

MISSOURI SOUTHERN STATE UNIVERSITY

Board of Governors

Minutes

April 25, 2018

Billingsly Student Center, Room 310

The April 25, 2018 meeting of the Missouri Southern State University Board of Governors was called to order at 1 o'clock by Mitch McCumber, Chair. Governors in attendance were Tracy Flanigan, Mike Franks, Bill Gipson, Carlos Haley, Alison Hershewe, Mitch McCumber, and Dr. Benjamin Rosenberg. Anita Oplotnik was in non-attendance. Others in attendance were Dr. Alan Marble, Dr. Paula Carson, Dr. Brad Hodson, Darren Fullerton, Rob Yust, Justin Maskus (representing Jared Bruggeman), Jon Dermott, Nick Nicoletti, Angela Bennett (representing Sharon Fraser), Joe Blank, Linda Eis, and Laura Boyd.

ANNOUNCEMENTS

Chair McCumber welcomed everyone.

MINUTES

Chair McCumber asked if there were any additions or corrections to the minutes of the March 16, 2018 Board meeting; none were noted.

A motion was made by Tracy Flanigan and seconded by Alison Hershewe to approve minutes of the March 16, 2018 Board meeting as submitted. Motion passed unanimously. (Minutes are archived in the permanent record book).

REPORTS

Treasurer (Ms. Linda Eis):

Linda noted financial statements for March 31, 2018 was included in the Board packet.

Cash Graph:

Linda noted in reviewing the statements for the period ending March 31, 2018, the Cash Graph reflects cash at \$17.2M an Increase of \$2.3M. A large portion of this difference is from funding FY2017 construction projects until the University was reimbursed in April 2017 from the MoHEFA funding.

Statement of Net Position:

Total Assets of \$172M, Total Liabilities of \$95M, making Total Net Assets \$77M.

Statement of Revenues Expenses and Changes in Net Position:

This statement is presented quarterly and provides information on actual versus budget.

Comparative Statement of Revenues Expenses and Changes in Net Position:

Looking at the "difference" column:

- **Total Operating Revenue** increased over the prior year by \$397k.
- **Total Operating Expenses** increased by \$1.495M. Linda noted as last month, the number is due to scholarship fees and revenue flows which are apparent through other sections of this financial statement. Governor Gipson asked about the current month change in expense on health insurance. Linda noted that the University received a pharmacy credit for calendar year 2017 in the amount of \$237k. Governor Gipson asked about any discounts for employees. Linda noted that currently the Wellness Incentive Program (WIP) is encouraging employees to accumulate points in order to receive a

Treasurer (continued):

- discount for their insurance premium portion for calendar year 2019. Currently, over 200 employees are participating in the program.
- **Non-Operating Revenue (Expense)** decreased (\$1.1M) noting (\$946k) decrease in state appropriations. Linda noted a big piece of the investment income line is interest from the new checking account, which was changed over in the fall. Due to the establishment change over, the interest rate was favorable by more than \$100k, making the line show a larger number of additional interest. The fees charged are also less with the new bank.
- **Income (Loss) Before Other Revenues** reflects the current year increase \$6.5M, and an increase in the prior year at \$8.9M reflecting a decrease of (\$2.2M). Missouri Southern continues to get capital appropriations for the Nixon/Reynolds Hall project. Linda noted a reimbursement request of \$700k was made this week.

A motion was made by Mike Franks and seconded by Carlos Haley to approve the March 31, 2018 financial statements as presented. Motion passed unanimously. (A copy of the financial statements for March 31, 2018 is attached to the minutes in the permanent record book).

