

MISSOURI SOUTHERN STATE UNIVERSITY
Board of Governors
Minutes

April 16, 2010 – 1:00 pm
Billingsly Student Center, Room 310

The April 16th meeting of the Missouri Southern State University Board of Governors was called to order by Chair, Rod Anderson. Governors in attendance were Rod Anderson, Dr. Sherry Buchanan, Dwight Douglas, Lynn Ewing, David Jones, Dr. Charles McGinty, Nancy Perry, and Richard Walter. Others in attendance were Dr. Bruce Speck, Dr. Brad Kleindl, Dr. Mark Parsons, Rob Yust, Darren Fullerton, Dr. Roger Chelf, Josh Doak (new Staff Senate President), Ezekiel Tarrant, Linda Eis, Jon Dermott, and Sharon Odem.

ANNOUNCEMENTS

Rod Anderson expressed condolences to the family of Dr. Mel Mosher for their recent loss. Dr. Mosher was a faculty member in the Chemistry department at Missouri Southern for 36 years. Mr. Anderson noted Dr. Mosher went above and beyond to serve students and the University and would be greatly missed.

MINUTES

A motion was made by David Jones and seconded by Dwight Douglas to approve minutes of the March 19, 2010 Board meeting. Motion passed. (Minutes are archived in the permanent record book.)

REPORTS

Financial (Ms. Linda Eis, Treasurer):

- Statement of Net Assets
- Statement of Revenues, Expenses, and Changes in Net Assets
- Comparative Statement of Revenues, Expenses and Changes in Net Assets
- Cash Flow Analysis
- Cash Graph

Linda noted unrestricted cash as of 3/31/10 is \$16.2 million which is an increase of \$5.7 million over the prior year. Cash continues to be consistent with other years showing a peak when fees are paid and a subsequent decline is expected during the rest of the year.

Linda also noted in response to a request by faculty, monthly financial statements will be posted online beginning with the March 31 statements presented at today's Board meeting. Statements can be viewed approximately one week after the monthly Board meetings through the Business Office website at the following address: www.mssu.edu/businessoffice/financialstatementsnew.html.

A motion was made by Dr. Charles McGinty and seconded by Nancy Perry to approve the March 31, 2010 financial statements. Motion passed. (A copy of the financial statements for March, 2010 is attached to the minutes in the permanent record book.)

Construction (Mr. Rob Yust, Vice President for Business Affairs):

- **Beimdiek Student Recreation Center**
 - This project is almost complete.
 - A summary of expenses is planned to be presented at the next Budget/Audit committee meeting.
- **Health Sciences Building**
 - All exterior work is nearing completion.
 - The third floor has been turned over to Southern. Physical plant employees are cleaning and preparing for furniture deliveries which began this week.
 - Estimated completion is the end of May with people beginning to move in the week of May 17.
 - As of this date, approximately \$13.6 million of the budgeted \$18.9 million has been requested and reimbursed (in a timely manner) from the state Lewis & Clark Discovery Initiative funds.

Construction (continued):

- **Mansion Renovation**

- Installation of new block walls (interior and exterior) are complete; interior walls are being painted.
- Curbs & gutters have been poured for the new parking lot; asphalt will be poured within two weeks.
- The exterior white wall has been cut down to three feet and is being repaired and resurfaced.
- Estimated completion is the first of May. A tour for the Board is scheduled after today's meeting weather permitting.

VP for Development/Executive Director of the Foundation (Dr. Mark Parsons):

- **Alumni Relations**

- The mansion renovation project is nearing completion with an anticipated grand opening in August. Open houses are being planned in stages for donors, underwriters, the community and campus.
- The spring edition of "Crossroads Magazine" is in its final stages and will go to press soon.

