

**MISSOURI SOUTHERN STATE UNIVERSITY**  
**Board of Governors**  
**Minutes**

**October 21, 2011 – 1:00 p.m.**  
**Billingsly Student Center, Room 310**

The October 21<sup>st</sup> meeting of the Missouri Southern State University Board of Governors was called to order by Dr. Sherry Buchanan, Chair. Governors in attendance were Rod Anderson, Dr. Sherry Buchanan, Dwight Douglas, Lynn Ewing, Nancy Perry, and Richard Walter. Others in attendance were Dr. Bruce Speck, Dr. AJ Anglin, Ms. JoAnn Graffam, Rob Yust, Darren Fullerton, Jared Bruggeman, Dr. Cliff Toliver, Greg Killingsworth, David Sigars, Linda Eis, Jon Dermott and Sharon Odem.

**ANNOUNCEMENTS**

Dr. Buchanan welcomed the Board and noted the campus is very busy. At the September Board meeting, Dr. Buchanan shared facts framing financial challenges that will impact future planning at Missouri Southern. Dr. Buchanan noted each month she will continue to share information regarding financial challenges facing Missouri and the nation. During today's Board meeting, Dr. Buchanan shared comparison data showing the drastic decrease in purchasing power of net general revenues from FY2000 to FY2010. Dr. Buchanan noted even with improvements in the economy and stronger revenue growth, the state still continues to face a very difficult budget situation that will continue to impact higher education.

**MINUTES**

*A motion was made by Nancy Perry and seconded by Lynn Ewing to approve minutes of the September 16, 2011 Board meeting. Motion passed. (Minutes are archived in the permanent record book.)*

**REPORTS**

**Treasurer (Ms. Linda Eis):**

- Cash Graph
- Statement of Net Assets
- Comparative Statement of Revenues Expenses and Changes in Net Assets
- Statement of Revenues, Expenses, and Changes in Net Assets
- Cash Flow Statement

As of September 30, 2011 the unrestricted cash balance was \$15 million and excludes the \$5 million short-term investment in CDARS. This is a decrease in unrestricted cash of \$3.7 million as compared to the prior year.

During the Board Budget Audit committee meeting held on October 12, it was agreed the University would invest \$1M dollars in a second CDARS investment. MSSU's checking account is currently earning .16% and this new placement in CDARS will earn .45% and be effective October 27. (The \$5M dollars already invested in CDARS is earning .83%.)

As of September 30, 2011 the Comparative Statement of Revenues, Expenses and Changes in Net Assets shows a loss over the prior year of \$484K dollars. This difference was from several factors including increased tuition revenue, decreased Federal grant revenue, increased state revenue due to an additional 135 students who qualified for the Access Missouri grant, additional expenses from increased scholarships, new costs associated with Lifelong Learning and reductions in non-operating revenue from reduced appropriations of \$412K.

Dr. Buchanan asked if the University was on target regarding predictions of where it would be financially when the current budget (that has a deficit) was adopted. Linda replied that the current year is closely in step with last year's expenses.

Linda also shared the following information from the Bursar's office:

- ✓ Enrollment for the Spring semester will begin in early November and students are encouraged to confirm their student account balances are in good standing before enrollment begins.

**Treasurer (continued):**

- ✓ A change to a single due date for 100% of tuition and fees is being implemented. (In the past the University has had two due dates.) This change to a single due date will give ALL STUDENTS additional time to pay their account balance. This change is being implemented for the Spring 2012 semester; 100% of the balance on student accounts will be due on Thursday, January 26, 2012 by 5:00 p.m. Students who have not paid in full by this deadline will be released from their class schedule. In order to be reinstated, these students will have until Friday, February 3 to pay their accounts in full at the Bursar's office. Linda noted positive feedback has been received regarding this change.

