

**MISSOURI SOUTHERN STATE UNIVERSITY**  
**Board of Governors**  
**Minutes**

**November 18, 2011 – 1:00 p.m.**  
**Billingsly Student Center, Room 310**

The November 18<sup>th</sup> meeting of the Missouri Southern State University Board of Governors was called to order by Dr. Sherry Buchanan, Chair. Governors in attendance were Rod Anderson, Dr. Sherry Buchanan, Lynn Ewing, Jim Fleischaker, Nancy Perry, Chuck Surface and Richard Walter. Others in attendance were Dr. Bruce Speck, Dr. AJ Anglin, Ms. JoAnn Graffam, Rob Yust, Darren Fullerton, Jared Bruggeman, Dr. Cliff Toliver, David Sigars, Linda Eis, Jon Dermott and Sharon Odem; Greg Killingsworth was in non-attendance.

**ANNOUNCEMENTS**

Dr. Buchanan welcomed the Board and noted pleasure in having Chuck Surface sitting back at the Board table due to his recent reappointment. (As promised by the Governor's office, Mr. Surface among several others has been reappointed due to the Special Legislative session being over.) Dr. Buchanan also welcomed Mr. Jim Fleischaker who has been appointed to a six year term to fill the expired term of Dwight Douglas. Dr. Buchanan noted Mr. Fleischaker has agreed to serve on the Academic Affairs and the Budget Audit Board committees. Dr. Buchanan also noted David Sigars has also received official notification from the Governor's office of his appointment as student representative to the Board.

Dr. Buchanan thanked Dwight Douglas for his many years of service to Missouri Southern as a Board member and also as Board Chair and presented him with a plaque. Dr. Buchanan noted Mr. Douglas will be missed especially for his ability to ask tough questions and to bring forth challenges to better the University.

Dwight Douglas noted the last eight years have been very interesting and never dull. Mr. Douglas noted he believes the current administrative team at Missouri Southern is the strongest team in the state and that Missouri Southern has a strong Board who is looking to the future. Mr. Douglas noted he can see the campus coming together through the Shared Governance process with the best interest of students continuing to be put first at Missouri Southern. Mr. Douglas noted he sees a bright future for Missouri Southern.

Dr. Buchanan and Mr. Douglas introduced Gary Neece, a MSSU alumnus, police officer and author. Mr. Neece spoke briefly about his experience as an undergraduate student at MSSU and highly praised the professors and supportive atmosphere at MSSU for enabling him to complete a degree with a 4.0 GPA even after his high school counselor told him he was not college material. Mr. Neece is currently a sergeant with the Tulsa Police department and has published his first novel *Cold Blue* which is already in high demand. Mr. Neece was visiting campus to recruit students from MSSU's Law Enforcement Academy for the Tulsa police department and to also attend a meeting of MSSU's Law Enforcement Advisory Board of which he is a member.

Dr. Buchanan asked Richard Walter to share factoids received from Rebecca Diskin (MSSU Financial Aid Director) that Rebecca received from Dr. David Russell, Commissioner of Higher Education during a recent meeting in Jefferson City. A brief overview is as follows:

- In 2010, the unemployment rate in the United States for adults with a bachelor's degree was 5.4 percent while the rate for the overall population was just above 9 percent.
- Predictions are that by the year 2018, 59% of jobs will require at least some postsecondary education. Currently only about one-third of Missourians have a college degree and Missouri ranks 35<sup>th</sup> in the nation in degree attainment.
- Research suggests that a \$1,000 increase in unmet financial need reduces a student's chance of completing college by as much as 13 percent. State subsidies for public higher education have declined by 38 percent over the last ten years, placing Missouri 44<sup>th</sup> in the nation which has led to higher tuition and fees at public postsecondary institutions.
- As tuition has risen, state aid has declined. For example, funding levels for Access Missouri has declined over the past two years resulting in more than a \$1,000 reduction to the average award.

## ANNOUNCEMENTS (continued)

Richard Walter also shared information regarding student success rates at Missouri Southern recently received from Dr. Delores Honey, Assistant VP for Assessment and Institutional Research, for 2010 graduates who were required to take licensure/certification tests in order to work in their field of study. Four out of the five areas required to take these tests had a 100% pass rate while the fifth area had a pass rate of 97.40%. Governor Walter noted this is a great example of the efforts being put forth by, as he called it, the "Student Success Team" which he noted refers to the combined efforts of faculty, support staff and administrators to make MSSU students successful. Governor Walter expressed excitement about the many positive things happening at Missouri Southern.