- **University Relations & Marketing (URM)**

- Plans are underway for the faculty and staff retirement reception scheduled for April 28th and for the University's 54th commencement scheduled for May 22.
- Several recent news releases have featured student accomplishments including a signing ceremony for SNAP (Student Nursing Articulation Program) and the induction of 85 students into the MSSU Chapter of Phi Eta Sigma (a national first year student honor society). Dr. Parsons also noted "The Accents" is a great weekly campus communication tool that is published electronically by URM.

- **Grant Resource Center (GRC)**

- The GRC continues to be busy. An application has been made to the U.S. Department of Health & Human Services Region VII office to host a two day Technical Assistance Workshop. This workshop would include the topics of Basic, Intermediate, and Advanced Grant Writing, Grant Management, Data Collection and Development of Outcome Measures, and Methods for Quantifying the Work of Prevention.
- Planned relocation of the Service-Learning program from Career Services to the GRC continues to move forward. A second proposal has been submitted in an effort to fund the Service-Learning Coordinator position beyond the current grant term that expires this November. Due to a recommendation by HLC (Higher Learning Commission) that a Service-Learning program be supported at MSSU, work continues to grow and expand this program as it transitions to the GRC.

- **Development**

- Outreach continues to the campus and community with meetings taking place with Deans, Department Heads, community leaders and prospects. Dr. Parsons noted JoAnn Graffam and Michael Fontana are both doing a great job and have received good responses from the campus and community.
- Agreements for three new scholarships are being finalized.
- Currently \$56,000 of the \$65,000 goal has been pledged through the annual phonathon which is still underway; pledges are expected through the end of the fiscal year. Dr. Parsons noted one student alone collected nearly \$10,000 in pledges with another student collecting 71 total pledges. Pledges from over 90 first time donors have also been received. Dr. Parsons also noted each donor will be mailed a thank you note this year as an important part of the phonathon.
- Meetings continue with Department Heads and Deans to find ways to partner together to raise support for Missouri Southern.
- Banner training for the Development database will take place at the end of April. Dr. Parsons thanked President's Council for their support in authorizing this training.

Interim VP for Student Affairs (Mr. Darren Fullerton):

Darren thanked the Board for the opportunity to serve as the Interim VP for Student Affairs and noted he is looking forward to learning his new role. Darren reported the following from the areas he oversees:

Interim VP for Student Affairs (continued):

- **Registrar's Office**
 - May commencement will have the largest number of degrees (589) conferred since Spring 2004 with 498 graduates.
- **Advising Counseling & Testing**
 - Three Southern Welcomes and enrollment orientations are planned for April. These Welcomes are earlier than the normal summer sessions. Ten total Welcomes are planned with the remaining seven planned during the summer. To date a total of 162 students and 186 guests have attended.
- **Career Services**
 - The Spring Job Expo was held on March 10 with nearly 50 local businesses & organizations participating. It is estimated over 450 students attended.
 - The 2008-2009 Graduate Status Report has been released. According to the survey, 79% of last year's graduates were employed and 14% were continuing their education.
- **First Year Experience**
 - MSSU's Phi Eta Sigma chapter will induct 85 new members on April 15.
 - Three first year students will also be awarded the 2009-2010 "Emerging Leader" award.
- **Student Activities**
 - The 19th annual Glenn Dolence Leadership/Service Awards ceremony will be held April 22nd honoring 22 outstanding graduating seniors. The Student Leader of the Year will also be honored.
 - The Greek Life Awards ceremony and reception will be held on May 4.
- **Campus Recreation & Wellness**
 - RDG & Associates has notified MSSU the Beimdiek Recreation Center is the winner of the 8th annual Innovative Architecture & Design Award sponsored by Recreation Management Magazine. MSSU will be featured in the May 2010 issue.
 - During the time period from January 2 – April 12, over 30,000 entries have been made into the Beimdiek recreation center.
- **Department of Public Safety**
 - MSSU has been accepted as a member of the Tri-State Major Case Squad. This Squad is a cooperative effort between multi-jurisdictional law enforcement agencies with the intent of assisting each other as needed in the Tri-State area.