*A motion was made by Rod Anderson and seconded by Lynn Ewing to approve the September 30, 2011 financial statements. Motion passed. (A copy of the financial statements for September 30, 2011 is attached to the minutes in the permanent record book.)*

**Vice President for Business Affairs (Mr. Rob Yust):**

- **Athletic Complex**
  - Progress continues on the permanent signage for the "Robert W. Plaster Sports Complex". This project is ready for the concrete bases to be poured. Installation should be complete in the very near future.
- **Central Plant at Spiva Library**
  - All of the old boilers and related piping and pumps have been removed and the new boilers have been installed. The controller for the boiler system is currently being installed. As soon as the campus converts over to heating on a permanent basis, work will begin to remove the chillers and the cooling tower.
  - Construction of the new chiller plant (which will be manufactured off-site in four sections), will then be delivered and assembled on site with an anticipated delivery date around Christmas.
- **Hearnes Hall Renovation**
  - Demolition of the 1<sup>st</sup> floor is complete and the contractor has begun putting up new stud walls.
  - The air handler has been removed and all of the rock façade on the outside of the east entrance has been removed.
  - All of the asbestosis has been removed from the floor.
  - Empire District has bored under the parking lot and installed the conduits for their new primary service which had to be relocated to accommodate the new air handler.
  - This remodel project is moving very quickly.

Lynn Ewing asked if meetings had begun with RDG regarding a Master Design for the campus and Rob replied, yes. RDG met with members of President's Council two weeks ago. Rob noted plans are to present information to the Board during its spring retreat. Rob also noted the Board will be kept up-to-date during this process and Board input will be needed and welcomed.

**Director of Athletics (Mr. Jared Bruggeman):**

- **Updates and Upcoming Events**
  - The Hall of Fame game, where four athletes will be inducted during halftime, will take place this weekend. Many events to celebrate this special event are planned including a social, dinner and tailgate.
  - The last home football game of the season is October 29. Southern All Stars, students from area high schools with a high GPA, will be invited to attend. Last year over 1,000 students participated.
  - The MIAA Cross Country championships will be held at MSSU on October 22.
  - The volleyball team will play against Pitt State on October 26 and the soccer team will play against Northwest Missouri State on October 27; both of these home games will be All Athlete Nights.
  - A free basketball clinic for kids in grades 3 through 6 will be hosted by MSSU's Athletics Department in conjunction with members of the University of Missouri Athletics Department. *(A press release concerning this clinic is attached to the minutes in the permanent record book.)*

### Director of Athletics (continued):

- A new name has been chosen for the November 5 men and women's basketball games scheduled against Missouri State University; the I-44 Hoops Classic. Wendy's is the sponsor of this event and tickets are still available. Proceeds from this event will benefit the MSSU Tornado Relief Fund.
- The EADA (Equity in Athletics Disclosure Act) report has been submitted to the NCAA. This very precise report requires a lot of time and effort to complete. Jared thanked Julie Wengert and Linda Eis for their hard work in completing this report in an accurate and timely manner.
- A national magazine *Touchdown* recently featured an article "Joplin Rising". This article tells the personal stories of five Missouri Southern football coaches and how they were impacted by the EF5 tornado on May 22. The article also commends the efforts of these coaches and the efforts of many of the team members in helping others during this difficult time.

