

MISSOURI SOUTHERN STATE UNIVERSITY
Board of Governors
Minutes

May 20, 2011 – 1:00 p.m.
Billingsly Student Center, Room 310

The May 20th meeting of the Missouri Southern State University Board of Governors was called to order by Chair, Rod Anderson. Governors in attendance were Rod Anderson, Dr. Sherry Buchanan, Dwight Douglas, Lynn Ewing, David Jones, Dr. Charles McGinty, Nancy Perry, and Richard Walter. Others in attendance were Dr. Bruce Speck, Dr. AJ Anglin, Dr. Mark Parsons, Rob Yust, Darren Fullerton, Jared Bruggeman, Erik Hilgendorf, Ezekiel Tarrant, Linda Eis, Jon Dermott and Sharon Odem; Dr. Cliff Toliver was in non-attendance.

ANNOUNCEMENTS

Chair Anderson welcomed the Board and thanked everyone for their hard work during the school year. Chair Anderson also congratulated the graduates, faculty and instructors on their success.

MINUTES

A motion was made by Lynn Ewing and seconded by Nancy Perry to approve minutes of the April 15, 2011 Board meeting. Motion passed. (Minutes are archived in the permanent record book.)

REPORTS

Treasurer (Ms. Linda Eis):

- Cash Graph
- Statement of Net Assets
- Statement of Revenues, Expenses, and Changes in Net Assets
- Cash Flow Statement

Linda noted as of April 30, 2011 the unrestricted cash balance was \$14.3 million and excludes the \$5 million invested in CDARS. Interest income on the CDARS investment for three months is \$9,895. We are on track to have total income on this investment for one year of \$40,000. The investment is earning .83% while our current checking account is earning .21%.

On the Statement of Net Assets, total net assets as of April 30, 2011 are \$94.3 million.

Total operating revenue shows an increase of \$1.4 million over the prior year. Total operating expenses shows an increase of \$3.6 million over the prior year. Appropriations continue to show a decrease over the prior year due to the 5.2% state appropriation reduction. The cumulative decrease as of April 30 is \$1.1 million. In comparison to the prior year, the current year shows a decrease in income before other revenues of \$2.4 million.

Linda noted reminders from the Bursar's office regarding deadlines for tuition and payments for pre-registered students as follows: payments for pre-registered students taking classes during the summer session are due in full by 5:00 p.m. on Tuesday, May 31 (the campus will be closed on Friday, May 27 and Monday, May 30 for Memorial Day).

A motion was made by Dwight Douglas and seconded by David Jones to approve the April 30, 2011 financial statements. Motion passed. (A copy of the financial statements for April 30, 2011 is attached to the minutes in the permanent record book.)

Vice President for Business Affairs (Mr. Rob Yust):

- **Ummel Technology Remodel**
 - The majority of the construction is now complete and finish work is taking place.
 - This project is on track for completion in time for the fall 2011 semester.
- **Athletic Complex**
 - Work is progressing on the permanent signage for the "Robert W. Plaster Sports Complex" as part of the gift from the Plaster Foundation. Work continues with Sign Designs of Joplin for the main sign that will be located at the intersection of Newman and Duquesne Roads.

Vice President for Business Affairs (continued):

▪ **Central Plant at Spiva Library**

- The contract for the new Central Plant (boilers, chillers, pumps, etc.) has been awarded to the low bidder, R E Smith Construction. Work by R E Smith should begin as soon as the asbestos abatement is complete in the boiler room. This project will be phased in over the next several months with the new boilers and heating system being installed during the cooling season and the new chillers, cooling towers and pumps for the cooling system being installed during the heating season. This change will make a significant difference in the ability to meet the comfort and air handling requirements of the campus while greatly reducing energy usage. The estimated time to complete this project is one year.

Director of Athletics (Mr. Jared Bruggeman):

▪ **Lionbacker Membership Campaign**

- The Lionbacker membership campaign is now in progress. Three goals this year are to increase membership by 20%; to have a member at every level (from \$10 to \$10,000); and to grow membership dollars by 8%.
- The Lionbacker steering committee has set a goal of increasing the membership to 280 (from 220).