Dwight Douglas congratulated Darren on his new appointment and complimented the administration for re-instating this position.

Rod Anderson also congratulated Rob Yust on being the permanent appointment as the VP for Business Affairs.

Faculty Liaison (Dr. Roger Chelf – Faculty Senate, President):

- Dr. Chelf noted sadness that today's Board meeting will be the last time he represents faculty to the Board as Faculty Senate President. Dr. Chelf noted Cheryl Ciffeli will begin her presidency of Faculty Senate during the May 3rd Senate meeting. Dr. Chelf noted he will still give congratulatory remarks at the May commencement as is customary for the outgoing Senate President. Dr. Chelf thanked the Board for allowing faculty to be represented at the Board meetings and noted this is a unique experience. Dr. Chelf also noted appreciation for being able to serve on the Executive Budget committee and expressed appreciation to members of the Finance Team and administration for the steps they are taking to prepare Southern for difficult budget years ahead. Dr. Chelf noted he has asked the PowerPoint presented during the last Executive Budget committee meeting be presented to the faculty during the All Faculty Organizational meeting scheduled for April 29. Dr. Chelf noted this PowerPoint presentation is important to help faculty better understand the current and future economic situations.

Faculty Liaison (continued):

- Dr. Chelf noted this year has been a very busy year for Faculty Senate. Recently the Faculty Welfare committee proposed faculty be given the opportunity to evaluate the President and Vice President of Academic Affairs. Dr. Chelf noted this proposal has only been opened up for discussion and he does not know what the outcome of these discussions will be.

Mr. Douglas noted when Dr. Speck was interviewed for the position of President, Dr. Speck commented there were too many bracketed numbers (negative numbers) on Missouri Southern financial statements. As soon as Dr. Speck began his presidency, he began to work with the Finance Team and Dr. Agee to make improvements. Mr. Douglas noted the needed changes were painful, but the changes have paid off the last two years as shown on the financial statements. As a result of these changes, it is anticipated Missouri Southern will be in good financial shape through 2012, but 2013 is still unknown at this time. Mr. Douglas expressed congratulations to Dr. Speck and the administration and asked Dr. Chelf to pass this information on to the faculty.

Richard Walter noted concern over evaluations being conducted on the President and Vice President of Academic Affairs by faculty and the direction that could take. Dr. Chelf noted this possibility has only been opened up for discussion and that he plans on leaving the Senate with a clean slate and will not take action on this before he leaves office.

Rod Anderson thanked Dr. Chelf for his openness in reporting faculty concerns to the Board and the good discussions generated. Mr. Anderson also thanked the faculty for their diligence in holding down costs and for bringing new ideas to the campus.

Staff Liaison (Mr. Josh Doak – Staff Senate, President):

Josh introduced himself and shared that he is the Director of Student Housing and will serve as the President of Staff Senate through the end of June due to Darren Fullerton's promotion to Interim VP for Student Affairs. Josh noted he was the President-Elect and due to Darren's promotion, he has become the Staff Senate President & Erik Hilgendorf has been appointed as President-Elect for the remainder of the 2009-2010 term (end of June). Josh also expressed thanks to the Board for the VP for Student Affairs position being reinstated and noted Darren spoke to the Staff Senate during their April meeting regarding his new duties.

Josh reported on the following items from the April Staff Senate meeting:

- The revised sick leave pool policy proposed by Staff Senate has been submitted for legal review and has been approved by Dr. Agee.
- Nominations for Staff Senate terms starting in July 2010 will be accepted until April 16. Elections will be the first week of May.
- The prospect of expanding the number of Staff Senators and restructuring the numbers of Senators in the three staff categories was discussed.

