

**MISSOURI SOUTHERN STATE UNIVERSITY**  
**Board of Governors**  
**Minutes**

**April 15, 2011 – 1:00 p.m.**  
**Billingsly Student Center, Room 310**

The April 15<sup>th</sup> meeting of the Missouri Southern State University Board of Governors was called to order by Chair, Rod Anderson. Governors in attendance were Rod Anderson, Dr. Sherry Buchanan, Dwight Douglas, Lynn Ewing, David Jones, Nancy Perry, and Richard Walter; Dr. Charles McGinty was in nonattendance. Others in attendance were Dr. Bruce Speck, Dr. AJ Anglin, Dr. Mark Parsons, Rob Yust, Darren Fullerton, Jared Bruggeman, Dr. Cheryl Cifelli, Erik Hilgendorf, Ezekiel Tarrant, Linda Eis, Ron Mitchell (for Jon Dermott) and Sharon Odem.

**ANNOUNCEMENTS**

Chair Anderson welcomed the Board.

**MINUTES**

*A motion was made by Lynn Ewing and seconded by Dwight Douglas to approve the minutes of the March 18, 2011 Board meeting. Motion passed. (Minutes are archived in the permanent record book.)*

**REPORTS**

**Treasurer (Ms. Linda Eis):**

- Cash Graph
- Statement of Net Assets
- Statement of Revenues, Expenses, and Changes in Net Assets
- Comparative Statement of Revenues, Expenses, and Changes in Net Assets
- Cash Flow Statement

Linda noted as of March 31, 2011 the unrestricted cash balance was \$16 million which is a decrease of approximately \$189,000 from March 31, 2010 and excludes the \$5 million invested in CDARS.

In response to a question from Dr. McGinty regarding an option to refund old bond issues, Linda noted after investigation this option would be expensive when done as a refinancing only. It would take several years to recoup the time and expense of refunding the bond issue. A more cost effective way will be to wait and see if future bonding options become available to couple with a refinancing option at that time.

Appropriations continue to show a decrease over the prior year due to the 5.2% state appropriation reduction. The cumulative decrease as of March 31<sup>st</sup> is \$969,000.

Linda noted reminders from the Bursar's office regarding deadlines for tuition and payments for pre-registered students as follows: payments for pre-registered students taking classes during the summer session are due in full by 5:00 p.m. on Tuesday, May 31 (the campus will be closed on Friday, May 27 and Monday, May 30 for Memorial Day); payments for pre-registered students taking classes during the fall semester are due in full by 5:00 p.m. on Tuesday, August 16. Linda also noted payment plans are available for both summer and fall.

*A motion was made by Richard Walter and seconded by Nancy Perry to approve the March 31, 2011 financial statements. Motion passed. (A copy of the financial statements for March 31, 2011 is attached to the minutes in the permanent record book.)*

**Vice President for Business Affairs (Mr. Rob Yust):**

- **Ummel Technology Remodel**
  - The stud walls are in place. Electrical rough-ins are in process and the rough-in plumbing in the floor slab is complete. Plans are being finalized for the removal and replacement of fiber and phone cables which will be a challenge due to the fiber running under the bridge. Drainage corrections will

**Vice President for Business Affairs (continued):**

begin as soon as the spring semester is over. This project is on track for completion in time for the fall 2011 semester.

- **Athletic Complex**
  - Work is progressing on the permanent signage for the "Robert W. Plaster Sports Complex". Proposals have been received from area sign companies and this project has been awarded to Sign Designs of Joplin.
- **Baseball Stadium**
  - ATG Sports (Andover, Kansas) is preparing a spec book that will be used in the bid process. ATG Sports is working with the baseball committee regarding what is to be included as a base bid, alternates, phasing, etc. The tentative completion date is spring of 2012 which is contingent on the Foundation raising enough funds to complete this project.
- **Budget**
  - Work continues on a daily basis to fine tune the FY12 budget with the intent of presenting the budget to the Board for adoption at the May 20<sup>th</sup> Board meeting.