Vice President for Business Affairs (Mr. Rob Yust):

Note: Highlights of Rob's report are as follows:

- Construction continues with **Nixon Hall**. Drilling of piers have begun for the bridge between Reynolds and Nixon Hall. Once the piers are complete, digging will begin for the grade beams and concrete poured for floors. Mr. Yust anticipates the steel fabrication to begin in June. This project is scheduled to be completed in the fall of 2018 with classes beginning the spring of 2019.
- The Missouri Southern administration has met with Architects several times regarding the **Stadium renovation**. Conversation will continue in the near future regarding the design and features of the facility. Preparation will also continue for fund raising documents as the cost and design of the stadium renovation will be paid solely from generous donations.
- Due to budget cuts and anticipated enrollment, the **Residence Hall** project has been placed on hold for approximately one year.
- Mr. Yust anticipates another **Budget Committee meeting** in June prior to the Board meeting to adopt the budget based on tuition decisions made today.

Director of Athletics (Justin Maskus, representing Mr. Jared Bruggeman):

Note: Highlights of Jared's report are as follows. Additional information can be found in a handout distributed to the Board that is attached to the minutes in the permanent record book.

Sport Program

Mr. Maskus noted Mr. Bruggeman's absence was due to attending Missouri Southern's Golf Conference Tournament and meeting being held in Kansas City, MO.

Mr. Maskus reported on behalf of Mr. Bruggeman:

- ✓ The Missouri Southern athletic department announced six current and former student athletes earned the Glenn Dolence Award for Leadership this year including; Jenson Maydew (Basketball/Track and Field), Zach Wuest (Track and Field), Katie Wiele (former Volleyball), Sierra Wells (Track and Field), Cora Butcher-Spellman (Track and Field), and Allie Heckemeyer (Track and Field).

Director of Athletics (continued):

- ✓ Former Missouri Southern All-American Kimi (Shank) Reed participated in the Boston Marathon on April 16, 2018. Ms. Reed finished 8th among the women, representing one of the seven women from the United States in the top ten of the race.
- ✓ Richard Jordan, an MSSU alum will be inducted into the MIAA Hall of Fame on June 4, 2018 at the Plaza Public Library Auditorium in Kansas City, MO. Missouri Southern will host a social at a nearby location to celebrate with alums and family following the induction.
- ✓ Student Athletes volunteered to help beautify campus on Monday April 23 in honor of Earth Day by picking up trash and other debris around the area of Newman and Duquesne.

Executive Vice President (Dr. Brad Hodson):

Note: Additional information can be found in a handout distributed to the Board that is attached to the minutes in the permanent record book.

Fundraising

- Missouri Southern was the recipient of three 3D printers to benefit the Engineering Technology and Art departments. The gift was presented on April 12 by Mike Parrot, founder of NemoTech of Joplin.
- More than 1,200 tenth grade students and teachers from local high schools attended Missouri Southern's annual Sophomore Day on April 3, 2018. Dr. Hodson noted gratitude to the faculty and staff who facilitated the 27 simultaneous presentations.
- The Office of Admissions mailed over 1,800 tassel toppers to all freshmen admitted to MSSU for the fall 2018 semester. In tradition of decorating mortarboards for graduation, the toppers mailed out proudly announce, "I'm a future Lion." Dr. Hodson anticipates many high school graduates will be wearing the toppers across the region during commencement ceremonies next month.

Governmental and Community Relations

- The annual Annie Baxter Award Finalists for 2018 have been selected, which include:
 - Stephanie Brady, Executive Director, Community Clinic of Southwest Missouri
 - Gayle Crane, Circuit Judge, Jasper County, Missouri
 - Marilyn Ruestman, Presiding Commissioner, Newton County, Missouri
 - Alison Malinowski-Sunday, Executive Director, Lafayette House

A luncheon honoring these outstanding women and the announcement of the 2018 recipient will be held on Wednesday, May 2, 2018 in the North End Zone Facility of Missouri Southern.

Provost and Vice President for Academic Affairs (Dr. Paula Carson):

Note: Highlights of Dr. Carson's report are as follows. Additional information can be found in a handout distributed to the Board that is attached to the minutes in the permanent record book.