▪ **Faculty Athletic Representative (FAR)**

- Dr. Richard Miller has served as an excellent FAR for Missouri Southern over the last few years and is now stepping down from that role. (The role of the FAR, as a member of the faculty, is to serve as a liaison between the institution and the athletics department and also represent the institution at MIAA conferences and NCAA affairs.) Dr. Al Cade has agreed to serve as the FAR for MSSU and will attend the MIAA meetings scheduled in Kansas City in June.

▪ **Events & Updates**

- Missouri Southern won this year's Sonic Trophy Series with approximately 700 athletics participating.
- The Student Athlete Awards banquet was held on May 9 with approximately 340 people in attendance. Two awards per team were given.
- Community Service Projects were noted. A total of 4,753.25 hours of service have been logged so far this year with approximately 400 students and staff participating.
- Jasmine Lovejoy received the most Valuable Female Athlete award.
- Skyler Bowlin received the most Valuable Male Athlete award as well as the EO & Virginia Humphrey Award.
- The Baseball and Softball teams have finished their seasons.
- Men's Golf finished strong in the MIAA; Andy Hogenmiller qualified for super regionals.
- Both Women's and Men's track have athletes who qualified for nationals.

▪ **MIAA Hall of Fame**

- The annual MIAA Hall of Fame banquet is scheduled for June 9 in Kansas City. Dr. Pat Lipira, faculty member and former head softball coach at MSSU, and Rod Smith, football standout, will be inducted. Jared noted this event will be attended by staff as well as community leaders.

VP for Development/Executive Director of the Foundation (Dr. Mark Parsons):

▪ **Alumni Relations**

- The open house and "Dress the House" fundraiser held at the Ralph L. Gray Alumni Center on April 16 was well attended and a great success. Many in-kind donations were given prior to the event as well as cash donations. Since the opening of the Alumni Center more than 2,100 visitors have registered.

VP for Development/Executive Director of the Foundation (continued):

- A new permanent addition to the Alumni Center is a custom made “Welcome Desk” donated by Don and Gloria LaFerla in honor of the LaFerla family. Dr. Parsons thanked the LaFerla’s for their generous contribution and noted this custom made desk will be a wonderful addition.
- Another great addition to the Alumni Center will be a custom built Board table that is being donated in honor of Curt Betebenner by his high school graduating class.
- *Crossroads* magazine for spring 2011 is complete. It has been distributed on campus and will be mailed soon to an increased mailing list. Dr. Parsons noted the cover features Skyler Bowlin cutting the net at the MIAA regular season championship game. Skyler has been awarded a contract to play pro basketball in Europe.
- Dr. Parsons introduced Rhonda Clark, the editor of *Crossroads* and an Assistant Professor of Communication, and thanked Rhonda for all of her hard work and dedication in making the *Crossroads* such a great publication. Rhonda also introduced Alexandra Nicholas and Andrew Pavlovic, two of the students who worked with her this semester. Rhonda noted there are 10 – 12 students who work very hard on this publication each semester and actually put the publication together. The students earn one hour of college credit in addition to real life work experience. Rhonda also thanked Lee Pound, Alumni Director, for her hard work each semester to prepare the *Crossroads* for publication.
- The Alumni Board recently held its year-end reorganization Board meeting and elected officers for 2011-2012.
- **Public Relations and Marketing**
 - Two commencement ceremonies, for a total of 675 graduates including 20 master’s degree candidates, are scheduled for Saturday, May 20. Mr. Bill Gipson, President and CEO of Empire District and Governor Jay Nixon will speak.
 - State Treasurer, Clint Zweifel will conduct a press conference at the Billingsly Student Center on Tuesday, May 24 to promote significant changes in the MOST college savings program.
 - Dr. Parsons distributed two different designs of business cards being considered that have a new design which will integrate the campus and community. Dr. Parsons thanked the Integrated Marketing committee for their work on this project.
- **Development**
 - **Southern Annual Fund** -The faculty and staff goal of \$11,000 has been exceeded with over \$16,000 having been pledged and/or received. Dr. Parsons also noted greater participation by faculty and staff this year.
 - This year’s overall goal of \$71,500 has been met which is more than a 10% increase from last year and pledges are still coming in. Dr. Parsons noted Mike Fontana has done a great job.
 - **Major Gifts** – The challenge amount needed to activate the new Cragin Computer Science Fund has been met. Donations continue to be sought.
 - Work is underway on a new endowment in the School of Technology with an announcement anticipated soon.
 - Dr. Parsons distributed a handout listing the current members of the Biological Sciences Renovation committee and noted this committee is still taking new members. The committee has already met three times and is making good progress with a major push expected through the summer. Dr. Parsons noted opportunities for donor recognition one of which will be a donor wall.