Rob noted Missouri Southern was recently highlighted in an article in *Campus Hospitality* (a national publication) regarding the One Card System the campus now has. Rob briefly explained the One Card System and noted it is not new to most college and university campuses and is a great service for students, faculty, and staff. The System can be used in various places on campus including vending machines.

**Director of Athletics (Mr. Jared Bruggeman):****MIAA Expansion and Contraction:**

- Currently MSSU competes against Lone Star, MIAA and Heartland leagues for a total of 36 teams.
- During 2011-2012 a new league, the Great American Conference will be added increasing the total to 42.
- In 2012-2013 the leagues will be the Great American Conference, the MIAA and the Northern Sun Conference for a total of 40.
- Additional changes noted included SBU rejoining football; Lincoln University starting League play; UCO, NSU, LU, and UNK being added; UNO dropped; the Great American Conference (GAC) which includes institutions in Arkansas and Oklahoma being added, and MSSU will change regions in 2012-2013.

**Events and Updates:**

- **Sonic Trophy Series:** Missouri Southern and Pittsburg State Athletic departments have formed the Sonic Trophy Series which is a cooperative effort between MSSU, PSU and Sonic to reward and honor the athletic department that performs the best throughout the course of the year. Currently Missouri Southern is leading 5-4!
- **MIAA Hall of Fame:** Dr. Pat Lipira, faculty member and former head softball coach at MSSU, and Rod Smith, football standout, will be inducted into the MIAA Hall of Fame during the annual MIAA awards banquet scheduled for June 9 in Kansas City. Dr. Lipira also recently received the Governor's Award for Teaching Excellence in Jefferson City. Jared noted Sallie Beard was inducted into the Hall of Fame in 2010 which makes a total of 3 inductees since he became AD.
- **Student Athlete Awards Banquet** is scheduled for May 9<sup>th</sup> at 6:00 p.m. in Connor Ballroom. Senior athletes, a MVP per team, community service winners, and the most valuable male and female athletes will be honored. Lionbacker awards per team and the EO & Virginia Humphrey award will also be given. Jared encouraged Board members to attend.
- **Spring sports** are in full swing with men's baseball, woman's softball, men and women's track and men's golf. Students hold national ranking in both men and women's track events.

**Director of Athletics (continued):**

- **Special Olympics:** The Missouri Southern Athletics department is hosting the annual Southwest Area Spring Special Olympics Games today at Fred G. Hughes Stadium. This is the largest community service project of the year for the department. Maryann Mitts serves as the department's coordinator of community service. An estimated 650 athletes will take part with over 200 MSSU student-athletes assisting. Last year the department documented 2,846 community service hours and to-date over 3,400 hours has been documented; this year's goal was 3,000 hours.

**VP for Development/Executive Director of the Foundation (Dr. Mark Parsons):**

- **Alumni Relations**

- An open house and "Dress the House" fundraiser will be held at the Ralph L. Gray Alumni Center tomorrow, April 16. Tours will be given and refreshments will be served. "Dress the House" will help provide needed household items to the Center and gifts are tax-deductible. These events are in conjunction with the 2<sup>nd</sup> Annual MSSU Football Friends and Family game and Golf Tournament.

- **75<sup>th</sup> Anniversary Celebration**

- Dr. Parsons distributed a handout with the Mission Statement and Goals for Missouri Southern's 75<sup>th</sup> Anniversary celebration. The handout lists the various sub-committees and different ways they will participate in the celebration. Dr. Parsons noted the list will continue to be refined and he is very pleased with the progress already made. The 75<sup>th</sup> Anniversary celebration will take place during the fall 2012 and spring 2013 semesters. *(A copy of the handout is attached to the minutes in the permanent record book.)*
- Dr. Parsons noted a logo has been developed for the 75<sup>th</sup> Anniversary celebration and gave everyone at the Board table note pads and a water bottle with the new logo.

- **Public Relations and Marketing**

- The website continues to evolve and receive very positive responses.
- Preparations are underway for a retirement reception honoring 34 retirees. The reception is scheduled for Tuesday, May 3 at 3:00 p.m. in Connor Ballroom.
- The May commencement ceremonies are scheduled at 9:30 a.m. and 12:00 noon on Saturday, May 21. The speakers for commencement will be Governor Jay Nixon at the noon ceremony and Mr. Bill Gipson, retiring CEO of Empire District, at the 9:30 ceremony.

