursement, over 1,500 checks were cut for a total of \$1.25 million dollars. Linda also noted special thanks to Great Southern Bank who purchased MSSU t-shirts for their tellers to wear on disbursement days as a way to show support and interact with MSSU students.

Linda noted the Budget Audit committee plans to meet the evening of Wednesday, October 12 at 5:30. On behalf of Dr. Buchanan, Linda invited all the Board to attend.

A motion was made by Rod Anderson and seconded by Richard Walter to approve the August 31, 2011 financial statements. Motion passed. (A copy of the financial statements for August 31, 2011 is attached to the minutes in the permanent record book.)

Vice President for Business Affairs (Mr. Rob Yust):

- **Athletic Complex**

- The permanent signage for the "Robert W. Plaster Sports Complex" has been ordered and the electric service for these three signs has been installed. The concrete base and center pole for the main sign has also been installed. The installation of all three signs should be complete within the next three weeks.

- **Central Plant at Spiva Library**

- All of the old boilers and related piping and pumps have been removed and the new condensing boilers have been received and are being installed. When the conversion to heating begins, removal of the chillers and the cooling tower will begin. Installation of the new chillers, pumps and piping for cooling will be completed over the winter in order to be ready for the spring 2012 cooling season. The new equipment will have computerized automation controllers that will manage and meet heating and cooling needs in the most efficient manner and will make a significant difference in the ability to meet comfort and air handling requirements while greatly reducing energy usage.

- **Hearnes Hall Renovation**

- The contractor is working on demolition of the 1st floor and the temporary walls have been removed.
- The next phase will be asbestos abatement of the floor tile and on pipe connections.
- Empire District Electric Company has begun boring under the parking lot for the relocation of the new primary feeds.
- Completion of the first floor renovation is anticipated in spring of 2012.

- **Facilities Master Plan**

- MSSU has contracted with RDG Planning and Design to assist with developing a Facility Master Plan that will guide MSSU through the next decade. RDG will meet with President's Council in the near future to begin this process which will take several months to complete. Plans are to present a complete report to the Board late in the spring of 2012 in addition to keeping the Board up to date and involved during this process.

- **Insurance Committee Recommendations**

- MSSU's insurance committee, co-chaired by Debbie Dutch Kelly and Judy Wilmoth, have successfully negotiated insurance packages for next year with two very significant changes: Humana will be the new insurance company and this will result in a **reduction** in the premiums employees pay. Most premiums will be reduced by approximately 4% beginning in January, 2012. Rob commended the committee of seven people made up of faculty and staff for their hard work and great outcome. Medical premiums will be locked in for one year with dental and vision locked in for two years. Debbie Dutch Kelley commented the benefits are similar to what employees currently have and in some cases are more robust. Humana offered the lowest rate on bundled packages

Vice President for Business Affairs (continued):

compared to other companies. Debbie also noted health insurance for retirees under the age of 65 will have a significant reduction in premiums. Freeman will still be the preferred in-network provider so employees will not need to be concerned about switching physicians. Dr. Speck noted the university's contribution will remain constant while the employee's contribution will decrease. Debbie noted informational sessions with Humana will begin soon and open enrollment will begin on October 1 and end on Halloween. Dr. Speck thanked the committee for their collaborative effort.

Director of Athletics (Mr. Jared Bruggeman):

- **Updates and Upcoming Events**

- ESPN and Missouri Southern recently announced the *One State, One Spirit Classic* presented by Leggett & Platt will be nationally televised on ESPNU. Reserved and general admission tickets to this event scheduled for October 30 at MSSU are sold out. A limited number of premium seats are still available and fans can purchase "virtual tickets" for \$10 each with all proceeds going to benefit the Missouri Southern Foundation's Tornado Relief Fund. Jared expressed gratitude to MU for enabling MSSU to be recognized nationally in the sports world and for their efforts in scheduling this once in a lifetime event at MSSU. (*A press release regarding this event is attached to the minutes in the permanent record book.*)
- Tickets are still available for the MSU vs. MSSU men and women's benefit game scheduled for November 5 at Missouri Southern. Jared noted this is going to be another wonderful event with proceeds from these games also benefiting MSSU's Foundation Tornado Relief Fund and noted appreciation to MSU for their efforts.
- The first home football game is scheduled this Saturday, September 17 against Washburn.
- The Gateway Classic in St. Louis is scheduled for September 24 with many weekend events scheduled including a game against Lincoln University in the Edward Jones dome at 11:00 a.m.
- Homecoming weekend will culminate with another home game on October 1st against Missouri Western beginning at 2:00 p.m.
- Volleyball and Soccer have both begun conference play.
- Cross Country track will host Southern Stampede on September 17 with 5,000 – 8,000 people expected; a great event for high school and area colleges.
- The MIAA Cross Country Championship will be held at MSSU on October 22 and will be another great opportunity to showcase our campus.