### Interim VP for Development/Executive Director of the Foundation (Ms. JoAnn Graffam):

- **Follow-up from September Board Report**
  - Eighty-five children of MSSU alumni, faculty, and staff took part in Legacy Day which is a collaborative event between the Alumni Association and the School of Education.
  - Homecoming was a great success! Betsy Banks and Larry Hickey were honored and 14 area bands participated in this event.
  - Various events continue at the Alumni Center:
    - ✓ The first **MoSo Monday**, a networking event for the School of Business, was a great success with plans to continue this event featuring the various Schools on campus.
    - ✓ A **New Hire reception** to welcome new faculty and staff members was recently held.
    - ✓ The **Lantern Society** dinner was held last night with approximately 100 people in attendance.
    - ✓ The **Noon Day Rotarians** recently held one of their weekly lunch meetings on campus and toured the Alumni Center.
    - ✓ A reception as part of the **Delta Pi Chapter of Kappa Alpha 40<sup>th</sup>** reunion was well attended.
- **Upcoming Events**
  - The **Heartland Opera** will present a Tornado Benefit Gala Concert for the Vocal Music and Drama Departments at Joplin High School. This event is scheduled for tonight, October 21, and will be held in the Taylor Performing Arts Center. All proceeds will go directly to Joplin High School. Among others, the MSSU choir and MSSU soloists will be featured.
  - The **President's 4<sup>th</sup> Annual Gala Concert, Rodgers, Hammerstein & Friends**, is scheduled for October 27. Proceeds from this concert will benefit the Friends of MSSU Music Fund which was started last year by Dr. John Cragin a retired MSSU professor.
  - A special edition of **Crossroads** magazine featuring MSSU's campus, faculty, staff, alumni and their personal stories and critical roles during the immediate hours and days following the May 22<sup>nd</sup> tornado is in the final stages of production. JoAnn noted the stories in this edition are very moving.
  - As part of the **Extreme Makeover Home Edition** effort, volunteers from MSSU are taking part in a "Smart Mob". JoAnn noted MSSU has been very active in this effort and while details cannot be released at this time, almost 300 faculty, students and staff from MSSU have signed up to take part.
- **Updates**
  - A **\$10,000 grant from the Joplin Convention and Visitor's Bureau (JCV)** has been received for Homecoming 2012. This grant (the largest one to date ever received) will be used to promote next year's Homecoming to alumni and friends outside of the immediate area. JoAnn noted gratitude to the JCV for making this grant possible especially as MSSU celebrates its 75<sup>th</sup> anniversary next year.
  - **Two \$1,000 Tornado scholarships** have been awarded with additional incoming funds anticipated. JoAnn noted appreciation for a positive article in the *Joplin Globe* last week regarding these scholarships.
  - The **Advancement Data Analyst** position has been filled. Colleen Smith from MSSU's Financial Aid department has already started in this new position. JoAnn noted excitement and the importance of this new position as a vital role in Advancement.

### VP for Academic Affairs (Dr. AJ Anglin):

Dr. Anglin commended the Business office for the decision to change to one Drop Date for students and noted this change has been well received and will benefit students and faculty.

#### ▪ Updates

- Dr. Anglin noted due to Fall Break, *The Chart* will not be produced this week. Dr. Anglin also noted *The Chart* has a different look under its new advisor and is being very well received with positive comments. Dr. Anglin noted appreciation for this new leadership.
- An all day workshop on **Strategic Planning** is scheduled for November 11. Approximately 70 faculty and staff are anticipated to attend as well as Dr. Buchanan and Nancy Perry from the Board. Terri Tucker will be the presenter for this very important workshop.
- **Shared Governance** continues to move forward. Two major committees are meeting every other week and a lot of work is taking place.
- The **Accreditation Board for Engineering and Technology (ABET)** visited campus on September 12 & 13 regarding the B.S. in Industrial Engineering Technology. No deficiencies were found, but concerns were noted which are being addressed. Dr. Anglin noted this is a very difficult accreditation and he was very encouraged at how well this first-time endeavor went. Dr. Anglin noted the final results of this visit won't be known until mid-to-late summer of 2012 with a positive outcome anticipated.
- **Tenure Procedures Update:** Dr. Anglin noted he has had two meetings with the Faculty Senate Tenure sub-committee during which he shared his thoughts on the components and procedures of a viable tenure document. Dr. Anglin noted the committee had an initial draft of the document last April and he is pleased with their progress, but the document is still being refined and needs joint ownership and endorsement of the faculty and the VPAA office. Dr. Anglin anticipates having a finished document to bring forth to the Board by the end of the Spring 2012 semester.
- The **Heartland Procurement Technical Assistance Center (PTAC)** located in the School of Business at Missouri Southern has reached a significant milestone. Since its inception in 1986 PTAC has assisted small businesses in Missouri and Kansas in securing over 2,550 government contracts with a total value of over \$1 billion dollars. Dr. Anglin noted these government contracts are a vital component of enhancing the local economy.