- **Development**

- **Southern Annual Fund (SAF):**

- The faculty and staff goal of \$11,000 has been exceeded; currently over \$14,000 has been pledged and/or received.
- Currently over \$60,000 in gifts and pledges have been received with a total goal for this year of \$71,500. Dr. Parsons noted the appeal to businesses will go out soon and he is confident the total goal will be met.

Dr. Parsons thanked Mike Fontana for the great job his is doing and the great programming he has developed for the Southern Annual Fund.

- **Scholarships:**

- Award amounts are being decided for the 2011-2012 academic year.
- Approximately 20 existing Patron scholarships for 2011-2012 will be awarded and managed through the Foundation office. These scholarships were previously managed by the Student Services area.

- **Major Gifts:**

- The Major Gifts program is a very comprehensive program to engage people where they want to invest.
- An announcement regarding the creation of the Cragin Computer Science fund was made this week. This fund, named for Dr. John Cragin retired Computer Science professor who started the

➤ **Major Gifts (continued):**

fund, will provide income for the department that can be used for areas of need such as scholarships, software, and equipment. Dr. Cragin issued a challenge that an additional \$2,000 must be raised before the endowment can become active. Dr. Parsons was very glad to report, this challenge has already been met. Work will continue to raise additional funds necessary to grow this fund. Dr. Parsons noted Dr. Jack Oakes, Department Head of the Computer Science department, has been very positive and great to work with.

**VP for Academic Affairs (Dr. AJ Anglin):**

▪ **Grant Notifications**

- Thirteen Missouri Universities, including Missouri Southern, will receive a share of the Next Generation Learning Challenges (NGLC) grant funded by The Bill & Melinda Gates Foundation and the William and Flora Hewlett Foundation.
- A second \$250,000 grant from NGLC received by the American Association of State Colleges & Universities (AASCU) and the University of Central Florida (UCF) will be shared by AASCU member institutions, including MSSU.
- Funds received from these two grants will be used to expand the course re-design project. The 1<sup>st</sup> course to be re-designed at MSSU was Oral Communication and with these additional funds, a second course, English Composition, will also be re-designed.

▪ **Focus Visit**

- Dr. Anglin reported the Focus site visit by HLC held on April 4 & 5 was a great success. The team noted satisfaction with the progress MSSU had made regarding Shared Governance and Strategic Planning with no action required until the reaccreditation visit in 2018. The team did request a written progress report in the spring of 2013 to identify tactics, their implementation and MSSU's progress in utilizing its Strategic Plan to fulfill the University's Mission.
- The HLC team identified campus wide involvement and ownership of the process in determining the Goals and Objectives and viewed the process as being very positive.

**VP for Student Affairs (Mr. Darren Fullerton):**

Due to Darren's report containing detailed facts and figures regarding updates and changes in Financial Aid, he distributed a handout to the Board. *(This handout is attached to the minutes in the permanent record book.)*  
A brief summary is as follows:

▪ **Financial Aid Update**

- For the 2011-12 award year, Pell Grants are scheduled to remain at the \$5,550 maximum.
- After this summer, year-round Pell grants will be eliminated. During the summer of 2010 approximately 700 students received a summer awards Pell and in the summer of 2011 so far approximately 400 applications have been received. The elimination of the year-round Pell will have an impact at Missouri Southern.
- The New Federal Supplemental Education Opportunity Grant (FSEOG) allocations will be cut by \$20 million; its FY2010 appropriation was \$757 million. Schools (including MSSU) that were to receive a "fair share" amount may see reductions.
- Additional cuts that would affect MSSU is a \$25 million cut to TRIO. The direct affect of this cut at MSSU is unknown at this time.
- An across-the-board cut of .2% to all Education programs impacts most student aid programs and could impact work-study funds.
- Missouri Southern will be applying for initiatives through the Default Prevention Grant for \$30,000 through the Missouri Department of Higher Education (MDHE) and the Yellow Ribbon through the VA Program to assist Post 9/11 Veterans.
- Approximately 96% of all students at MSSU received some form of Financial Aid in 2009-2010.