Dwight Douglas asked if information is available for people who might want to donate a cadaver for the Cadaver Lab. Dr. Anglin responded certification has to be received from the state before this can happen. Dwight Douglas noted this will be important as this project moves forward and encouraged working with the state to obtain certification as well as developing a brochure about this donation process.

VP for Academic Affairs (Dr. AJ Anglin):

- **New Positions:** Four new positions have been added in the science areas. Dr. Anglin noted excitement for these positions and appreciation to President's Council for their work to make these positions possible. Dr. Anglin noted these positions will greatly help the problem of closed classes in these areas that were experienced this year.
- **Grant Writing Workshop:** A three day grant writing workshop will be conducted by Sandy Lovett in the near future for eight faculty members. This workshop is designed to provide training from start to finish in writing a grant proposal. It is hoped this workshop will encourage and assist faculty in future grant writing opportunities.
- **Department Chair Changes:** The **School of Business** has been restructured administratively from four to two Department Chairs; Nii Abrahams (Economics & Finance) and Alex Vernon (Marketing/Management) will complete their roles as Department Chairs this summer. Dave Smith (Accounting & Finance) and Chris Moos (Marketing/Management & International Business) will serve as Chairs. **Dale Simpson – English** (who resigned effective May 31 after 13 years as Chair) will be replaced by Lanny Ackiss who will serve as the interim Chair for the next year. **Wayne Thomason – Criminal Justice** (who will retire effective May 31) will be replaced by Richard Spencer who will serve as the interim Chair for next year.

Dr. Anglin noted appreciation and thanks to the outgoing and incoming Department Chairs and also noted the positions needing permanent Chairs will be advertised nationally this fall.

- **Shared Governance Task Force:** Recommendations from the Shared Governance Task Force will be brought to the June Board meeting for consideration. Dr. Anglin commended the Task Force and Dr. Oakes for the work they have accomplished and noted encouragement for the progress that has been made.
- **“Tactics”:** Developing “Tactics” in the Strategic Planning process has been worked on by some areas of the University since the beginning of this process. The Shared Governance recommendations the Board will consider in June will address the charge and composition of the Strategic Planning Committee. Specific processes and procedures used in the development and inclusion of “tactics” will be developed during the summer with completion of a workable document in spring of 2012.
- **Dean's Council:** An all day planning session is scheduled next week with the Dean's Council.
- **VPAA Evaluation:** An evaluation by the full-time faculty, Deans, and members of the President's Council will be completed in the near future on the VPAA using IDEA. IDEA is an evaluation instrument used nationally to evaluate administrators. Deans and members of the President's Council will also have the opportunity to respond to open ended questions.
- **Dr. Cliff Toliver:** Dr. Anglin noted Dr. Toliver, the new Faculty Senate President, was not able to attend today's Board meeting due to throat surgery. Dr. Toliver does plan on attending the June Board meeting and will give a full report regarding Faculty Senate at that time.

VP for Student Affairs (Mr. Darren Fullerton):

- **Financial Aid Update**
 - Funding levels for Pell grants and the Federal Supplemental Educational Opportunity Grant (FSEOG) program (neither of which have to be repaid) are holding steady.
 - Federal Work Study funds for 2011-2012 will be reduced for students at MSSU by \$5,300.
- **Initiatives to Assist Students**
 - MSSU has been approved to participate in the Teacher Education Assistance for College and Higher Education (TEACH) Grant program. This program provides up to \$4,000 per year in grant assistance to undergraduate students who agree to work in districts that serve students from low-income families.
 - Approval has also been received for MSSU to participate in the Yellow Ribbon GI education Enhancement Program. This great program will assist post 9/11 veterans.