Annual Academic Achievement Recognition Ceremony

- The 42nd Annual Academic achievement Recognition Ceremony will take place April 25, 2018, beginning at 7:00 pm in Corley Auditorium within Webster Hall. This event is an opportunity to highlight the accomplishments of Missouri Southern's best and brightest students.

Provost and Vice President for Academic Affairs (continued):

Student Research Symposium

- The Student Research Symposium occurring April 25, 2018 celebrates the outstanding research, as well as artistic endeavors, being conducted at Missouri Southern State University. All students involved in faculty guided research and creative activity, internship, or program, are eligible to participate in the symposium, and are encouraged to submit an abstract. Students may compete in six categories including: Humanities; Business, Engineering, and Technology; Social Sciences; Physical and Biological Sciences; Health Sciences; and Education.

KCU 2018 Research Symposium

- Dr. Carson recognized students and faculty who participated in the KCU 2018 Research Symposium at the KCU Joplin campus. Students and faculty include; Reese Bounous, Kaycia Feller, and Dr. Alla Barry for research in Morphological variation in the celiac trunk branching and clinical significance, and Jason Stubbs, Katie Wiele, Dr. Crystal Lemmons, Dr. Bradley Creamer and Dr. Alla Barry for research in Fibrous Metaplasia of Smooth Muscle Tissue of the Tunica Media in Tortuous Arteries.

Vice President for Student Affairs (Mr. Darren Fullerton):

Note: Highlights of Darren's report are as follows. Additional information can be found in a handout distributed to the Board that is attached to the minutes in the permanent record book.

Annual Dolence Awards

Forrest Bunter, a senior music major from Neosho, Missouri, received the 2019 Leader of the Year Award during the 27th annual Glenn D. Dolence Leadership/Service Recognition Ceremony, held Wednesday, April 4, 2018. Thirty five students were recognized during the ceremony. Student Affairs and Omicron Delta Kappa sponsor the awards which are given to graduating students who have demonstrated outstanding leadership skills on campus and who have made a difference in the areas of campus organizations, student employment, student services or athletics. The awards are named in honor of Dr. Glenn D. Dolence, former vice president of Student Services at Missouri Southern, who retired from MSSU in 1996 after 27 years of service.

Lifetime Certification Award

Stephanie Hopkins, Director of Missouri Southern's Student Success Center has been awarded the Learning Center Leadership Certification, Level 4, by the National College Learning Center Association (NCLCA). This is the highest level of individual certification provided by the NCLCA. This lifetime certificate validates the individuals' expertise in the field of learning assistance through external and objective review and professional accomplishments.

Phi Eta Sigma

The First-Year Experience Office hosted the 2018 Phi Eta Sigma freshman honor society induction of 68 students. To qualify a student must be attending Missouri Southern as a full time-first year student, and attain a 3.5 GPA. Mr. Fullerton noted this has been the largest class inducted to date.

Core 42 Presentations

Mr. Fullerton would like to thank Dr. Marsi Archer, Brenda Beasley, Faustina Abrahams, and Cherly Dobson, for helping faculty and staff across campus with Core 42. The sessions include advising transfer students from Missouri public institutions, advising currently enrolled students who may benefit from switching catalogs, navigating the new crosswalk between CORE 42 and the 2017-2018 general education requirements.

Vice President for Student Affairs (continued):**Dawson Hirshey**

Mr. Fullerton noted a “GoFundMe” account has been established to help with expenses incurred by the family of 7 year old Dawson Hirshey, son of Missouri Southern Bursar Alicia Hughes Hirshey. Dawson was hit and injured by a foul ball during a Missouri Southern baseball game and is currently recovering at Children’s Mercy Hospital in Kansas City.

Chair McCumber noted on behalf of the board and university, many thoughts and prayers are with the family.

Faculty Senate President (Dr. Nicholas Nicoletti):

Note: Highlights of Dr. Nicoletti’s report are as follows. Additional information can be found in a handout distributed to the Board that is attached to the minutes in the permanent record book.