**VP for Student Affairs (continued):**

- **Upcoming Events**

- The Dolence Leadership Awards ceremony is scheduled for April 21.
- The Honors Convocation will be held on May 4.

Darren invited the Governors to attend any and all upcoming events as their schedules permit.

**Focus on Students: The TRIO Program (Mr. Darren Fullerton)**

The TRIO program is a federally funded grant program through the United States Department of Education. Upward Bound, Project Stay and Educational Talent Search are all part of the TRIO Program. Directors from each program spoke to the Board as follows:

**Upward Bound – Robin Hicklin.** The Upward Bound program serves high school students from low-income families and families in which neither parent has a bachelor's degree. The goal of the program is to increase the graduation rate in secondary education and to prepare these students to enroll and succeed at an institution of post-secondary education. Currently the Upward Bound program at MSSU serves six area high schools for a total of 37 female and 25 male students. Student's weaknesses are worked on while building on their strengths. A highlight of the program is a five-week College Simulation Experience summer program on the MSSU campus and a weeklong cultural trip. The program has had a 95% college placement rate for the past two years. *(A handout with quick facts and a brochure about Upward Bound are attached to the minutes in the permanent record book.)*

**Project Stay – Dory Quinn.** Project Stay is designed to assist students who are first-generation college students, students from lower-income households, and/or students with disabilities. Funding is contingent upon meeting three specific objectives: 70% of students served will persist from one academic year to the next; 85% of students served will remain in good academic standing at MSSU; and 33% of new participants served each year will graduate within six years. The number of students served annually is capped at 170 which is specifically stated in the grant. From the 04-05 cohort, 34% of Project Stay students graduated in the 2009-2010 school year. *(A handout with details about Project Stay is attached to the minutes in the permanent Board book.)*

**Educational Talent Search – Jim Kimbrough.** The Educational Talent Search program serves students in grades six through twelve who come from disadvantaged backgrounds. The program encourages students to complete secondary school and enroll in a program of study after high school. Currently the Talent Search program at MSSU serves approximately 600 students in five different school districts. The benefits of Talent Search include monthly student workshops, travel to area cultural events, visits to area colleges and universities, group and one-on-one tutoring, assistance with financial aid applications, academic advising, and information and assistance with college entrance exams such as the ACT & SAT. *(A handout and brochure with details about the Educational Talent Search program are attached to the minutes in the permanent record book.)*

**Faculty Liaison (Dr. Cheryl Cifelli - Faculty Senate, President):****Updates & Year Review**

- Faculty Senate has had another busy month. Preliminary work on a document establishing a new process for achieving tenure has been finished. The document is ready to go to the administration and then through legal review with a timeline of the fall for this document to go back to the faculty for a vote by Senate and then to the faculty organization. If this new process for tenure is approved, it will not be applied to current faculty. Under the current timeline, the first faculty who will be affected by this new process will be new candidates in the fall of 2012.
- Many faculty members participated in the HLC Focus Site visit. In preparation, Senators and other faculty were engaged in Strategic Planning, the Shared Governance Taskforce and various sub-committees.

**Faculty Liaison (continued):**

- Preparations are underway for the All Faculty Organizational meeting scheduled for April 21. Two new Senators-at-Large will be elected. The addition of a Compliance Officer as a non-voting member to the Athletics Committee and changes to various committees will also be voted on.
- New this year, will be a brief report by each member of President's Council with the intent of providing information from around the campus.
- During the course of this year, a change in the policy on Absences and Funeral Leave have also been developed and approved. Dr. Cifelli thanked the administration and the Board for their support.
- In the area of Shared Governance, a faculty member is now the Chair of the Faculty Senate Committee of Academic Affairs. (In the past the VPAA has served in this capacity.)
- Regular meetings between members of the President's Council and members of the Faculty Senate Executive committee were established this year. Dr. Cifelli noted these meetings have been extremely helpful in sharing information and expressed a desire for these meeting to continue.
- Dr. Cifelli noted this was her last Board meeting as the Faculty Senate President and thanked the Governors for allowing her voice to be heard on behalf of Faculty Senate. She expressed a sincere wish for avenues of communication between the Faculty Senate and all faculty members to continue with the same openness she has experienced. Dr. Cifelli noted she will go back to Senate as a regular Senator and serve on the Executive committee as the Past-President and continue to serve the University and its students.