- **MSSULions.com**

- Visits to the Athletics website (MSSULions.com) total 24,835,041 from this time last year for an average of 68,000 visits per day; a huge increase.
- Unique total visits since September 2010 are 699,623; averaging 1916 per day.
- The website is interactive including polls, video, and up-to-date rosters and is being used as a great recruiting tool.

- **Lionbacker Membership Update**

- Membership has actually increased by 11 members this year with more increases expected during football and basketball season. Given the events of this year, a decrease in membership was anticipated. Jared expressed appreciation for the continued support of the Lionbacker program.

Interim VP for Development/Executive Director of the Foundation (Ms. JoAnn Graffam):

- **9/11 Events**

- The national 9/11 flag that was flown over the Trade Center in New York was in Joplin and on campus last weekend as part of the National Day of Service and Remembrance. The flag was brought to campus and over 1,000 citizens added a stitch to the flag during ceremonies held in the Leggett and Platt Athletic Center.
- Over 3,600 "Stars of Hope" (wooden stars painted by volunteers to inspire and encourage) were placed around Joplin as part of the "Stars of Hope" project.

Interim VP for Development/Executive Director of the Foundation (continued):

- Over 11,000 volunteers, including many from MSSU, participated in the weekend events. JoAnn noted many in attendance at the Remembrance service stated they were grateful for this once-in-a-lifetime opportunity.
- **Tornado Emergency Relief Fund**
 - Donations to-date total more than \$50,000.
 - Small grants have been distributed to more than 180 individuals totaling more than \$41,000.
 - Additional donations are anticipated from the upcoming MU and MSU fundraising events with a final round of grants anticipated later this semester.
- **Tornado Scholarships**
 - Two \$1,000 scholarships are available to students who (1) had financial need prior to the tornado; (2) had losses due to the tornado; (3) students who have completed volunteer work in the community after the tornado.
 - The scholarship committee will be accepting applications through September 30 on LionNet with awards anticipated in early October.
- **Hungry Tiger Grant**
 - A \$96,000 grant from the State Farm Youth Advisory Board to develop a collaborative service learning program with the Carthage Junior High School has been received.
 - This program is designed to increase competencies in English, math, science, and technology for students while supplying food for backpacks that hungry children can take home on weekends. JoAnn noted she is very excited about this win, win program.
- **Upcoming Events**
 - **Legacy Day**, a cooperative effort between the MSSU Teacher Education department and the Alumni Association, is scheduled for tomorrow. This event introduces children of alumni to MSSU through an afternoon of classes and other activities including tomorrow's home football game.
 - The first **tailgate** of the football season is scheduled tomorrow at the Ralph L. Gray Alumni Center and will also include Legacy Day participants.
 - **Homecoming** activities are scheduled the week of September 26. This year's outstanding Alumnus is Betsy Banks, the founder of Petfinders.com. Larry Hickey, a longtime member of the community and friend of Missouri Southern, is the Lion Hearted award recipient.
 - The **President's Gala Concert** is scheduled for Thursday, October 27 in the Taylor Performing Arts Center. The theme this year is Rodgers, Hammerstein & Friends. The Southern Jazz Orchestra, Southern Exposure Show Choir and Dr. Speck will be featured. Tickets are \$5 per person with proceeds benefiting the Friends of MSSU Music Fund. In the past proceeds from this event have also benefitted the President's Foundation Fund. The money in this fund has accumulated and a new endowment is now being created to establish a music scholarship; another positive impact of this event.

VP for Academic Affairs (Dr. AJ Anglin):

- **Fall Semester**
 - The fall semester, already in its 4th week, is well underway and off to a good start. Patterns are set and students and faculty have settled into routines.
 - Dr. Anglin noted the tornado has changed the community, individuals and impacted Missouri Southern, but people are supporting each other and working together. Dr. Anglin noted he is looking forward to a very good Academic year.
- **Strategic Planning**
 - The Taskforce, comprised of 22 members in addition to Department Chairs and Directors for a total of 65 – 75 people, will be moving forward with work on Goals and Objectives in the next few weeks. Dr. Anglin noted it is up to the Board to decide if they want a representative to serve on this Taskforce.
 - Dr. Anglin is working with Susan Craig to try to find a way, with all of her other duties, for Susan to continue to serve as the point person for this project.

