

MISSOURI SOUTHERN STATE UNIVERSITY
Board of Governors Minutes
November 18, 2020
Billingsly Student Center
Ball Room

The November 18, 2020 meeting of the Missouri Southern State University Board of Governors was called to order by Alison Hershewe, Chairwoman. Governors in attendance were T. Mark Elliott, Bill Gipson, Carlos Haley, Alison Hershewe, Anita Oplotnik, Ron Richard, and Dr. Benjamin Rosenberg. Others in attendance were Jared Bruggeman, Dr. Paula Carson, Jon Dermott, Darren Fullerton, Dr. Mikh Gunderman, Dr. Brad Hodson, Heather Lesmeister, Debra Schow-Smith, Dr. Dean Van Galen, Hayley Ward, Rob Yust, Linda Eis, and Laura Boyd. Governor Mariann Morgan was in non-attendance.

ANNOUNCEMENTS

Chairwoman Hershewe called the meeting to order at 1:30 p.m. and welcomed everyone including Senator Bill White, Representative Lane Roberts, and Representative Bob Bromley for the special purpose of recognizing Darren Fullerton on his upcoming retirement. Dr. Van Galen acknowledged Darren's accomplishments and proclamations were read and given by guests Senator Bill White and Representative Lane Roberts. Chairwoman Hershewe also presented Darren with a card/gift and spoke on behalf of the board ~ much gratitude for a job well done. Governors' Bill Gipson, Anita Oplotnik, and T. Mark Elliott also acknowledged Darren with appreciation for his time and service at Missouri Southern.

MINUTES

Chairwoman Hershewe asked if there were any additions or corrections to the minutes of the September 16, 2020 Board meeting; none were noted.

A motion was made by Bill Gipson and seconded by Anita Oplotnik to approve minutes of the September 16, 2020 Board meeting as submitted. Motion passed unanimously. (Minutes are archived in the permanent record book).

President (Dr. Dean Van Galen):

Note: Highlights of Dr. Van Galen's report are as follows. Additional information can be found in a handout distributed to the Board that is attached to the minutes in the permanent record book.

Dr. Van Galen acknowledged Heather Lesmeister, Director of University Relations and Marketing, as a new member of the President's Cabinet.

Global Leaders Program

Dr. Van Galen noted beginning fall 2021, each year a group of 50 outstanding incoming MSSU freshman will be selected to participate in this distinctive program. These Global Leaders will be provided with scholarship support, participate in leadership development experiences, and receive a stipend to be used for study abroad, undergraduate research or other educational opportunities. Dr. Van Galen noted this will be unique to the Four States region and supports Goal #1 of our strategic plan: strategically grow enrollment and increase student attainment through graduation. Dr. Van Galen also noted appreciation towards the team who worked collaboratively in developing this program: Dr. Shellie Hewitt (Dean of Admissions), Dr. Michael Howarth (Director of Honors Program), Dr. Paula Carson, and Dr. Brad Hodson. Dr. Van Galen noted a significant charitable gift was received by the Missouri Southern Foundation, through a Board-designated endowment, and will provide financial support for this program. Dr. Van Galen noted appreciation for this philanthropic support and the partnership that exists between the University and the Missouri Southern Foundation.

President (continued):**Legislative Priorities for 2021**

Dr. Van Galen noted the President's Cabinet met with members of our regional legislative delegation on November 13th to review priorities for the 2021 season. Top priorities included:

- Core Funds to Support STEM Programs ~ to secure \$1.8 million in core, ongoing funding to support the quality and growth of existing and new initiatives in STEM and related health sciences program; and
- One-Time Capital Funds to Repair and Re-Open the Taylor Performance Arts Center ~ \$2.0 - \$3.0 million. TPAC, the largest performing arts venue in Southwest Missouri, is currently not useable due to serious structural issues with the stage area. The funding would remediate the issues and re-open the theatre.

First Generation Day

Dr. Van Galen noted as part of a national effort, on November 9, 2020, our campus celebrated first-generation students, faculty and staff with a brief program in Billingsly Student Center. This event was organized by the Project Stay staff, one of the Federal Trio programs on campus that supports postsecondary access, retention, and completion for students, including first-generation college graduates.

Online Courses

Dr. Van Galen noted following the Thanksgiving break, most of the in-person and hybrid courses will move to online delivery for the last two weeks of the fall semester (the university will remain open). Dr. Van Galen noted this decision was supported by many of our students, faculty, and staff including a resolution from student senate.