Richard Walter asked Dr. Cifelli if adjunct faculty members were invited to take part in the recent faculty survey. Dr. Cifelli replied it was hard to judge because some adjunct faculty only use personal email accounts.

Lynn Ewing noted responses in the Faculty Survey indicated the Board does not value faculty. Mr. Ewing asked if faculty members have given specifics as to why they feel this way. Dr. Cifelli responded specifics have been hard to pin point, but now that the survey is complete specifics can be asked. Mr. Ewing encouraged Dr. Cifelli to find out specifics so improvements can be made.

Dwight Douglas noted Dr. Cifelli served as Faculty Senate President during a very crucial time at Missouri Southern. Mr. Douglas commended Dr. Cifelli for staying focused on what was the best interest of MSSU and noted she did an excellent job in communicating and representing the faculty to the Board. The Board voiced agreement with Mr. Douglas's comments.

**Staff Liaison (Mr. Erik Hilgendorf – Staff Senate, President):**

Erik commented the Staff Senate is on a different cycle than the Faculty Senate and he will attend the May and June Board meetings before the new Staff Senate president comes into office.

- Erik expressed a special note of thanks to Amanda Gish, Website Specialist, Michelle Arwood, and Josh Doak for their efforts in bringing the new Staff Senate website online. A listing of Staff Senators, meeting dates & times, minutes and by-laws can be found on the new website.
- Senators from Student Senate recently shared about their ongoing efforts to re-explore and survey current smoking/tobacco policies at Missouri Southern.
- Rob Yust, VP for Business Affairs, attended the last Senate meeting to answer questions and provide an overview of the proposed tuition increase and the procedures involved for a possible waiver request. Mr. Yust noted he will be available for future presentations as requested.
- In May, elections will be held for Senate positions as follows: Classified staff (1); Physical Plant (1); Professional staff (2); At-Large positions (2); and one (1) due to resignation & relocation.
- Erik noted thanks to members of Staff Senate who worked diligently on committee assignments on Shared Governance and Strategic Planning in preparation for the HLC visit.
- Erik also noted thanks to Mike Wonderly and Jackie Retan of Sodexo for the rich hospitality they provide at events such as the dinner Dr. Speck recently hosted for officers of Staff and Faculty Senate.
- The conclusion of this academic year will mark the second year of Staff Senate. Erik expressed gratitude to all the Staff Senators, administration and especially Rob Yust for making this year an instrumental year of growth.

### **Student Representative (Mr. Ezekiel Tarrant):**

- Zeke began his report by congratulating five Student Senators who won a Leadership Challenge event during a Leadership Conference held at Washburn University. The students competed against other colleges and 11 high schools exhibiting the excellent leadership of MSSU's Student Senate.
- During the first Senate meeting following the March Board Retreat, Zeke presented a summary (30 slide power point) to Student Senate of information shared with the Board during the Retreat. A common element discussed at the retreat was misinformation due to lack of communication. Zeke noted he hopes the way he has molded his position by giving regular reports to Student Senate and by giving reports from Student Senate to the Board will continue.
- Zeke thanked Vice President for Business Affairs, Rob Yust, and his team for a recent presentation to Student Senate regarding the financial situation at MSSU and the proposed tuition increase. Zeke noted no student wants an increase, but the students understand the necessity of it. Zeke noted he hopes Student Senate will engage other students in a positive manner concerning this situation.
- Zeke noted Student Senate also lends their support to the proposals made by the Shared Governance Task Force and the new system under which it will operate. Zeke noted the changes are already becoming evident.
- Zeke noted appreciation to the administration for involving Student Senate in discussions of matters affecting MSSU such as the tuition increase. This type of involvement allows for greater ownership.
- In a little more than a month, Zeke's appointment to the Board will be finished. He noted candidates for his position have been interviewed by the Office of Boards & Commissions and his hope is there will be an appointment soon to ensure a smooth transition.