### VP for Student Affairs (Mr. Darren Fullerton):

- **Chief Student Affairs Officer Meeting**
  - ✓ Darren attended a Chief Student Affairs Officer meeting October 9-11. Topics discussed with Dr. David Russell (Commissioner of the Missouri Department of Higher Education), Dr. Stacey Preis (Executive Director of the Missouri Joint Education Committee) and Dr. Heidi Levine (President of the American College Personnel Association) included Performance Funding, State Financial Aid Programs and potential state collaborative efforts in the area of Student Affairs.
- **Financial Aid**
  - ✓ The Department of Education has approved MSSU's Title IV recertification application (a very labor intensive process) for federal financial aid through June 2017.
  - ✓ Just under \$6 million in federal Pell grants and \$11.6 million in federal direct loans have been distributed for the Fall 2011 semester. Darren noted growing concern nationally over students owing more for student loans than credit card debt. Darren noted MSSU is fortunate to have received a \$25,000 grant to assist with default prevention by providing additional counseling sessions to educate MSSU students about financial aid options.
  - ✓ \$15,000 in USA Funds Tornado Scholarships has been distributed.
  - ✓ Mid-term notices will soon be sent to students who are at-risk for losing their Financial Aid eligibility due to their mid-term grades. Darren noted this work intensive process is a very important way to reach out to at-risk students.

**VP for Student Affairs (continued):**➤ **Advising, Counseling & Testing**

- ✓ Twelve members of the faculty and staff received over six hours of training during Fall Break and have completed their certification as Master Advisors.
- ✓ Degree Audit Training (CAPP) is being done this week and next week Lionet Registration training will take place.
- ✓ **Career Services** recently held a Career & Majors Exploration Fair. Fifty six employers and over 800 students and alumni participated.

➤ **Educational Talent Search**

- ✓ Students from Carl Junction are now participating in MSSU's Educational Talent Search program.
- ✓ A total of 494 first generation college students are enrolled from the surrounding area. Thirty five workshops were conducted in September for a total of 319 individual student contacts.

➤ **Upward Bound**

- ✓ A 3% budget cut has been received for this fiscal year (2012).
- ✓ At the current funding level, a loss of at least 178 existing programs nationwide is expected.
- ✓ MSSU is currently in the reapplication process.

**Focus on Students – Dr. Delores Honey (Mr. Darren Fullerton):**

Darren introduced Dr. Delores Honey, Assistant Vice President for Assessment and Institutional Research, who shared information regarding Student Profile, the Assessment Program Structure and the Assessment process at MSSU. Dr. Honey noted the Assessment Program at MSSU began in 1985 at the request of then President Julio León and has become a part of the culture of Missouri Southern. Dr. Honey noted the Assessment program was begun long before assessment was mandated by the state and has been a valuable tool through the years to improve MSSU's curriculum.

Dr. Honey provided the Board with a handout regarding Student Profile (*handout is attached to the minutes in the permanent record book*) for Fall 2002 – 2011. The Student Profile contained detailed information about Enrollment; Ethnicity; Gender & Age; Degrees Conferred; and Geographic Breakdown. Some of the highlights of the Student Profile are as follows: 60% of MSSU students are female and 40% are male; 90% of the students are White; 35% of students are non-traditional students (age 25 years and older); 37% of the students who received degrees this year were transfer students and 30% who began at MSSU as freshmen had continuous enrollment; 2% came back and earned a second degree; 28% were "stopouts" who dropped out for one semester or more and came back to earn a degree. Regarding the Geographic background, 45% of MSSU's students are from Jasper County; 58% are from a combination of Jasper & Newton Counties; and 70% come from a surrounding nine county area.