## MINUTES

*A motion was made by Rod Anderson and seconded by Chuck Surface to approve minutes of the October 21, 2011 Board meeting. Motion passed. (Minutes are archived in the permanent record book.)*

## REPORTS

### **Treasurer (Ms. Linda Eis):**

- Cash Graph
- Statement of Net Assets
- Comparative Statement of Revenues Expenses and Changes in Net Assets
- Cash Flow Statement

**Cash Graph:** As of October 31, 2011 the unrestricted cash balance was \$11.5 million. This is a decrease in unrestricted cash of \$6.9 million (excluding \$6 million in short-term investments in CDARS) as compared to the prior year. This \$900,000 decrease reflects a decrease in appropriations and increased spending in deferred maintenance.

**Statement of Net Assets:** Total assets as of October 31, 2011 are \$125 million and reflect the \$6 million CDARS investments. Total liabilities are \$30 million which makes overall net assets \$95.4 million.

**Comparative Statement of Revenues Expenses and Changes in Net Assets:** Total operating revenues have increased by \$782,000 compared to this same time last year. This increase is primarily attributed to increased revenue in tuition and fees.

Total operating expenses have increased by \$1.3 million compared to the prior year. Total non-operating revenues reflect a decrease of \$351,000 as compared to FY11. Appropriations have decreased in four months by \$549,000 compared to last year. As of October 31, 2011, the comparative year-to-date totals indicate a loss before other revenues over the prior year of \$851,000.

**Bursar's Office:** As announced at the October Board meeting, MSSU now only has one due date for payment of student account balances each semester. 100% payment of tuition and fees for the spring semester is due on Thursday, January 26<sup>th</sup> by 5:00 p.m. Five, four and three pay payment plans are available for an enrollment fee of \$35. Linda distributed a flyer listing this information that has been posted around campus and thanked everyone for their assistance in keeping students informed.

*A motion was made by Chuck Surface and seconded by Nancy Perry to approve the October 31, 2011 financial statements. Motion passed. (A copy of the financial statements for October 31, 2011 is attached to the minutes in the permanent record book.)*

### **Vice President for Business Affairs (Mr. Rob Yust):**

- **Athletic Complex**
  - The permanent signage for the "Robert W. Plaster Sports Complex" has been installed on lots 17 & 18 (parking lots off of Duquesne).
  - The main sign at the intersection of Newman and Duquesne is fabricated and will be installed as soon as the brick work is complete.
- **Central Plant at Spiva Library**
  - All of the new boilers and related piping and pumps have been installed and are currently in operation.

### Vice President for Business Affairs (continued):

- The chillers have been taken off line and are ready for removal.
- The cooling tower has been removed and the contractor is working on the footings for the steel superstructure that will hold the new cooling tower. Construction of the new chiller plant, that will be constructed in four sections at the factory and then assembled on-site, is scheduled for delivery to campus around Christmas.
- **Hearnes Hall Renovation**
  - Work is progressing well on this project. The contractor has begun putting up the new stud walls on the first floor.
  - Empire District will be setting the new transformers tonight.
- **Facilities Master Plan**
  - Meetings between RDG and various groups associated with the campus are being scheduled for the end of November. Student, faculty and staff sessions are being planned as well as a town hall meeting. The Board of Governors along with the Foundation and Alumni Boards are scheduled to meet collectively on Monday evening, November 28 in BSC 309 (House of Lords).

### Director of Athletics (Mr. Jared Bruggeman):

Jared expressed sympathy to the family, friends and colleagues of the Oklahoma State University Community regarding the tragic loss of their women's basketball coaches, Kurt Budke and Miranda Serna as well as two others who were killed in a plane crash. Jared noted this is the second time a loss of this type has happened in the OSU basketball program in the last 10 years.