Governor Buchanan shared how impressed she has been with how Zeke has functioned and the leadership he has shown during his time serving as the student representative to the Board. The Board voiced agreement.

### **Board Committees:**

#### **Academic Affairs (Dr. Charles McGinty & Richard Walter Co-Chairs):**

No report given. This committee has not met since the last Board meeting.

#### **Budget Audit (David Jones, Chair):**

David Jones noted this committee has met. Details and recommendations will be presented under *New Business*.

### **President (Dr. Bruce Speck):**

**HLC Focus Visit:** Dr. Speck congratulated the campus on the success of the recent HLC Focus visit and thanked the many people who worked diligently across campus the past three years to make the visit a success. Dr. Speck noted in the exit interview the HLC team members told the administration there will be no follow-up on Shared Governance, but that MSSU will need to provide a follow-up report on Strategic Planning in two years. Dr. Speck noted the follow-up report was expected due to tactics for implementing the Strategic Plan needing to be developed.

**Endorsement of NCAA Principles:** Dr. Speck read, as a matter of record, a memo statement of reaffirmation of Missouri Southern's endorsement of NCAA Principles. Dr. Speck noted he believes in the statement and although winning is very important, winning at the cost of ethics is not.

*A motion was made by Dwight Douglas and seconded by Lynn Ewing to recognize the memo statement of reaffirmation and to make it a permanent part of the Board's record. Motion passed. (The memo statement of reaffirmation is attached to the minutes in the permanent record book.)*

**Magna Award:** Dr. Speck showed the Board an article in the *American School* journal recognizing the Joplin School District for the Magna Award it recently received. This is a prestigious national award that recognized Joplin Schools and its involvement in the Bright Futures program. Dr. Speck noted members of President's Council have partnered with East Middle School in the Bright Futures program and encouraged the campus to become involved in this worthwhile program.

**President (continued):**

**Commencement:** Commencement is Saturday, May 21 with two ceremonies and two commencement speakers. Bill Gipson from Empire District will speak at the 9:30 ceremony and Governor Jay Nixon will speak at the noon ceremony. Dr. Speck thanked Chair Anderson for all of his efforts in securing the Governor as a commencement speaker.

**Spring Events:** The campus is very busy with many different activities. For example, today MSSU is host to the Special Olympics and last night the Media Hall of Fame awards dinner was held in Connor Ballroom. The Byproduct Synergy Symposium (a recycling program of which MSSU plays a major role) was held on-campus on April 12. Many concerts, theatre productions, Sr. Thesis presentations, art exhibits etc. are planned.

Dr. Speck commented on different ways the campus has transformed: An open door inviting the Faculty Senate President to meet on a regular basis with the President is a major milestone. Establishing a Staff Senate, and having a permanent VP for Student Affairs (a HLC recommendation fulfilled). Work continues on ways to perfect channels of communication and transparency. Dr. Speck noted the outcome of the HLC Focus Visit is an historic milestone for Missouri Southern and a testament to the huge amount of work and involvement of the campus and noted the campus has a reason to celebrate!

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

Chair Anderson noted Dr. Sherry Buchanan has been appointed to serve on the Budget Audit committee.

**Consideration of Tuition & Fees for FY12 (Mr. Rob Yust, V. P. for Business Affairs):**

David Jones, Budget Audit committee Chair, reported the Budget Audit committee met on Monday, April 11 along with MSSU administrators to review and discuss tuition and fees for FY2012. Seven out of the eight Governors either attended in person or participated in the meeting via conference call. Mr. Jones noted the following tuition and fee proposals presented today for formal approval are a result of this meeting.