VP for Student Affairs (continued):

- MSSU will also be applying for \$30,000 in Default Prevention Grant funds for 2011-2012 through the Missouri Department of Higher Education.
- **Projected Graduates**
 - For Spring – 559 unduplicated students will receive 618 degrees.
 - For Summer – 116 unduplicated students will receive 133 degrees.

Focus on Students: MSSU Greek Life (Mr. Darren Fullerton)

Darren introduced students representing Kappa Alpha, Zeta Tau Alpha, Kappa Sigma, Alpha Sigma Alpha, and Sigma Pi who each spoke to the Board about the Greek organization they represented.

The Greek organizations are very service orientated and are involved with projects that benefit the community as well as the campus. Thousands of volunteer hours have been given to raise funds and to help the community. A few overall goals of the Greek organizations include better advertising to reach freshman when they enroll, increased membership, and establishing Greek housing on campus.

Darren noted students in MSSU's Greek organizations have worked very hard this year and have won regional and national awards. Darren is very proud of their outstanding dedication to MSSU.

Faculty Liaison (Dr. Cliff Toliver - Faculty Senate, President):

As noted by Dr. Anglin, Dr. Toliver was unable to attend the May Board meeting and plans to make a full report to the Board in June.

Staff Liaison (Mr. Erik Hilgendorf – Staff Senate, President):

- Erik expressed thanks to Dr. Speck and Rob Yust for attending the May Staff Senate meeting and taking part in a question and answer session covering various topics.
- New Staff Senators were recently elected for various terms as follows: Bob Tessman & Gary Edwards – Classified Staff; Natalie Bruce and Josh Doak – Professional Staff; Judy Wilmoth and Melanie Epperson – At-Large. Erik noted special thanks to Brenda McDaniel, Ann Quade, Paula Shirley, Greg Needham and Erin Patton for working the voting booths and counting votes.
- Elections for new officers will take place during the June Staff Senate meeting.
- “Lion’s Roar” (an idea for an employee staff award begun in Staff Senate) has been retooled, submitted through the President’s Appreciation committee to President’s Council and approved. The name of this appreciation award is now “Southern Service Champs”. The nomination and selection process will be conducted through Staff Senate and this award will be given during three quarters of each year. This award will not be given during the quarter when the Superior Service awards are given. Each award recipient (three awards per quarter) will receive \$100, a letter of commendation signed by President Speck, an invitation to a Board luncheon and a \$10 gift certificate from Sodexo.
- Erik expressed a special thanks to the Senators for their contributions this year and noted his term as President will expire in June.

Student Representative (Mr. Ezekiel Tarrant):

- **Updates**
 - New officers for Student Senate have been elected for 2011-2012.
 - The proposed campus wide ban on tobacco is supported by the majority of students.
 - The committee exploring design options for an electronic sign on campus continues to meet.
- **Farewell**

Zeke noted this is his final Board meeting serving as the Student Representative to the Board and noted the following reflections: MSSU welcomed him as a student and is unique due to most of the faculty, staff and students knowing each other and becoming like a second family to him. Zeke complimented the University on the great education he has received, the diverse student population he has experienced and for MSSU being a

Student Representative (continued):

“fantastic school”. Zeke noted he has been honored by Governor Nixon appointing him to represent the students to the Board and he has grown personally through this experience. Zeke also noted special thanks to Darren Fullerton, who from day one, has been a great support. Zeke noted Darren always puts the best interests of students first and has been a great liaison between the students, administration and the Board.

Darren and the Board also thanked Zeke for his service and expressed their appreciation by presenting him with a plaque and medallion. They wished Zeke success as he furthers his education in medical school at the University of Missouri in Columbia.

Board Committees:**Academic Affairs (Dr. Charles McGinty & Richard Walter Co-Chairs):**

No report given. This committee has not met since the last Board meeting.

Budget Audit (David Jones, Chair):

David Jones noted this committee met before today’s Board meeting and will present their recommendations for the proposed FY2012 budget under *New Business*.

President (Dr. Bruce Speck):

Dr. Speck congratulated Zeke Tarrant on his upcoming graduation from Missouri Southern and his acceptance into Medical School.