#### ▪ Updates and Upcoming Events

- After beginning the season with a 0-7-1 record, the **soccer** team finished winning 9 out of their last 12 games. They advanced to the MIAA Soccer Tournament winning the first two rounds of games and advanced on to the MIAA Championship game against UCM. The team has three MIAA All-conference players.
- The **football team** ended the season with 10 All-MIAA players. Two earned COSIDA places on the All-Academic Team; Alex Wong with a 3.65 GPA in Biology and Kenny Smith with a 3.67 GPA in Biology.
- Rachel Olinyk, **volleyball**, has been named All-MIAA. A Sonic Trophy point was earned with two wins against Pitt State.
- The **men's cross country track** team finished the year fourth in the region with three All-region runners and four All-Conference runners. The team finished 3<sup>rd</sup> in the MIAA and finished the season ranked 25<sup>th</sup> in the nation as well as earning a Sonic Trophy point.
- The **women's cross country track** team finished the year sixth in the region, with two All-region runners. Marlee Tegenkamp finished in second place at regionals earning the right to compete at the Nationals in Spokane, Washington. The team also has two members who earned All-Conference. The team finished 2<sup>nd</sup> in the MIAA and 20<sup>th</sup> in the country.
- The **One State, One Spirit Classic and the I-44 Hoops Classic** were both a great success. The One State, One Spirit Classic provided national exposure to the community, city and Missouri Southern. The estimated \$125K raised by the One State, One Spirit Classic will go directly to MSSU's Foundation and be used to support the tornado relief effort here at Southern. At this time, it is not known how much money was raised by the I-44 Hoops Classic.
- The **SAAC (Student Athlete Advisory Committee)** gathered 1710 pounds of food for the Salvation Army Food Pantry during the "Trick or Treat so others can Eat" campaign.
- Early **signing dates** in the sports of men & women's basketball, volleyball, golf, softball and baseball have resulted in 19 signees. Details can be found at [www.mssulions.com](http://www.mssulions.com).
- End of fall season **Exit Interviews and Surveys** are underway. All seniors do exit interviews with senior staff members/sport supervisors. Each interview lasts an average of 30 minutes to an hour. All seniors also complete an online-survey that is extremely comprehensive. Many many hours will

**Director of Athletics (continued):**

- be spent between now and Christmas by administrators working with students to complete this process.
- Following the resignation of Bart Tatum, a national search for a new **Head Football Coach** is underway. Rod Anderson and Richard Walter expressed appreciation on behalf of the Board to Coach Tatum for his service to Missouri Southern.
- **MIAA Conference meetings** are planned for December 13 – 14 in Kansas City.
- **Winter sports**, men's & women's basketball and men and women's track, are all in full swing with a great season anticipated.

**VP for Development/Executive Director of the Foundation (Ms. JoAnn Graffam):**

Dr. Speck noted, on behalf of the VP for Development/Executive Director of the Foundation search committee, he is pleased to announce JoAnn Graffam has been selected as the next VP for Development/Executive Director of the MSSU Foundation. Dr. Speck noted a national search was conducted and the search committee was in total agreement that JoAnn is the best candidate for this position. (JoAnn has currently been serving as the interim for this position since Dr. Mark Parsons' resignation due to family obligations.)

- **Tornado Relief Fund**

- As a result of the additional funds received from the two benefit basketball games and other continued contributions, the Missouri Southern Foundation will again be able to accept applications for the Tornado Emergency Relief Fund.
- Applications will be accepted through Friday, December 2. Students, faculty, and staff who experienced losses due to the tornado are eligible and encouraged to apply. Individuals who received funds from the first distribution are still eligible to apply.
- A scholarship announcement related to the relief effort will be announced in the near future.

- **Joplin's Project Thank you**

- Project Thank you is a joint community effort to individually thank the more than 86,000 (registered) volunteers who have worked to assist after the tornado.
- Post cards have been printed with a photo of two young students with a sign reading "Thank you for loving us, without even knowing us – Joplin, Missouri."
- Community partners are working with volunteers to write personal messages on the cards that will be mailed to individual volunteers. MSSU has been given 4,300 cards to sign.

- **Case Conference**

- Council for the Advancement and Support of Education (CASE) has selected members from the departments of Alumni, University Relations and Marketing and Development to present a panel discussion regarding MSSU's involvement in the aftermath of the tornado during the District VI CASE conference scheduled in Denver in early January, 2012. Do's and Don'ts will be discussed with the goal of helping other schools develop plans to respond to disasters. JoAnn noted this will also be a great networking opportunity.