COVID-19

Dr. Van Galen acknowledged the success the university has had this semester in continuing to provide Missouri Southern students with an engaging experience in a way that strives to protect the health and safety on campus and within the community. Dr. Van Galen also acknowledged the COVID-19 Task Force, the Board of Governors Pandemic Committee, and faculty and staff who have been on the frontline. Dr. Van Galen shared a brief video "Soar and Roar" affirming the spirit of our campus at this extraordinary time.

Executive Vice President (Dr. Brad Hodson):

Note: Highlights of Dr. Hodson's report are as follows. Additional information can be found in a handout distributed to the Board that is attached to the minutes in the permanent record book.

Dr. Hodson shared a "Donor Impact Report" handout regarding how charitable gifts impact our institution.

Laferla Academic Advising Center

Dr. Hodson noted in recognition of the many years of generosity, more specifically their recent gift to fund an academic advising position for intercollegiate athletes, Missouri Southern recently named the academic advising center in the North End Zone Facility in honor of Don and Gloria LaFerla. A ribbon cutting ceremony was held in October to commemorate their philanthropic support. Dr. Hodson noted the addition of the second academic advisor increases the center's ability to assist student athletes with their coursework, time management, class scheduling and consistent progress toward graduation.

International Student MOU with NEO (Northeastern Oklahoma A&M College)

Dr. Hodson noted Missouri Southern will sign a memorandum of understanding with NEO in Miami, Oklahoma, to facilitate the smooth transfer of international students to Missouri Southern following the completion of an associate's degree. Dr. Hodson noted the college has a large population of international students, many studying in areas with which MSSU has complimentary bachelor's degree programs. The purpose of the MOU is to ensure that international students transferring from NEO have a clear understanding of the requirements for admissions and that the MSSU staff are prepared to welcome them to our campus.

Executive Vice President (continued):

Governor Oplotnik noted appreciation towards Dr. Hodson and the foundation team for their diligent work and dedication in researching donor lists of alumni for the mass mailing of over 45,000 Crossroad Magazines each quarter.

Academic Affairs (Dr. Paula Carson):

Note: Highlights of Dr. Carson's report are as follows. Additional information can be found in a handout distributed to the Board that is attached to the minutes in the permanent record book.

MSSU Childcare Expansion Grant

Dr. Carson noted on September 29, 2020, the Psychology Department, in collaboration with the Lion Cub Academy was awarded \$470,519.17 by the Missouri Department of Social Services – Children Division to expand our campus childcare center, allowing for the expansion of childcare opportunities and educational experiences to help meet the unique academic, social, and emotional needs of our community's children. Dr. Carson noted this expansion will include early intervention in the form of applied behavior analysis for individuals with Autism Spectrum Disorder, including those with challenging behaviors, learning and mental health disorders. Dr. Carson noted the majority of grant funds will be spent on the renovation of the former MSSU Child Development Center located in Taylor Hall within the College of Education, to become the new applied behavior analysis center, providing the educational environment for direct assessment and treatment of individuals in Southwest Missouri who lack access to quality childcare and resources. Dr. Carson noted MSSU students seeking Board and/or University certification in applied behavior analysis will have the opportunity to engage in an on-site experiential learning environment. Dr. Carson also noted the center will offer hands-on learning opportunities for MSSU students, and be a leading resource center for service providers and families of children with Autism or social, emotional and learning disabilities.

Digital Backpack for Faculty

Dr. Carson noted prior to March, 2020, an initiative was made by the administration to begin researching special quality online learning packages to enrich the quality of online learning. Dr. Carson noted Scott Snell, Director of Distance Learning, and his team were very diligent in researching usage, efficacy, student reactions, etc. Dr. Carson noted Academic Affairs worked closely with Jeff Gibson (Director of Budget and Operations), and Linda Eis (Treasurer), to harness CARES monies to acquire software licenses. Dr. Carson noted the Digital Backpack selected, contains 12 unique titles which are widely used in internet, hybrid and traditional courses and most can be integrated directly into Blackboard, providing students and faculty seamless access to the various platforms from within individual Blackboard courses. This software supports and facilitates academic integrity in online assessments, online course management tasks, the creation of multimedia content, digital classroom collaboration, student-to-student and student-to-faculty engagement, and individual student feedback at no direct cost to students. Moving forward it would be contingent upon continuing online learning

Fall 2020 Caribbean Semester

Dr. Carson noted the annual themed semester (nearly 40 events) are all going well. Most of the events have been recorded with a link available on the Caribbean Semester website. Dr. Carson noted there were a few speakers on campus, but the majority have given presentations via Zoom. Dr. Carson noted these events will conclude on November 23, 2020 in Corley Auditorium with "Caribbean Rhapsody in Brass and Steel", a steel band and trombone quartet. Dr. Carson invited all board members to attend.