Faculty Handbook

Dr. Nicoletti noted every 3 years the Faculty Handbook is reviewed. The last review conducted by the office of Academic Affairs, in conjunction with Faculty Welfare and Faculty Senate, was in 2015. The Faculty Handbook revisions were viewed and approved by the Senate at the April 2, 2018 meeting. Changes to the handbook include:

- 1) Reduction in office hours policy from 10 to 6, with the possibility for digital office hours;
- 2) Language that formally combines the Tenure and Promotion Committees into a single entity;
- 3) Language that corrects and clarifies the faculty grievance policy for staff who also act as faculty.

Dr. Nicoletti noted after two years, the Faculty IT Advisory Committee was reviewed and approved by the Handbook committee after its approval by the Senate on April 24, 2018. This is an additional faculty Committee which is anticipated to bridge the communication between faculty and administration regarding technology issues.

Core 42

Dr. Nicoletti noted the Senate was asked to review items pertaining to Missouri Southern’s Core 42 including International Mission, Lifetime Wellness, and Humanities and Fine Art’s. The Senate overwhelming and enthusiastically supported all of the MSSU specific Core 42 adaptations.

Curricular Changes

Dr. Nicoletti noted curricular changes were discussed and approved during the April 2, 2018 Faculty Senate Meeting which include: Academic Policies Reports and Communications, and School of Arts and Sciences SCOC Communication.

The next senate meeting is scheduled for May 7, 2018.

Staff Senate President (Mrs. Angela Bennett representing Mrs. Sharon Fraser):

Mrs. Bennett reported on behalf of Mrs. Fraser, the Elections Committee announced the winners of the 1st quarter Service Champ Award. This quarterly award was given to three outstanding staff and are selected based on nominations from campus community. Criteria for nominations are to meet the attributes of the five pads of the lion paw including: respect to campus community, positive attitude, pride in work, exemplary dependability, and excellence in customer service. The recipients were Jan Garner (Payroll Manager), Christina Hamilton (Administrative Assistant for Academic Affairs), and Amber Higgins (Systems Coordinator-Financial Aid).

Staff Senate President (continued):

Nominations and elections will occur in May to fill six Staff Senate positions whose terms have expired.

Mrs. Bennett noted members of the Staff Senate are actively participating in Staff Senate and University committees.

Student Senate President (Mr. Joe Blank):

Mr. Blank recognized three student senators who were recipients of the Glenn Dolence awards including: Darrin Bentley, Garner Rudroff, and Darren Prater.

Joe noted his appreciation of accomplished projects completed during his term as Student Senate President. Projects such as, an approved bill for \$26,000 for a full furniture renovation for the students lounge in Billingsly Hall, a larger trophy case in Billingsly, recognizing the clubs on campus, and "Banners on Campus" to bring acknowledgment to all clubs on campus.

Mrs. Bennett noted gratitude of the painting and renovation in the criminal justice building, another project completed during Mr. Blank's term of Student Senate.

Board Committees:

- ❖ Chair McCumber noted a Planning Session meeting took place at 10:00 am before the board meeting regarding Missouri Southern's Mission Statement. Chair McCumber also noted more work will continue regarding Missouri Southern's Strategic Plan.
- ❖ The meeting transitioned into a Budget Audit meeting involving discussions of a Missouri Southern State University tuition increase.

Dr. Marble presented a power point of Missouri Southern Funding, including state appropriations and tuition monies lost in the last eight years, and proposed tuition increases to offset state funding cuts and Missouri Southern's deficit.

Governor Gipson brought forward a recommendation before the board in respect of tuition proposals to authorize the administration to set the following tuition rates for FY2019 which included:

- In-state and Lion Pride tuition rate at \$232.24 per credit hour
- Out-of-state tuition rate at \$464.48 per credit hour
- Graduate tuition rate at \$350.00 per credit hour
- Distance Learning tuition rate at \$270.70 per credit hour
- Dual Credit tuition rate at \$50.00 per credit hour

As a result of discussion of items noted above by the Budget Audit Committee, the Chair of the Budget Audit Committee, Bill Gipson brought forward the following motion for approval.