- **Upcoming**

- Preparations for MSSU's 57<sup>th</sup> Commencement scheduled for Saturday, December 17 at 10:00 a.m. are underway.
- Preparations for the Joplin Chamber's annual Business Expo scheduled for January 24-25 are also underway. The Integrated Marketing Committee and University Relations and Marketing department are developing a new exhibit for this event. This exhibit will showcase several areas of Missouri Southern together instead of separately as in the past. This exhibit will have a variety of applications and uses in addition to being used at the Business Expo.

- **Crossroads**

- A very powerful special edition of *Crossroads* dedicated to Missouri Southern's involvement in the aftermath of the May 22<sup>nd</sup> tornado is expected to arrive on December 2.

### **VP for Development/Executive Director of the Foundation (continued):**

- *Crossroads* has been named a Gold Winner in the magazine/association category for the MarCom Awards in 2011. MSSU's entry included the fall 2010 and spring 2011 issues.
- The industry wide MarCom competition recognizes outstanding creative achievement by marketing and communications professionals. This year's competition had over 6,000 entries from throughout the United States, Canada and several other countries. JoAnn noted pride in the great job and hard work by MSSU's students enabling the *Crossroads* to win this prestigious award.

### **VP for Academic Affairs (Dr. AJ Anglin):**

#### ▪ **Sabbaticals**

Dr. Anglin noted in January of 2011 the Board agreed to reinstate faculty sabbaticals. This reinstatement of sabbaticals has been very well received by the faculty and Dr. Anglin noted he is also very appreciative of this opportunity for faculty.

Applications for sabbaticals have been received and the Sabbatical committee is working through the review process. After recommendations have been given to the President, the applications will move forward to the Board with an anticipation of being brought before the Board in January of 2012. Dr. Buchanan asked Dr. Anglin to review the criteria for sabbatical leave with the Board during the January meeting.

#### ▪ **Honors' Director Change**

Dr. Michael Garoutte, the current Honors Director, has requested to return to classroom teaching on a full-time basis in the upcoming spring semester. An internal search process has begun and a search committee comprised of three faculty members and Dr. Glenn Coltharp, Dr. Delores Honey and Dr. Anglin has been established. Dr. Anglin noted Dr. Garoutte is a graduate of the MSSU Honors Program and as director has worked tirelessly to improve and promote this program. Dr. Anglin also expressed confidence Dr. Garoutte will be a great asset teaching fulltime in the Chemistry department.

#### ▪ **Shared Governance & Strategic Planning**

Work continues on the Shared Governance document. The Shared Governance Survey is in the process of being given for the 3<sup>rd</sup> time and will be available to take online today until 5:00 PM. When complete, the results will be shared with the Board.

Dr. Anglin thanked Dr. Buchanan and Nancy Perry for coming to campus on November 11<sup>th</sup> and representing the Board at an all day workshop presented by Terri Tucker. Dr. Buchanan and Nancy worked with approximately 65 faculty and staff members to create a rough draft of Goals and Tactics for MSSU.

Nancy Perry and Dr. Buchanan thanked Dr. Anglin for the opportunity to take part in the all day workshop. Nancy noted it was a long day, but very productive and it was great to see so many people engaged in this process.

#### ▪ **Name Changes**

Requested name changes from several areas on campus have processed through President's Council as follows: Change the Mills Anderson Justice Center to Mills Anderson Public Safety Center; Change School of Technology to School of Health Sciences, Public Safety and Technology; Change Department of Physical Science to Department of Chemical and Physical Sciences.

#### ▪ **Dean School of Business Search**

The search for a Dean for the School of Business is in progress. A search committee comprised of six members, three of which are School of Business faculty members are working directly with Dr. Anglin to develop an accurate job description for this position in order "to make sure all are on the same page" before this position is advertised. Dr. Anglin noted it is important for the School of Business to have ownership of this position. Dr. Beverly Block is currently serving as the interim Dean.

#### ▪ **Academic Calendar**

A great deal of work has gone into developing a new academic calendar to match the catalog. Dr. Coltharp has worked with the community and has done an excellent job. The calendar will reflect major changes especially during the summer which will offer more opportunities and more flexibility.