VP for Academic Affairs (continued):

- **Shared Governance Taskforce**
 - The Shared Governance Taskforce established in 2009 is still ongoing. Dr. Oakes, Taskforce Chair, continues to keep it in the forefront and is doing an excellent job.
 - It is now time to review the Shared Governance instrument and to find ways to make it more effective. Dr. Anglin noted this will be an ongoing process and is an important part of Shared Governance.
- **Higher Education**
 - The administration is staying actively engaged in the changes that are coming for Higher Education.
 - Performance Funding is still being discussed. Dr. Anglin noted encouragement with information staying consistent regarding new money and baseline money and institutions not being compared to each other.
 - Course re-design projects in Oral Communication and Composition are positive steps forward for the future of MSSU.
 - Dr. Kroll will soon begin offering 10 new courses in the area of Distance Learning using a newly developed template.

VP for Student Affairs (Mr. Darren Fullerton):

Darren introduced and congratulated David Sigars the newly appointed Student Representative to the Board.

Darren also noted he, Rob Yust and Jared Bruggeman recently represented MSSU at an away football game against the University of Central Missouri (UCM) at Warrensburg. Wristbands were sold by UCM in conjunction with this game and the proceeds will be given to the Tornado Relief Fund through the MSSU Foundation. Darren expressed thanks to UCM for their efforts.

- **Recent Events**
 - A meeting for Chief Student Affairs Officers was held in Jefferson City on September 8. Topics discussed included Performance Funding, State Financial Aid Programs, and Professional Development Opportunities for Student Affairs Staff. Darren noted Student Affairs officers across the state expressed concern regarding lack of Professional Development for their departments.
- **Admissions**
 - Today is Census Day and final enrollment numbers are currently not available. Darren noted a slight decrease in enrollment is projected, but was expected due to the tornado and funding cuts. *G.I. Jobs* (the premier magazine for military personnel transitioning into civilian life) has awarded MSSU the designation of a Military Friendly School again for 2012. The Military Friendly Schools list honors the top 20 percent of colleges, universities and trade schools in the nation that are doing the most to embrace America's military service members and veterans as students. Darren noted this is quite an honor for Missouri Southern to be given this award two years in a row. There are 50 – 60 different items of criteria that have to be met to be considered for this award.
- **Financial Aid**
 - Students are now being asked to sign in at the Financial Aid office to assist in keeping track of how many students are being served. During the month of August, 3700 signed in for assistance. Darren commended the employees in this area on their efforts to serve this many students in such a short time span.
 - Approximately \$8,000 of the USA Funds Tornado Assistance grant has been distributed to date with plans to distribute the remaining funds by October 1, 2011.
 - MSSU has been selected as a host site for College Goal Sunday. This is a free on-site workshop scheduled in February. It will provide professional assistance completing the FAFSA (Free Application for Federal Student Aid), an opportunity to talk to financial aid professionals about financial aid resources and how to apply. Information regarding state-wide student services, admission requirements, etc. will be offered. College Goal Sunday will be offered in approximately four sites around the state and MSSU is honored to be selected as one of these sites.

VP for Student Affairs (continued):

- **Residence Life**
 - All students seeking housing through Residence Life have been accommodated for the fall 2011 semester.
 - With a minor increase in Residence Hall fees, laundry service for residents is now included at no additional charge. Darren noted this service has been a tremendous success.
- **Additional Updates**
 - **Advising, Counseling & Testing** is offering a variety of Independent, Group Counseling and Educational sessions to help students that need assistance dealing with the effects of the Tornado. Two Counseling Interns will also be working in this area during the Fall Semester.
 - **Project Stay**, a Federal Grant Program, has been funded for 2011-2012, but its funding has been reduced by 3.1% or (\$247,000).
 - **Career Services** is examining its policies and procedures and speaking with different departments on campus to find ways to better accommodate students. One consideration is to allow students to apply for graduation by using the online Southern Job Network instead of making the students personally stop by the Career Services office. Career Services is also now subscribing to an online resume writing service to assist students and alumni.
 - The **Beimdiek Recreational Center** is averaging between 400 & 500 people per day since the beginning of the Fall semester. The **Willcoxon Health Center** is averaging 45 people per day with only one nurse practitioner.
 - In the area of **Student Activities**, Greek recruitment is over. Both of the Sororities pledged an additional 30 ladies per sorority. Kappa Alpha will hold its 40th anniversary celebration on October 15. Bob Kelly, MSSU alum, is organizing this event. Student Senate conducted its elections and will conduct its first business meeting for the Fall Semester on Wednesday, September 12.
- **Upcoming Events**
 - Homecoming is September 30 and October 1.
 - The Alpha Chi Induction Ceremony (a national scholastic honor society) is October 2.
 - The Career and Major Exploration Fair and College Fair are both scheduled on October 5.
 - Connect to U! – Positive Mental Health Week is scheduled for October 10 – 14.
 - Safe Halloween is scheduled for October 31.