A motion was made by Bill Gipson and seconded by Mike Franks to approve the tuition rates for FY2019 as presented. Motion passed unanimously. (A copy of the tuition rates for FY2019 is attached to the minutes in the permanent record book).

President (Dr. Alan Marble):

Note: Highlights of Dr. Marble's report are as follows. Additional information can be found in a handout distributed to the Board that is attached to the minutes in the permanent record book.

Budget

Dr. Marble recalled the House (HB3) would restore \$68 million to the higher education budget if colleges and universities agreed to raise tuition no more than 1% next year.

President (continued):

Dr. Marble also recalled Missouri Southern was carved out of that deal due to extraordinarily low funding per FTE (state appropriations plus tuition). When the Senate adopted the budget bill they decided to restore \$68 million without the 1% tuition constraint and other institutions in the state could raise tuition 2.1% as authorized by SB 389. The financial position found caused Senate Appropriations Chair, Dan Brown, to add \$2 million in a one-time funding for Missouri Southern. Dr. Marble anticipates the \$2 million to remain in the budget and hope it receives the Governor's review and signature. Dr. Marble noted, due to the new tuition structure in place, and assistance from the state, Missouri Southern can erase the growing annual budget deficits faced in the past. If colleges and universities decide not to agree with the tuition freeze, the restoration would shrink to \$38 million and \$30 million would be added to the Access Missouri scholarship fund. Dr. Marble noted the scholarship funds would be great if they were coming from new money, but as it is the funds are in effect being taken from core budgets.

Higher Learning Commission (HLC)

Dr. Marble noted, due to the passing of his mother-in-law he was unable to attend the annual HLC conference this year, but well represented by Missouri Southern administration who came back with important insights. One item dealt specifically with the Board of Governors and the periodic review and updating of bylaws. HLC now expects the board to conduct a thorough review every 3 to 5 years. Dr. Marble suggested that planning should take place this fall to review the bylaws.

Great Game of Education (GGOE)

Dr. Marble noted the great work the GGOE team are doing, and confirmed that Missouri Southern has been invited to make a presentation at the CACUBO (Central Association of College and University Business Officers) annual meeting in Chicago later this year. Arrangements are being finalized with SRC Holding, parent of the Great Game of Business, and expect details to be completed by September 2018.

Gloria Zimmerman

Dr. Marble expressed gratitude to the Board of Governors and the Missouri Southern family for the beautiful flowers, expressions of sympathy, and warm cards of encouragement at the passing of his mother-in-law, Gloria Zimmerman.

OLD BUSINESS

None

NEW BUSINESS

Dr. Carson shared a couple of Missouri Southern student publications to each board member, which included BLIXT, an Art & Design Publication, volume 12, and Bordertown 18, a publication by the Creative Writing department.

Consideration of Academic Policies Proposals (Dr. Paula Carson):

Dr. Carson noted the following items have been approved/accepted by the respective School Curricular Oversight Committees (SCOC), Academic Policies (AP) and Faculty Senate (FS) as of April 2, 2018 and are being brought forward to the Board for consideration:

Certificates:

The following proposed certificates:

Theatre Department:

- Theatre Stage Technology

Consideration of Academic Policies Proposals (continued):

- Theatrical Design
- Costume Technology

Emergency Medical Services Department:

- Advanced Practice Para-medicine

Majors and Minors:

Chemistry and Biochemistry Degrees – Biochemistry degrees will be moved under the chemistry degree and offered as a specific subfield (Biochemistry, Pre-medical, Pre-pharmacy, Pre-veterinarian, Pre-dental, Pre-optometry, and Forensic Science).

International and Political Affairs BA and BS Degrees – These degree programs are the result of a collaboration between several areas in the Social Sciences department and the International Studies department and replace low completer degree programs in Political Science, Geography and International Studies. These versatile new programs include five Bachelor of Art options and four Bachelor of Science options. Dr. Carson noted this is a unique opportunity to prepare students for careers and graduate study in law, public administration, public policy, political science, geography and international service.