### **VP for Academic Affairs (continued):**

#### **▪ Performance Funding**

The state has given a major assignment to all state institutions of higher education to establish criteria for performance based funding. MSSU has submitted its first institutional goal which is to increase online enrollment. Dr. Anglin noted this is good timing for MSSU because the campus has already been working on increasing online enrollment on its own. Next year will be the baseline year for this project which is also good timing. Dr. Anglin noted final approval of this goal has not been received from the state, but is hopeful it will be approved. Dr. Anglin noted the state gave one week's notice to establish this goal and thanked everyone who worked very hard to meet this deadline.

### **VP for Student Affairs (Mr. Darren Fullerton):**

Darren distributed the "highlights" of a report from Noel-Levitz regarding recruitment practices at four-year and two-year institutions. The entire report, which is 44 pages in length, will be forthcoming.

#### **▪ Admissions**

- Alex Gancy (Counselor) and Jennifer Plier (Transfer Counselor) are both new hires. A replacement hire due to the departure of Kathleen Garrison (International Admissions Coordinator) is almost finalized.
- Prospective students have been visiting campus: 300 attended a Health Care Professionals Day; 57 Seniors from Carl Junction; and the entire Junior class from Webb City all visited campus during the first week and a half of the semester.

#### **▪ Financial Aid**

- The first disbursement of TEACH Grants have been awarded to Education majors.
- Work with the Department of Defense on a Memo of Understanding (MOU) is underway. A MOU will be required to be signed by every student before administering federal tuition assistance beginning in January of 2012.
- A new requirement for Gainful Employment programs is to supply gainful employment data for students in paralegal, paramedic, and police academy training programs. Darren noted this will require additional time and increase workloads.
- Financial Aid management presentations have been made to all UE classes emphasizing student loan debt and budgeting as part of MSSU's Default Prevention Grant efforts.

#### **▪ Advising, Counseling & Testing**

- At-Risk students are being contacted through Lion Alerts.
- Departments will be provided lists of students who have not registered for the spring semester and will be asked to contact these students and encourage them to preregister.

#### **▪ Educational Talent Search**

- Participation in this program has reached over 500 with additional applications received.
- Fifty workshops have taken place with a total of 359 contacts. As reported at a previous Board meeting, the goal of Education Talent Search is to prepare Junior and Senior high school students for college.

#### **▪ Project Stay**

- Project Stay recently hosted its first ever "Charm School" event. This event focused on proper social interaction and positive first impressions including appropriate attire.
- This event was very successful with 30 attendees and has received very positive feedback.

#### **▪ Learning Center**

- Tutor Day, a new idea being developed by the new Director of the Learning Center, Stephanie Hopkins, is scheduled for April 11, 2012. This event has already received a very positive response from area high school tutors with 130 already signed up to attend.
- Departments on campus will have the opportunity to setup tables at this event and current tutors will give presentations.

### VP for Student Affairs (continued):

- **Recreational Services**
  - Recreational Services in conjunction with the American Red Cross, the American Heart Association and area hospitals hosted a community-wide CPR/First Aid training event on November 17 in Connor Ballroom. Connor was setup like a trauma center to give hands on experience.
  - This event was very well organized and attended. Participants were very pleased to have this opportunity.
- **Residence Life**
  - “Safe Halloween” held in McCormick Hall Halloween night was a great success with over 550 parents and children participating.
  - A survey for resident students is now online.
- **Veterans Day Roll Call**
  - This year Veteran’s Day marked the 10<sup>th</sup> year of Post 9-11 combat. As of September 15, 2011, 6,243 U. S. Service members have died in Iraq and Afghanistan. During “Roll Call Project”, names of these individuals were read by area students including students from East Middle School, MSSU, MSSU Greek Life, area Boy Scouts, etc. Student Senate members specifically read the list of names of service men and women from the 4-state area.
  - Only 150 schools nationwide took part in the Roll Call Project and MSSU is only one of four in Missouri.

### Focus on Students: Residence Life - Dr. Ron Mitchell (Mr. Darren Fullerton):

Darren introduced Dr. Ron Mitchell, Dean of Students, and noted Josh Doak who was also scheduled to speak about Residence Life was unable to attend due to a meeting conflict.