Dr. Honey also provided a handout, Assessment Program Structure (*handout is attached to the minutes in the permanent record book*), that gave detailed information regarding the three levels of assessment conducted at MSSU; the Institution, Program and Course. The handout listed detail about each level, the responsible parties, their roles and responsibilities and the resource/guiding documents for each level.

A third handout regarding the Assessment Process at MSSU (*also attached to the minutes*) contains detail regarding collecting assessment data and closing the assessment loop. Dr. Honey also noted assessment planning includes developing a Mission, Goals and Objectives for each program offered at MSSU. Assessment plans are included in Program Review & Planning Assessment Results that are reported on campus as well as externally.

**Faculty Liaison (Dr. Cliff Toliver - Faculty Senate, President):**

Dr. Toliver noted it is a very busy time of the semester and the time when faculty have to explain mid-term grades to students. Encouragement for students who are struggling is needed. Dr. Toliver noted it is easy for students to begin a semester, but not always easy for students to finish a semester or earn a degree.

**Faculty Liaison (continued):**

Faculty Senate held a lengthy meeting on October 3. Highlights of the meeting are as follows:

- ✓ The Committee on Committees has determined the membership in Faculty Senate is too small and that Faculty Senate needs to be restructured.
- ✓ An interesting presentation on redesigning Oral Communication was given. This pilot project purposes many changes including a much larger class size which faculty expressed concern over. Dr. Toliver noted it will be interesting to see this project in the future.
- ✓ A large portion of the meeting was devoted to review of course changes, additions, deletions, reports etc. that had gone through the Academic Policies committee. Dr. Toliver noted many hours are spent during each semester regarding this process. All materials submitted to the Academic Policies committee must also be reviewed by the Faculty Senate before they come before the Board for final approval.

Dr. Toliver and Dr. Linda Hand recently represented Missouri Southern at a Missouri Association of Faculty Senates (MAFS) meeting on October 10 & 11. Faculty Senate officers from eleven sister institutions met at length with Dr. David Russell and other state officials. Dr. Toliver noted all of the Faculty Senate officers from around the state expressed the same concerns about providing a good education for students while dealing with the economic turndown.

Dwight Douglas asked Dr. Toliver the current number of members in Faculty Senate. Dr. Toliver replied 26 and noted the current membership (from various areas on campus) is not balanced in relationship to the number of faculty working in the areas represented. A formula is used to determine the number of representatives from each area. The Faculty Senate knows a change needs to be made, but at this time is not sure how this problem will be resolved.

Dwight Douglas noted the original Charter/By-Laws of Faculty Senate was approved by the Board of Governors several years ago and the Board approves the number of Senators. Mr. Douglas made a formal request to Dr. Buchanan as Board Chair requesting the original Charter of Faculty Senate be researched through the President's office and given to the Board for review. Mr. Douglas noted Shared Governance works both ways and a decision by Faculty Senate to change the number of Senators cannot be made solely by the Senate; the Board of Governors will also need to have input and give approval.

Dr. Buchanan asked if the Senate By-Laws require a faculty member to be a member of Faculty Senate before they can serve on a Senate committee. Dr. Toliver replied no, others can serve in addition to Senate members, but it is no longer possible to meet all of the committee demands. Dr. Buchanan noted the committee review Dr. Toliver reported on during a past Board meeting and asked if some committees are being disbanded. Dr. Toliver replied it will be practical to restructure some committees.

Dwight Douglas asked about the course re-design presentation during the last Senate meeting. Dr. Toliver replied this presentation was the first formal presentation to the Senate and the Chart article regarding this presentation was reasonably accurate. Mr. Douglas noted change is definitely coming. Dr. Anglin noted a presentation on course re-design will be given to the Governors during the November meeting of the Academic Affairs Board committee. Dr. Buchanan noted it will be important for all Board members to attend this meeting.