Title IX Statement on Syllabus Template – Dr. Carson noted it is a federal requirement that Missouri Southern provide Title IX information to all employees and students using a variety of methods. Dr. Carson shared a handout regarding the proposed Missouri Southern's non-discrimination statement.

State mandated Core 42 – Dr. Carson shared a handout of the final list which was published by the Missouri Department of Higher Education (MDHE) on Wednesday, April 18, 2018. Dr. Carson does not anticipate any new courses added to the matrix for the 2018-2019 academic year.

A motion was made by Bill Gipson and seconded by Alison Hershewe to approve the Academic Policies Proposals as presented. Motion passed unanimously. (A copy of the Curricular Proposals memo is attached to the minutes in the permanent record book).

Consideration of Promotion and Tenure (Dr. Paula Carson):

On behalf of and recommendation by the Tenure Committee, Promotion Committee, and Dr. Marble and as required by the Faculty Handbook, Dr. Carson brought forward the following:

Two faculty members for consideration of **Tenure**:

- ✓ Dr. David Sharlow, Music
- ✓ Dr. Jeff Zimmerman, School of Business

Two faculty members for consideration of **Promotion**:

- ✓ Dr. Donna Johnson, Biology & Environmental Health, Full Professor
- ✓ Mr. Tim Wilson, Criminal Justice, Associate Professor

Four faculty members for consideration of **Promotion to Associate Professor and Tenure**:

- ✓ Dr. Jonathan Adongo, Business Administration
- ✓ Dr. Teresa Boman, Biology & Environmental Health
- ✓ Dr. Andrea Cullers, Kinesiology
- ✓ Dr. Nicholas Nicoletti, Political Science

A motion was made by Mike Franks and seconded by Tracy Flanigan to approve two faculty members for Tenure, two faculty members for Promotion, and four faculty members for Promotion to Associate Professor and Tenure as presented. Motion passed unanimously.

NCAA Compliance Affirmation (Dr. Alan Marble):

As required by the NCAA on a yearly basis, Dr. Marble read the following statement, a component of the Athletic Department and Missouri Southern's mission. The statement read is as follows:

"This statement reaffirms that a critical component of the Athletics Department's and Southern's mission is to incorporate the NCAA's principles of sportsmanship and ethical conduct into the comprehensive mission of Missouri Southern State University. As a result, I fully endorse the task of the MSSU Athletics Compliance Office to coordinate, monitor, and verify rules compliance with all NCAA, MIAA, and University requirements. A major component of the MSSU Athletics Compliance Office is to educate Athletics Department staff members, coaches, student-athletes, friends of the program, and the institution as a whole on NCAA rules, including NCAA Amateurism, through a variety of means. As a member of the NCAA, Missouri Southern State University is committed to the principle of institutional control in a manner consistent with the rules and regulations of the NCAA and the MIAA."

Faculty Handbook Modifications (Dr. Nicholas Nicoletti, Dr. Paula Carson):

Dr. Carson noted due to the recent handbook modifications becoming finalized, it would be prudent to bring this back to the board at a later date for review.

Discussion of Meeting Dates/Bylaw considerations (Dr. Alan Marble):

Dr. Marble noted the scheduled meeting dates of the Board are specified in the bylaws for certain months. In consideration of making changes, the bylaws will need to be changed first.

Chair McCumber suggested continuing this discussion at the June meeting and asked that the board members consider meeting 5 times a year. Anticipated dates to meet are January, March, June, September, and November all of which are open for discussion at the next Board meeting.

Future Meeting Dates:

The next meeting of the Board is scheduled for June 2018, the day is undecided at this time.

Adjournment:

Chair McCumber asked for a motion to adjourn the meeting.

A motion was made by Carlos Haley and seconded by Mike Franks to adjourn. Motion passed.


Secretary


Chair