Focus on Students – Dr. Delores Honey (Mr. Darren Fullerton):

Darren asked for the Board's indulgence in moving Dr. Honey's report to the October Board meeting. This will allow time for the Board to submit specific questions to Dr. Honey through Dr. Anglin, Dr. Speck or Darren for Dr. Honey's report.

Faculty Liaison (Dr. Cliff Toliver - Faculty Senate, President):

The first Faculty Senate meeting of the Fall semester held on August 29 was devoted to organization and discussion of committee appointments. Dr. Linda Hand has volunteered to compile a list of faculty who currently serve on committees. Dr. Toliver noted this will be a very involved process and expressed appreciation for Dr. Hand's willingness to gather this information. This information will be used to exam and redistribute committee membership with an end result of involving more and varied faculty in committee service. This will also enable faculty to have a significant impact on who serves on the various Senate committees. Dr. Toliver noted four to ten faculty members serve on each committee and listed the many and varied Faculty Senate committees. Dr. Toliver noted faculty who currently serve on committees spend many additional hours in addition to teaching each semester doing committee work.

The principal goals of Faculty Senate for the new academic year include the areas of tenure, promotion, shared governance, online education, support of the International Mission and increasing enrollment. Dr. Toliver noted the mood at the Senate meeting was positive and faculty are looking forward to a good academic year.

Staff Liaison (Mr. Greg Killingworth – Staff Senate, President):

During the last month, Staff Senate has been working with Rob Yust on two proposals: a fee waiver for Distance Learning and a clerical pool proposal.

A committee is currently being organized to explore coordinating orientation and training for new employees.

An idea submitted by a Staff Senator, to create “Team MOSO”, is being developed. The original idea was for “Team MOSO”, which will be made up of staff, faculty and students, to take part in the “Extreme Home Makeover” for Joplin. However, “Extreme Home Makeover” does not accept groups, but “Habitat for Humanity” does. “Habitat for Humanity” will soon begin building new homes for victims of the May 22nd tornado and Greg noted they are thrilled to have “Team MOSO’s” help. Greg noted the Staff Senate will soon be contacting Faculty and Student Senates for their assistance.

Student Representative (Mr. David Sigars):

David thanked the Board for their warm welcome and noted he considers it an honor to be appointed to serve as the Student Representative to the Board by Governor Nixon.

Student Senate held its first meeting of the Fall semester last Wednesday under its new constitution; the meeting went very well. David noted Student Senate is being more selective in its membership. Eighteen Senators and four officers were in attendance.

Many of the campus organizations such as the Campus Activities Board (CAB) and Greek Life have had huge increases in membership. CAB and Phi Eta Sigma are considering restructuring their organizations.

The new format for *The Chart* is being very well received by students. David noted he has heard many compliments about how professional *The Chart* is and that it has been mistaken for the *Joplin Globe*. Rod Anderson commented he has enjoyed reading *The Chart* this year and asked David to pass on to the students his appreciation for learning about positive things happening at Missouri Southern. Lynn Ewing noted he appreciates the opportunity through *The Chart* to now see in a very public way, what people at the University are doing and how their work is spreading out into the community. Mr. Ewing noted the University has not been re-designed or re-engineered (referring to an Editorial in last year’s *Chart*), but now the University is being heard over the static.

David noted great student participation in the 9/11 memorial activities and appreciation for the events to commemorate the 10 year anniversary of 9/11. Approximately 3,000 “Stars of Hope” in conjunction with the 9/11 memorial service were painted and placed around Joplin. On Friday before the service, approximately 750 students, faculty, and staff assisted with this effort as a way to continue the healing process.

David noted the semester is off to a great start with a great year anticipated!

Board Committees:**Academic Affairs**

No report given. This committee will meet following today’s Board meeting.

