

The Institute of International Studies
announces
Grants for Faculty Study Abroad, 2023-24

- Estimated Awards:** The Institute will fund up to \$3,000 for a faculty member leading an approved Student Group Study Abroad trip of fewer than 14 days; up to \$3,500 for leading an approved Student Group Study Abroad trip of 14 days or more.
- Deadline for Applications:** 4 p.m. Friday, Sept. 15, 2023 to your dean for approval
4 p.m. Friday, Sept. 22, 2023 to the IIS with dean's signature
There will not be a Round Two or Round Three.
- Eligibility:** Any full-time faculty member of the University. Professional staff members are not eligible to apply for a Faculty Study Abroad grant, but may travel internationally at the request of the Missouri Southern administration. They may also accompany student groups traveling abroad, but must be funded by the sponsoring department or dean.
- It is recommended that approved student groups traveling abroad be accompanied by full-time Missouri Southern faculty or professional staff members using a basic 10-to-1 ratio. Funding for the secondary group leader is contingent upon available funding, with the group's destination also a factor.
- Submission Process:** Please submit the application on the reverse side, with narrative, to the administrative assistant of the Institute of International Studies in Webster Hall 337-C by 4 p.m. Friday, Sept. 22, 2023.

For additional information, you may contact:

Dr. Chad Stebbins, Director
Institute of International Studies WH-337A,
625-9736
E-mail: stebbins-c@mssu.edu

**APPLICATION
FACULTY STUDY ABROAD GRANT
2023-24**

Name: _____

Department: _____ Ranked or unranked faculty appointment: _____

Purpose of grant: _____

Dates of trip: _____

Destination: _____

Total cost of trip: _____ Amount requested: _____

Previous international experience: _____

Previous grant assistance (with dates & amounts) from the Institute of International Studies: _____

Please attach to this application a two-page narrative in which you answer the following questions using these headings: How did the idea come about to lead this study abroad experience? What are your academic and professional qualifications related to the course subject and travel destination? How will this experience make you a better faculty member at MSSU? What other goals or research projects do you hope to accomplish? If you are the secondary group leader, what contributions do you expect to make to the trip? Total cost of faculty expenses on the trip (please break down the exact expenses).

If approved for a Faculty Study Abroad grant, I will submit a full and comprehensive report to the Institute of International Studies within 30 days of my return.

I also agree to repay to MSSU any monies expended on my behalf if I choose to cancel my participation as a group leader for this trip for any reason except illness.

Date

Signature of Applicant

Date

Signature of Department Chair

Date

Signature of Dean