**Staff Liaison (Mr. Greg Killingworth – Staff Senate, President):**

Staff Senate has been very busy working to establish procedures for selecting recipients for the newly established Southern Service Champ Award. Each calendar quarter, the Staff Senate will recognize outstanding staff members from the areas of Professional, Classified and the Physical Plant. In addition, work also continues with Mr. Yust on several proposals.

The Habitat for Humanity Ten for Joplin building project is progressing. Due to an overwhelming response from area communities, Team MoSo (who has had over 100 people volunteer) has been given November 1 and November 8 as two date options to work. Greg noted, Bob Harrington has done a great job organizing the workers on Team MoSo and there may also be additional opportunities for future projects.

### **Student Representative (Mr. David Sigars):**

*(Please note, following the October Board meeting, it came to the attention of the President's office through Governor Nixon's office that David Sigars had not officially been appointed to serve as the Student Representative to the Board at MSSU. Governor Nixon's office is in the process of checking into this situation and has given approval for David to continue to report to the Board on behalf of the students at MSSU until a Student Representative is officially appointed by Governor Nixon.)*

David noted he has received comments from some students regarding concerns they have. David has asked the students to type their concerns and he will then take them to Darren Fullerton and the Campus Activities office for review. David then plans to report on these concerns to the Board during the November meeting.

Three freshman students recently attended a National Leadership Conference on Student Government and have returned with excitement and many suggestions regarding Student Government at MSSU. David noted the participation of these freshman students in this conference will enable Student Senate to have a good foundation for the future. MSSU's Student Senate is also involved in a cooperative effort with other school governments from around the state and is in the process of gathering suggestions and ideas for future improvement.

The Campus Activities Board (CAB) is in the process of revising its constitution and committee structure. This process is similar to the process Student Senate went through last year which David noted has brought very positive results.

Homecoming was a great success with many upcoming events planned. Upcoming events include the President's Gala Concert on October 27; a comedian Tracey Ashley on October 27; the Mizzou vs. MSSU basketball game on October 30; and the ODK induction on November 13. David also noted Zeta Tau Alpha is sponsoring events for Breast Cancer awareness during October and has recently collected donations of Teddy Bears for tornado victims.

Dr. Speck noted the Board's decision to reinstate the VP for Student Affairs position has definitely been a good decision. Under the strong leadership of Darren Fullerton, the students now have a definite advocate and voice in the Administration.

Dr. Buchanan noted she continues to be impressed by the student leadership at Missouri Southern.

### **Board Committees:**

#### **Academic Affairs (Richard Walter & Lynn Ewing Co-Chairs)**

Richard Walter reported the Academic Affairs committee met today before the Board meeting and noted the following: Dr. Anglin shared information regarding the upcoming Strategic Planning workshop scheduled on November 11 (Dr. Buchanan and Nancy Perry will serve as liaisons from the Board); Darren shared information regarding tuition for out-of-state and neighboring counties and recruitment of employers for the Career Fair and building relationships with area businesses; Dr. Honey discussed Sr. Assessment results, Student Statistics, Major Field and Exit testing. Mr. Walter noted this committee plans to meet again before the November Board meeting and will discuss course re-design and standalone Master's programs.

#### **Budget Audit (Rod Anderson Chair)**

Rod Anderson reported this committee met on October 12 and BKD representatives presented the FY2011 annual audited financial statements. Mr. Anderson deferred this committee report to the item under *New Business* regarding the presentation of the FY11 audited financial statements. Mr. Anderson noted this committee plans to meet again in November in order to be proactive in discussing budgetary matters.

#### **Personnel (Dwight Douglas Chair)**

Dwight Douglas reported this committee met on October 12 and reviewed ongoing goals of the President and President's Council. Plans are to continue dialog regarding goals and accomplish an evaluation by the end of the year. Considering this process has only been in existence for about a year, the committee feels good progress has been made.