Dr. Mitchell distributed a handout (*attached to the minutes in the permanent record book*) listing details of residence Life for 2011-2012 which included the fee structure and presented a short PowerPoint presentation. Highlights of his presentation are as follows:

- MSSU has three different types of residence halls: traditional, apartments, and suites.
- McCormick Hall (women only) and Blaine Hall (men only) are traditional; each room houses two students.
- The apartments and suites are two bedroom/two bath units and house four students each. One RA lives in each building. Dr. Mitchell noted the buildings are co-ed, but the units are not co-ed.
- The cafeteria, post office, computer lab, laundry, vending machines, lounges, etc. are located in the Mayse Student Life Center. Dr. Mitchell noted the cost to use the laundry facilities is now included in the housing fees and this change has been very appreciated by students.
- Students pay a \$10 activity fee each semester which is used to cover the cost of many events and activities.
- Three different meal plan options are also available and include dining dollars which can be used at the Lions’ Den Food Court and University Java Coffee shop which are both located on campus.
- Currently the residence halls are at full capacity and 13 slots are available for the spring semester.

### Faculty Liaison (Dr. Cliff Toliver - Faculty Senate, President):

Dr. Toliver noted it is a busy time of the semester for faculty members advising and pre-registering students for the spring semester. Dr. Toliver noted he has 12 advisees and has spent 29 hours meeting with these students to determine which classes will be best for them while still teaching his regular classes. During this process, Dr. Toliver noted he also mentors his advisees on how decisions they make now will largely determine what they do with the rest of their lives. Dr. Toliver noted even though there are only two official weeks for advising, he hopes students will still continue to enroll and the number of preregistered students will increase for the spring semester.

Dr. Buchanan asked if 12 is a typical number of advisees per faculty member. Dr. Anglin responded it depends on the major and referred to Dr. Tia Strait, Dean of Technology who was seated in the audience. Dr. Strait stated in her school, it is not uncommon for faculty members to advise 100 – 150 students while others

**Faculty Liaison (continued):**

advise 50. Dr. Anglin noted the Technology area has a very large number of students and methods of group advising are used for part of their advising process. Dr. Strait noted a lot of time is spent with majors in her area in degree planning with Freshman and Sophomores and by the time these students are Juniors and Seniors, they usually know what classes they need to complete for their degree of study. Dr. Strait also noted in her area, students come and go all during the semester to faculty offices. Dr. Buchanan asked where students go for advising if they are still taking basics and/or have not declared a major. Darren replied they go to ACTS, Kelly Wilson's area; ACTS counselors (8 total) may advise between 700 – 750 students each semester.

Rod Anderson asked about the percentage of time spent advising online students. Dr. Strait noted a lot of time is spent on the phone and online advising these students. Darren noted it is very important to also have faculty interaction with online students.

Dr. Toliver noted the November Faculty Senate meeting lasted 2 ½ hours most of which was devoted to discussing Academic Policy materials; faculty are working hard to protect students and academic integrity. Lynn Ewing commented maintaining academic integrity while dealing with top-down pressure mandates is important and noted the importance of faculty and administrators continuing to work together to address both issues. Dr. Toliver replied, faculty understand the “real world” and it is important for the Board to understand “quality faculty”. Dr. Toliver noted faculty concern over current hiring practices and retaining full-time faculty. Dr. Toliver encouraged Board members to meet with faculty and to discuss these issues.

Dr. Buchanan asked if Faculty Senate has reviewed tenure data supplied by Dr. Anglin. Dr. Toliver replied, yes, this data has been reviewed and expressed agreement with the data findings that show Missouri Southern does not have a problem with insufficient numbers of tenured faculty.

Richard Walter noted he was not able to attend Dr. George Mehaffy's presentation to the faculty at the beginning of the fall semester, but received a copy of the presentation electronically. Richard noted two very important things Dr. Mehaffy's presentation focused on were “learning outcomes and to fix ourselves or be fixed by others”. Richard encouraged the Board to obtain a copy of Dr. Mehaffy's presentation if they were not able to attend his presentation.

**Staff Liaison (Mr. Greg Killingworth – Staff Senate, President):**

Due to illness, Greg was not in attendance at the Board meeting. On behalf of Staff Senate, JoAnn Graffam shared an update on the Habitat Build and noted many staff members as well as faculty and students have been highly involved in this project. Two days in November have been dedicated for people from MSSU to work on this project as their schedules permit. JoAnn noted the faculty, staff and students of MSSU have really “stepped up” to make this project a success and MSSU has been very well represented.