- (1) **In-State Tuition:** First and foremost the Board and administrators discussed the importance of taking the students into consideration and attempting to strike a balance between an economical tuition rate while providing necessary funding needed to offer students a first rate institution. After discussion, the committee agreed to bring forth a motion to set in-state tuition at \$163/per credit hour; an increase of \$20/per credit hour.

*A motion to set in-state tuition at \$163/per credit hour was made by David Jones and seconded by Richard Walter. Motion passed.*

- (2) **Out-of-State Tuition:** After discussion, the committee agreed to bring forth a motion to set out-of-state tuition at \$326/per credit hour; an increase of \$28.80 per credit hour.

*A motion to set out-of-state tuition at \$326/per credit hour was made by David Jones and seconded by Nancy Perry. Motion passed.*

- (3) **Distance Learning Fee:** After discussion, the committee agreed to bring forth a motion to set the Distance Learning Fee at \$60/per credit hour; an increase of \$10 per credit hour.

*A motion to set the Distance Learning fee at \$60/per credit hour was made by David Jones and seconded by Lynn Ewing. Motion passed.*

- (4) **Distance Learning Library Fee:** A new fee was discussed regarding electronic media in the library.

As a result, the committee agreed to bring forth a motion to approve a Distance Learning Library fee of \$4/per credit hour.

*A motion to approve a Distance Learning Library fee for electronic media of \$4/per credit hour was made by David Jones and seconded by Richard Walter. Motion passed.*



**Consideration of Tuition & Fees for FY12 (continued):**

- (5) **Admission Application Fee:** After discussion, the committee agreed to bring forth a motion to increase the Admission Application fee to \$25; an increase of \$10.

*A motion to increase the Admission Application fee to \$25 was made by David Jones and seconded by Dwight Douglas. Motion passed.*

- (6) **Effective Dates:** It was noted all tuition and fee increases with the exception of the Admission Application fee will be effective and assessed for those students enrolling in the fall 2011 semester. The Admission Application fee will take effect July 1, 2011.

*A motion to approve the effective dates for all of the above listed tuition and fee changes was made by Dwight Douglas and seconded by David Jones. Motion passed.*

**Consideration of Academic Policies Proposals (Dr. AJ Anglin, V.P. Academic Affairs):**

- **Reports (3)**
- **Course Change (16)**
- **New Course (13)**
- **Course Drop (2)**

Due to the number of reports, course changes, new courses and course drops, please refer to the *Reports and Curricular Proposals* summary attached to the minutes in the permanent record book for detail.

*A motion was made by Richard Walter and seconded by David Jones to approval the Academic Policies proposals. Motion passed.*

**Consideration of Appointments, Retirements, Resignations (Dr. AJ Anglin, V.P. Academic Affairs):**

- **New Hires:**  
Ms. Emily Leslie (Instructor of Distance Dental Hygiene-Sikeston)
- **Retirements:**  
None
- **Resignations:**  
Dr. Christopher Dowd (effective May 31, 2011)
- **Other Action:**
  - Dr. Donna Johnson has requested an unpaid leave of absence for the 2011-2012 academic year.
  - The one-year contract for Mr. Henri Coeme, Instructor of International Business, will not be re-issued for the 2011-2012 academic year.
  - Dr. Dale Simpson will resign as the English and Philosophy Department Head effective May 31, 2011.

*A motion was made by Dr. Sherry Buchanan and seconded by Dwight Douglas to approve Appointments, Retirements, Resignations and Other Action. Motion passed. (A copy of the personnel sheet is attached to the minutes in the permanent record book.)*

**OTHER ITEMS:**

None.

**CLOSED EXECUTIVE SESSION:**

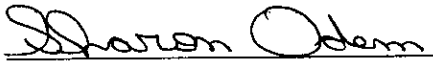
Chair Anderson noted a closed Executive session was needed under RSMo 610.021 (2) and requested a motion.

*A motion to go into closed Executive Session under RSMo.610.021 (2) was made by David Jones and seconded by Richard Walter. A roll call vote was taken. Motion passed.*

**ADJOURNMENT:**

*At the conclusion of the closed Executive session a motion to adjourn was duly made and seconded. Motion passed.*

Meeting adjourned.

  
Secretary

  
Chair