Student Representative (Mr. Ezekial Tarrant):

- Student Senate recently passed a resolution to add the words sexual orientation and gender expression to the campus nondiscrimination policy. Zeke asked that a decision by the Board be made as soon as possible regarding changing wording to this policy.
- Student Senate also recently passed a resolution against increasing class size. Zeke asked for clarification regarding whether the idea of increased class size would apply to all classes or just to General Education classes and sited points for and against this possibility.

Dr. Kleindl noted due to proposed cuts in state funding changes in class size may be necessary and that most universities do have larger class sizes than Southern; currently MSSU's average class size is 20 – 25 students.

Dr. Kleindl noted talks had taken place with the Dean's Council and Department Heads asking them to look at the possibility of increasing class size by a few students (25 to 30 or 35 to 40) based on their curriculums, but no mandates for increasing class size have been discussed or made. Dr. Kleindl referred to a flyer that had been posted around campus asking students to join in a protest against increasing average class size from 30 to 60.

Student Representative (continued):

Dr. Kleindl noted there is no basis of fact for the flyer and no mandate has been given. Dr. Kleindl also noted the infrastructure at Southern could not accommodate an average class size of 60 students.

Zeke thanked Dr. Kleindl for clarification on this issue and noted he would take this information back to Student Senate to let them know the flyer is not factual.

Board Committees:

Budget Audit (David Jones, Chair):

David Jones reported the Budget Audit committee met before today's Board meeting and noted the Finance Team did an excellent job presenting data. Increasing tuition was discussed and as a result three motions were brought before the Board. They are as follows:

A motion was made by Dr. Charles McGinty and seconded by Nancy Perry to set undergraduate tuition at a rate of \$148.60 per credit hour; an increase of \$5.60 per credit hour for school year 2010-2011. (Dr. McGinty noted this increase follows Senate Bill 389 and its regulations. Dr. McGinty also expressed thanks to both the Governor and the Legislature for keeping state funding for Higher Education to only a small decrease for fiscal year 2010-2011. Dr. McGinty also noted if all state funding follows the current agreement between Higher Education, the Legislature and the Governor's office, this tuition increase will not be charged to students in fiscal year 2010-2011. This increase may be collected in future years and will become the new base for in-state tuition for any future increases.) Motion passed.

A motion was made by Dr. Charles McGinty and seconded by Dr. Sherry Buchanan to set out-of-state undergraduate tuition at \$297.20 per credit hour; an increase of \$11.20 per credit hour for school year 2010-2011. Motion passed.

A motion was made by Dr. Charles McGinty and seconded by Nancy Perry to establish a corporate tuition rate at the in-state tuition rate regardless of whether the corporation is located in the state of Missouri. Motion passed.

David Jones thanked the Finance Team for their efforts. Mr. Jones noted the general consensus was that no one wanted to raise tuition, but the Board needs to be pro-active. Mr. Jones asked University Relations to prepare a press release as soon as possible stating the facts of the Board's decisions.

Academic Affairs (Dr. Charles McGinty & Richard Walter Co-Chairs):

No report given due to this committee not meeting since the last Board meeting. A May meeting is planned.

President (Dr. Bruce Speck):

- Dr. Speck congratulated Lynn Ewing and Zeke Tarrant for their Senate confirmations to the Board.
- Springtime is the time of year when students graduate and are given honors and awards. Dr. Speck repeated the positive examples of students being inducted into Phi Eta Sigma, the Emerging Leaders awards, a ceremony honoring student athletes who have maintained a 3.5 and above cumulative GPA during their entire career at Southern and the fact that 498 May graduates are anticipated which is the highest number since 2004.
- Enrollment for fall is looking positive with a campus wide effort to recruit students being effective. Dr. Speck noted a special thanks to Derek Skaggs and his staff for their efforts.
- The First Year Experience course also appears to be helping increase the fall-to-fall semester retention rate.
- Southern is experiencing positive indicators in terms of enrollment, retention, and budgets. Budgets keep being adjusted as changes are learned from Jefferson City. The increase in cash will be a great asset in years to come.
- Dr. Speck praised Jeff Skibbe, General Manager of Southern's radio station KXMS for his efforts in organizing a wine and cheese fundraiser celebrating 25 years of broadcasting.
- The annual Jeans Lecture in History with presenter Professor Stephanie McCurry was recently held.
- Dr. Speck noted the SNAP signing ceremony noted by Dr. Parsons, is a collaborative agreement with Crowder and Joplin R-8 that enables students to earn a bachelor's degree.