Dr. Buchanan thanked those who took part in this campus wide effort and noted this effort truly shows the heart of MSSU.

**Student Representative (Mr. David Sigars):**

- **Student Senate**

- MSSU's Student Senate will be meeting and working with other student governments from around the state beginning in January. This new exciting collaborative effort will give an opportunity for student governments to network and exchange ideas.
- MSSU's Student Senate will travel to Pitt State on January 16 for the MLK Day of Challenge. The money raised from this event will be used to benefit the Resource Center.
- Discussions are taking place regarding ways to improve the dorms. One item in particular is the possibility of adding a small convenience store. This would be a great help to International students who usually do not have transportation.
- Student Senate recently passed a resolution to place upscale trash cans around campus that have MSSU's logo on them. It is hoped this will help beautify the campus.
- Dr. Kelly Larson made a presentation to Student Senate on the Communication course redesign project. Even though this project is controversial and has created a lot of debate, David noted Student Senate is remaining cautiously optimistic regarding the outcome.



**Student Representative (continued):**

- **CAB**
  - Redesigning of CAB's constitution is going smoothly and is halfway to completion.
- **Upcoming Events**
  - Southern Lights is November 29<sup>th</sup> beginning at 5:30 on the oval. Lots of activities are planned including caroling, buggy rides and a tree lighting ceremony.
  - Many instrumental and choral concerts are scheduled during the month of December as well as a children's theatre production of Winnie the Pooh.

**Board Committees:****Academic Affairs (Richard Walter & Lynn Ewing Co-Chairs)**

Richard Walter reported the Academic Affairs committee met today before the Board meeting and received information regarding the strategic planning process, course redesign and Lifelong Learning. Richard noted the Board believes course redesign is an important part of the future at MSSU and redesigning the Oral Communication course is a good beginning. Dr. Jo Kroll, Dean Lifelong Learning, made a very informative presentation to the committee and discussed changes in Lifelong Learning. Richard noted it is clear the faculty and staff are working to help students learn and achieve excellence.

**Budget Audit (Rod Anderson Chair)**

Rod Anderson reported the Budget Audit committee met on November 16 with all committee members in attendance: Nancy Perry, Jim Fleischaker and Richard Walter. Discussions during the meeting included the 5% tuition revenue shortfall for this semester, the favorable switch to Humana health insurance for no additional cost, the increased cost for the MOSERS retirement plan and a decrease in cost for the CURP plan. Rod also noted the announcement of institutional scholarships for area students affected by the tornado during the IU/MSSU basketball game is a great way to challenge students to stay in Joplin to attend college and is a great recruitment and retention enhancement. Rod noted appreciation to the Board for their support of this new scholarship.

Rod noted the development of next year's budget will begin early with a meeting of the Budget Audit committee anticipated in February or March.

**Executive (Dr. Buchanan Chair)**

Dr. Buchanan noted this committee will meet immediately following the Board meeting in an open meeting to discuss Legislative issues.

**Personnel**

No report given.

**President (Dr. Bruce Speck):**

Dr. Speck again congratulated JoAnn Graffam as being selected as the new VP for Development/Executive Director of the Missouri Southern Foundation. Dr. Speck also thanked the members of the search committee for their service: Dr. Sherry Buchanan, Chair Board of Governors; Rayma Davis, President of the MSSU Foundation Board; Rob Yust, Vice President for Business Affairs; Jared Bruggeman, MSSU Athletics Director; and Dr. Tia Strait, Dean School of Health Sciences, Public Safety and Technology.