Legislative Internship Program: A reception to honor MSSU’s legislative interns and their families was recently held at Missouri Southern. Dr. Speck circulated a folder containing letters from the interns expressing their support of the program. In particular the letters mention the leadership of Professor JoAnn Derfelt in making the program a success. Dr. Speck noted the legislators who attended the reception also spoke very highly of the interns and noted MSSU’s interns and Internship program is considered to be the best in the state.

Listening Meetings: Seven Listening Meetings have been publicized and held during the past academic year. This year all members of President’s Council attended these meetings to allow executives in charge of each area to be available to answer specific questions and to do follow-ups as needed. The total number of attendees (for all seven meetings-not including members of President’s Council) was 35 or an average of 5 people per meeting. The range of attendance at each meeting was 0 to 13. Dr. Speck noted minutes were not kept of these meetings because they were intended to be informal. Dr. Speck noted these meetings have served their purpose and given the level of attendance, fewer Listening Meetings may be held next year or another venue for listening to the campus constituents may be sought. Dr. Speck noted Dr. Anglin has his own listening meeting with faculty and that may account for the almost exclusive attendance of staff at the Listening Meetings this year.

Competitive Tuition: Missouri Southern is now less expensive than Pittsburg State University (PSU). PSU’s new tuition rate is \$2,581 and MSSU’s new tuition rate (if approved) will be \$2,455 per semester for anyone taking 15 credit hours. This means that PSU’s flat tuition rate for anyone taking 10 or more credit hours is more than MSSU’s tuition rate until a student reaches 16 credit hours. Dr. Speck noted he is not being critical of PSU for maintaining tuition.

State Officials: State officials continue to visit MSSU. Missouri State Treasurer, Clint Zweifel, will hold a news conference at 10:30 a.m. on Tuesday, May 24 to promote MOST, Missouri’s 529 College Savings Plan. Dr. Speck noted thanks to Chair Anderson for his role in bringing the State Treasurer to campus.

Commencement: Commencement, the highpoint of the academic year, is scheduled for tomorrow May 21. Bill Gipson from Empire District will speak at the 9:30 ceremony and Governor Jay Nixon will speak at the noon ceremony. Dr. Speck thanked Chair Anderson for all of his efforts in securing the Governor as a commencement speaker.

Summer Work Schedule: On Monday, May 23 the campus will begin its four, ten hour day summer work schedule. The campus will be open 7:00 AM – 5:00 PM Monday through Thursday and closed on Fridays.

OLD BUSINESS:

None.

NEW BUSINESS:**Proposed Budget for FY2012 (Mr. Rob Yust, V. P. for Business Affairs):**

David Jones, Chair of the Budget Audit committee, reported the Budget Audit committee met again this morning (they also met on April 11) along with MSSU administrators to review and discuss the proposed FY2012 budget. The proposed budget, which Mr. Jones recommended for approval, includes total expenditures of \$74,622,075 and total revenues of \$74,166,499 creating a deficit of \$495,576 which will be paid from cash reserves.

A motion was made by David Jones and seconded by Dwight Douglas to approve the FY2012 budget as proposed. Motion passed. (A copy of the proposed FY2012 budget is attached to the minutes in the permanent board book.)

Based on recent committee discussion, Dwight Douglas asked the Administration to develop and bring before the Board a formal proposal recommending an established number of days of operating cash-on-hand. Lynn Ewing asked how many days in cash reserves are currently recommended. Rod Anderson noted it costs approximately \$6.2 million to operate MSSU each month. Dwight Douglas responded currently MSSU has approximately 90 days of cash reserves (including the 5 million dollar short-term investment) which are a significant increase over the 23 days available when Dr. Speck became President.

Dr. McGinty asked if state appropriations for Higher Education are changed will the Board need to approve a different budget. Dr. Speck noted state appropriations have all kinds of contingencies one of which is whether or not they will be dispersed each month and noted they are almost always subject to change. Dr. Speck noted he will continue to keep the Board updated regarding state appropriations as information becomes available.