Budget Audit

No report given.

Personnel

No report given.

President (Dr. Bruce Speck):**Campus & Community Updates**

- Dr. Speck noted satisfaction in listening to the various reports given during the Board meeting and the sharing of information from all over campus. Dr. Speck noted the importance of each unit being successful and working together in order to make the entire campus successful.
- This morning Dr. Speck attended a Bright Futures Board of Director’s meeting and noted as this program continues to grow, he believes it will become a national model. Dr. Speck shared a publication

President (continued):

Rising from the Rubble produced by the Joplin School system about the May 22nd Tornado and noted a similar publication by MSSU's Alumni Association will be coming out soon.

- Dr. Speck shared a picture, signed by President Obama, he recently accepted on behalf of the University. This picture was presented to him by Senator Claire McCaskill to recognize the campus-wide relief efforts following the May 22nd tornado. The picture was presented during a recent visit by the Senator. Dr. Speck thanked Senator McCaskill for her interest in the relief efforts and also thanked Rod Anderson for his work to ensure MSSU received this very special honor.
- Dr. Speck encouraged the Board to attend the 4th annual President's Gala Concert on October 27th. Dr. Speck noted this will be an excellent opportunity to see our students perform and to enjoy their musical talents while supporting a worthy cause.
- Several people from MSSU including Board Chair Buchanan recently attended Governor Nixon's Higher Education summit held on August 25th. Dr. Speck noted the format was similar to last year's Summit. Dr. Buchanan shared the Summit was very interesting and the Governor is asking Universities to prove they are worthy of state dollars allocated to them. Dr. Buchanan noted this is a complex issue, but an excellent opportunity for universities of higher education to prove they are worthy. One way this can be accomplished is through assessment of student outcomes, but additional ways will be needed.
- Dr. Speck shared information discussed during a COPHE meeting held on September 7th and a CBHE meeting held on September 8th. Grave concern was expressed about the one-time funding for state scholarship programs: \$30 M for Access Missouri, \$7M for the A+ Program and \$1 M for Bright Flight. Dr. Speck noted total funding for Access Missouri is \$64M, therefore the one time funding of \$30M is about half. Dr. Speck noted it is time to rethink current Financial Aid programs in the state and seek new ways of funding. Increased costs bring real problems to students who leave higher education with a higher debt. A real issue is how to manage dollars and still achieve quality. The government does not allow students to default on student loans by declaring bankruptcy and Dr. Speck noted this is becoming a huge problem. Dr. Speck expressed appreciation to the Board for restructuring the Foundation office in order to better serve students and for the great job Dr. Mark Parsons did while he was Director of the Foundation. Dr. Speck also noted JoAnn Graffam was referred by Dr. Parsons to serve as the interim Foundation Director and noted JoAnn is capable of this role. Dr. Speck noted other sources of funding will have to be found for the future and the Foundation will play a vital role.
- COPHE is moving quickly to provide a response to the Governor regarding performance based funding.
- During the CBHE meeting on September 9th, presentations about healthcare stressed the great need for healthcare professionals which is approaching a crisis. Dr. Speck noted he was reminded for the need for a medical school in Joplin and that MSSU has a responsibility to respond to this complex issue.
- Predictions are for state funding to continue to decrease. Dr. Speck noted higher education cannot depend on the state to meet its needs. Changes in higher education will have to accelerate. One example is course re-design which was an idea, but is now taking place. Additional changes will need to be discussed, decision points decided and then quick action will be needed; change is inevitable.

OLD BUSINESS:

None.

NEW BUSINESS:**Consideration of Academic Policies Proposals (Dr. AJ Anglin, V.P. Academic Affairs):**

- None

NEW BUSINESS (continued):**Consideration of Appointments, Retirements, Resignations (Dr. AJ Anglin, V.P. Academic Affairs):**

- **New Hires:**
 - None
- **Retirements:**
 - None
- **Resignations:**
 - None
- **Other Action:**
 - None

OTHER ITEMS:

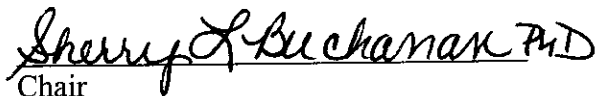
- None

ADJOURNMENT:

Chair Buchanan noted a closed Executive session was not needed and asked for a motion to adjourn.

A motion to adjourn was made by Lynn Ewing and seconded by Nancy Perry. Motion passed.


Secretary


Chair