Due to the recent troubling and sobering events at Penn State, Dr. Speck read the following statement: *At Missouri Southern State University, the Board of Governors and the Administration are absolutely dedicated to the protection of anyone who comes on this campus, and we have no tolerance for violations of federal and state laws concerning sexual misconduct. To that end, we remind the campus community that anyone at Southern who witnesses what appears to be a violation of the law concerning sexual misconduct is obligated to do two things. First, intervene immediately. Protect the person who is being victimized. Second, do not hesitate to report the violation because you fear retribution. No matter who the person is—a personal friend, a*

**President (continued):**

*colleague, or a university official—nobody is above the law, and we are dedicated to obeying the law regardless of a person's status. If you find that the campus authorities do not swiftly address the issue you report, you should follow-up by reporting the incident to the local police department. Each of us has the obligation to protect people from sexual violation, and to fail to do so means that we disobey the law, may become legally liable, and fail in our moral responsibilities to others. I have worded this statement strongly because MSSU will not tolerate sexual misconduct of any sort.*

On behalf of President's Council, Dr. Speck thanked Dr. Buchanan for recommending the book *Turnaround* which has generated a great deal of informative discussion during the President's Council's weekly meetings. Dr. Speck noted as leaders in higher education it is important to keep informed about what is happening nationally in higher education and *Turnaround* provides that opportunity.

**OLD BUSINESS**

- **Final Shared Governance Document approved through President's Council (Dr. AJ Anglin)**
  - Dr. Anglin referred the Board to a five page handout with documents developed by the Shared Governance Taskforce (SGT). *(The handout is attached to the minutes in the permanent record book.)* Dr. Anglin noted the first page, **Statement of Shared Governance Philosophy, Principles, and Goals**, has been approved by the Faculty, Staff, and Student Senates, the President's Council, and the Board. The remainder of the handout, pages two – five, has been approved by the Faculty, Staff, and Student Senates and President's Council, but needs to be approved by the Board. The pages are as follows:
    - Page two: The **Shared Governance Communications Chart**. This Chart represents graphically the system of communication protocols that exist within MSSU's shared governance infrastructure.
    - Page three: Proposal to reorganize **Administrative Council**. The SGT believes the proposed reorganization of Administrative Council will improve communication, transparency, and cooperation among the shared governing bodies.
    - Page four: Proposal to reorganize the **Budget Advisory Committee**. This proposal to rename and reorganize the former Executive Budget Committee the SGT believes will result in broader and more balanced campus representation.
    - Page five: Proposal to implement a permanent administrative committee named the **Strategic Planning Committee**. This committee will be responsible for overseeing, and the ongoing assessment and improvement of, the University's strategic plan.

Dr. Anglin noted the Shared Governance Taskforce is still operating and official action is needed on the above listed items.

*A motion was made by Rod Anderson and seconded by Nancy Perry to approve as presented the Statement of Shared Governance Philosophy, Principles and Goals; the Shared Governance Communications Chart; the proposal to reorganize Administrative Council; the proposal to reorganize the Budget Advisory Committee; and to establish a permanent administrative committee named the Strategic Planning Committee. Motion passed.*

**NEW BUSINESS****Consideration of Academic Policies Proposals (Dr. AJ Anglin, V.P. Academic Affairs):**

Due to this being a catalog year, the list of Reports and Curricular Proposals from Academic Affairs submitted to the Board for approval was quite lengthy. Please refer to the handout *(attached to the minutes in the permanent record book)* for the detailed listing.

Dr. Anglin noted items listed on the Summary Report have been thoroughly reviewed by the Academic Policies committee and Faculty Senate.

*A motion was made by Richard Walter and seconded by Chuck Surface to approve the Academic Policies Proposals as presented. Motion passed.*

**Consideration of Appointments, Retirements, Resignations (Dr. AJ Anglin, V.P. Academic Affairs):****New Hires:**

- None

**Retirements:**

- Dr. James Jackson (effective June 1, 2012)
- Dr. Carolyn Hale (effective January 1, 2012)

**Resignations:**

- None

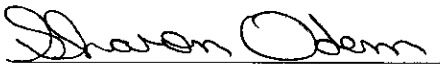
**OTHER ITEMS**


Dr. Buchanan asked for discussion regarding whether or not the Board would meet in December. No one objected to not having a December Board meeting, so it was agreed the Board would not meet again until January. Dr. Buchanan encouraged the Board committees to meet in December as schedules permit.

Dr. Buchanan noted an abbreviated business meeting of the Board is planned for January in order to allow time to discuss the book *Turnaround*.

Dr. Buchanan noted a Closed Session was not needed and asked for a motion to adjourn.

*A motion to adjourn was made by Richard Walter and seconded by Chuck Surface. Motion passed.*

  
Secretary

  
Chair