Consideration of Faculty Promotion and Tenure (Dr. AJ Anglin, V.P. Academic Affairs):**Promotion**

- **Assistant Professor to Associate Professor**
 - Mr. Burt Bucher, Dr. Donna Johnson, Mr. Mike Kennedy, Dr. Grant Lathrom, Dr. Yuanjin Liu, Dr. Nanette Philibert, Mr. Frank Pishkur
- **Associate Professor to Full Professor**
 - Dr. Joey Brown, Dr. Al Cade, Dr. Scott Cragin, Dr. William Huffman, Dr. Richard Laird, Dr. Steve Wagner

A motion was made by Dr. Charles McGinty and seconded by Nancy Perry to approve Faculty Promotion as listed. Motion passed. (A copy of the promotion recommendation sheet is attached to the minutes in the permanent record book.)

Tenure

- **School of Arts & Sciences**
 - Mr. Burt Bucher, Dr. Jill Greer, Dr. Donna Johnson, Mr. Frank Pishkur
- **School of Business**
 - Mr. Chris Moos, Dr. Nanette Philibert
- **School of Education**
 - Ms. Rebecca Gallemore, Ms. Lorinda Hackett
- **School of Technology**
 - Mr. Tim Wilson

A motion was made by Dr. Charles McGinty and seconded by David Jones to approve Faculty Tenure as listed. Motion passed. (A copy of the tenure recommendation sheet is attached to the minutes in the permanent record book.)

Consideration of Academic Policies Proposals (Dr. AJ Anglin, V.P. Academic Affairs):

- **Reports (5)**
- **Course Change (24)**
- **New Course (11)**
- **Course Drop (18)**
- **New Major (1)**

Due to the number of reports, course changes, new courses, course drops and request for a new major, please refer to the *Reports and Curricular Proposals* summary attached to the minutes in the permanent record book for detail.

A motion was made by Dwight Douglas and seconded by Dr. Sherry Buchanan to approval the Academic Policies proposals. Motion passed.

Consideration of Appointments, Retirements, Resignations (Dr. AJ Anglin, V.P. Academic Affairs):

- **New Hires:**
 - Dr. Maria Bejan (Associate Professor of International Business)
 - Ms. Devon Estes (Assistant Professor of Art)
 - Ms. Vivian Jackson (Assistant Professor of Nursing)
 - Mr. James Marsh (Assistant Professor of Engineering Technology)
 - Dr. Alla Peters (Assistant Professor of Biology)
 - Dr. Tom Schmidt (Associate Professor of Marketing)
- **Retirements:**
 - None
- **Resignations:**
 - Dr. Eugene Berger (effective July 31, 2011)
 - Ms. Kimberle Goade (effective July 31, 2011)
- **Other Action:**
 - The one-year contract for Dr. Barbara Arnold, Instructor of TESOL, will not be re-issued for the 2011-2012 academic year.
 - Dr. Lanny Ackiss has been named the Interim Department Head for the English & Philosophy Department effective June 1, 2011.
 - Mr. Richard Spencer has been named the Interim Department Head for the Criminal Justice Department effective June 1, 2011.

A motion was made by Lynn Ewing and seconded by Dr. Charles McGinty to approve Appointments, Retirements, Resignations and Other Action. Motion passed. (A copy of the personnel sheet is attached to the minutes in the permanent record book.)

OTHER ITEMS:

Chair Anderson noted MSSU's lobbyist, Kyna Iman, will present her year-end report during the June Board meeting and reminded the Governor's commencement ceremonies on Saturday will begin at 9:30 AM and 12:00 noon.

CLOSED EXECUTIVE SESSION:

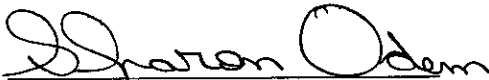
Chair Anderson noted a closed Executive session was needed under RSMo 610.021 (2) & RSMo 610.021 (3) and requested a motion.

A motion to go into closed Executive Session under RSMo 610.021 (2) & RSMo 610.021(3) was made by David Jones and seconded by Lynn Ewing. A roll call vote was taken. Motion passed.

ADJOURNMENT:

At the conclusion of the closed Executive session a motion to adjourn was duly made and seconded. Motion passed.

Meeting adjourned.



Secretary



Chair