President (continued):

- Dr. Speck thanked the faculty, staff and students for their team effort to promote Southern as an institution of excellent education.

OLD BUSINESS:

None

NEW BUSINESS:**Consideration of Promotion Recommendations (Dr. Brad Kleindl, Interim V.P. Academic Affairs):**

- **Instructor to Assistant Professor**
 - Ms. Amber Carr
- **Assistant Professor to Associate Professor**
 - Dr. Eugene Berger, Dr. Clara Jean Cozens, Dr. Larry Flatt, Dr. Jill Green, Ms. Josie Mai, Ms. Wendy McGrane
- **Associate Professor to Full Professor**
 - Dr. Nii Abrahams, Dr. Jim Collins, Dr. Sabine Cramer, Dr. Daniel Marsh, Dr. Holly McSpadden, Dr. Patricia Murphy, Dr. Tia Strait

Richard Walter asked if individual performance is considered in granting promotion. Dr. Kleindl replied criteria for promotion is listed in the Faculty Handbook. Faculty evaluation is a balance between teaching, service, and scholarship and varies by department due to the structure of the department. Dr. Kleindl noted probationary faculty are evaluated yearly with a third year review with their Department Head, Dean and the VPAA. If the third year review is successful, the faculty member moves on to a 5th year review which if successful results in a promotion to Assistant professor. When the 6th year contract is reached, the faculty member is tenured.

A motion was made by Dr. Charles McGinty and seconded by Nancy Perry to approve the promotion recommendations. Motion passed. (A summary sheet is attached to the minutes in the permanent record book.)

Consideration of Academic Policies Proposals (Dr. Brad Kleindl, Interim V.P. Academic Affairs):

- **Reports (1)**
 - IEP Completion, Disciplinary and Program Waiver Policies

A motion was made by Nancy Perry and seconded by Richard Walter to approve Academic Policies Proposals. Motion passed. (A summary sheet is attached to the minutes in the permanent record book.)

Consideration of Appointments, Retirements, Resignations (Dr. Brad Kleindl, Interim V.P. Academic Affairs):

- **New Hires:**
 - Ms. Dana Bush (Associate Professor of Nursing)
 - Mr. William Delehanty (Assistant Professor of Political Science)
 - Ms. Lauren Haggard (Assistant Professor of Nursing)
- **Retirements:**
 - Mr. Sam Claussen (Effective August 1, 2010)
- **Resignations:**
 - Dr. Tiffany Cossey (Effective May 31, 2010)
- **Other Action:**
 - None

A motion was made by Richard Walter and seconded by Nancy Perry to approve Appointments, Retirements, Resignations and Other Action. Motion passed. (A personnel sheet is attached to the minutes in the permanent record book.)

OTHER ITEMS:

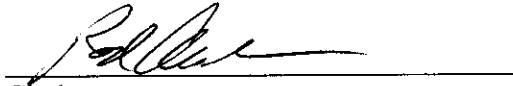
A student from the audience brought forth a petition with 350 signatures from students and faculty against increasing class size. The student noted the petition had only been started today and was a very important issue to students and faculty. The petition was given to Dr. Kleindl for consideration.

ADJOURNMENT:

Chairman Rod Anderson noted a closed session was not needed and asked for a motion to adjourn. *A motion to adjourn was made by Richard Walter and seconded by Nancy Perry. Motion passed.*



Secretary



Chair