**President (Dr. Bruce Speck):**

Dr. Speck noted we are halfway through the fall semester and many activities and events have taken place including the memorial service, national searches, continued work on strategic planning and enrollment to name a few items. Dr. Speck noted how impressed he continues to be with the high level of dedication employees have at Missouri Southern. Dr. Speck also noted the historically thin staffing at MSSU must be addressed in the near future with careful consideration being given to this situation.

Performance Funding questions remain and this type of funding is getting a great deal of national attention. Dr. Speck noted Performance Funding is based on current state funding and not new funding. Work continues with legislators. Dr. Speck noted Governor Nixon is asking for a plan to be in place by the end of 2011.

Dr. Speck noted the good news is Missouri Southern is now sound financially due to the efforts of the Board and noted appreciation for their foresight and planning.

**OLD BUSINESS:**

None.

**NEW BUSINESS:****Presentation of FY11 Audited Financial Statements (Ms. Linda Eis, Treasurer):**

Linda introduced Ms. Rachel Dwiggins from BKD who presented the annual audited financial statements for the year ending June 30, 2011 (FY2011).

Rachel noted the annual audit conducted in accordance with *Government Auditing Standards (GASB)* was presented in great detail when the Board Budget Audit committee met on October 12. GASB requirements include review of four major program areas which were tested with no major findings to report. A clean and unqualified opinion (the best opinion given) has been awarded to Missouri Southern again this year with no journal entries required; the audit does include one small Financial Aid finding. Rachel commended the university's efforts to continue to increase its days of operating cash-on-hand and noted a steady increase from previous years of 37 days of cash-on-hand in FY2009 to 81 days of operating cash-on-hand for FY2011. Rachel noted this is quite an accomplishment by the Administration of MSSU especially with the decrease in state appropriations. Rachel commended the Administration for their efforts to ensure a sound financial future for Missouri Southern. Rachel noted MSSU answered all questions in a timely open manner.

Rod Anderson thanked everyone at MSSU for their hard work and the sacrifices they have made to improve the finances at Missouri Southern.

*A motion to accept the BKD audit was made by Rod Anderson and seconded by Nancy Perry. Motion passed. (The complete audit is included with the minutes in the permanent record book.)*

**Consideration of Academic Policies Proposals (Dr. AJ Anglin, V.P. Academic Affairs):**

Due to this being a catalog year, the list of Reports and Curricular Proposals from Academic Affairs submitted to the Board for approval was quite lengthy. Please refer to the handout (*attached to the minutes in the permanent record book*) for the detailed listing.

Dr. Anglin noted items listed on the Summary Report have been thoroughly reviewed by the Academic Policies committee and Faculty Senate.

*A motion was made by Dwight Douglas and seconded by Richard Walter to approve the Academic Policies Proposals. Motion passed.*

**Consideration of Appointments, Retirements, Resignations (Dr. AJ Anglin, V.P. Academic Affairs):**

None

**OTHER ITEMS:**

Dr. Buchanan asked the Board to consider whether or not they want to meet at all in December. Other options are to use the time for committee meetings or book review.



**CLOSED EXECUTIVE SESSION:**

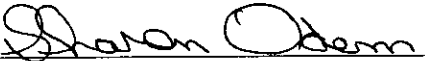
Chair Buchanan noted a closed Executive session was needed under RSMo 610.021 (1) and RSMo 610.021 (3) and asked for a motion.

*A motion to go into Closed Executive Session was made by Lynn Ewing and seconded by Richard Walter. A Rollcall vote was taken. Motion passed.*

**ADJOURNMENT:**

*At the conclusion of the closed Executive session a motion to adjourn was duly made and seconded. Motion passed.*

Meeting adjourned.

  
Secretary

  
Chair