Vice President for Student Affairs (Mr. Darren Fullerton):

Note: Highlights of Mr. Fullerton's report are as follows. Additional information can be found in a handout distributed to the Board that is attached to the minutes in the permanent record book.

Student Emergency Assistance Fund

Mr. Fullerton noted an emergency fund, in collaboration with Student Affairs and University Advancement, was created to help students with financial assistance in a time of need.

Vice President for Student Affairs (continued):

Mr. Fullerton noted students may apply for funds when other resources have been exhausted, including loans through the Office of Student Financial Aid. Funding is not intended to replace or supplement existing financial aid and is considered a grant that does not have to be repaid. Mr. Fullerton noted the goal is to help prevent an emergency or unexpected expense from jeopardizing a student's academic journey. Funding is awarded on a case by case basis, and consideration includes financial need, nature of request, and availability of funding at that time. Mr. Fullerton noted this is open to all MSSU students and priority will be given to those with the highest financial need (the university may not be able to fulfill all requests). Donations will be made to Missouri Southern's Foundation Department "Lions Helping Lions" Fund.

University Emergency Operations Plan

Mr. Fullerton noted the university is currently revising the emergency manual (to date 232 pages) and should be finalized soon. Mr. Fullerton noted he and Mr. Yust are working together to fill an Emergency Management Coordinator's position by combining the Environmental Health and Safety and Emergency Coordinator. Mr. Fullerton noted this will help in emergencies going forward.

Council for the Advancement of Standards in Higher Education (CAS) Program Reviews

Mr. Fullerton noted CAS, a 12-step process including various Student Affairs Units and reviewed each year (and operate on a four-year cycle) was recently submitted. CAS assists in improving an existing program or service by benchmarking against an extensive list of national standards and criteria.

Student Affairs partnering with Missouri Department of Social Services (DSS)

Mr. Fullerton noted MSSU was selected to partner with the Missouri DSS to provide an on-campus location in which DSS resources can be provided to the MSSU campus community by a Benefits Program Specialist. The dedicated space is located in Billingsly Student Center, Room 421D. Mr. Fullerton noted a press release went out recently from the Department of Education, only 6 schools are partnering with this initiative. Missouri Southern is the only 4-year public school to sign on with Department of Social Services. Mr. Fullerton noted during COVID, the Benefits Program Specialist will be dedicated for eight hours every Tuesday in helping with faculty, staff, and students who may need to take advantage of these benefits.

*Mr. Fullerton thanked the administration and board for the kindness shown, and the opportunity given at Missouri Southern. He also acknowledged the faculty, staff, and students for their kindness and engagement.

Vice President for Business Affairs (Mr. Rob Yust):

Note: Highlights of Rob's report are as follows:

Residence Hall

Mr. Yust noted construction continues ~ the framing, all four floors, and roof on section "C" has been completed. The structure section "B" is finished except for the roof. Section "A" is complete through the third floor and currently the fourth floor is being framed. Mr. Yust noted plumbing continues on all sections along with hanging and finishing sheetrock. Mr. Yust noted aluminum store fronts and glass are currently being installed, and water and storm sewer connections are complete. Mr. Yust noted the residence hall will be approximately 92,000 square feet, four story facility, and house approximately 300 students. Mr. Yust also noted the project is scheduled for completion by Summer 2021 with occupancy in the Fall 2021.

Trail project with the City of Joplin

Mr. Yust noted MODOT and the City did a final walk through for this project last week. The City will make some minor repairs to the asphalt to make the trail ADA compliant. The Physical Plant and IT staff are completing the installation of the lights and cameras. Mr. Yust noted brush and trees are being cleared to make the area more appealing. Mr. Yust anticipates this project to be entirely finished in a couple of weeks, and a ribbon cutting is planned for the Spring 2021 when students arrive back to campus. Mr. Yust also noted emergency phones will be installed in the future, and perhaps exercise equipment along the trail.

Note* This project was initiated in February 2013.

Vice President for Business Affairs (continued):

Governor Oplotnik questioned Mr. Yust while looking at the “sections” outlined in the photo, what the dorm styles would look like. Mr. Fullerton replied (per Mr. Yust’s request), the towers on each end will be the suite style and the center will be traditional.

Director of Athletics (Mr. Jared Bruggeman):

Note: Highlights of Jared’s report are as follows. Additional information can be found in a handout distributed to the Board that is attached to the minutes in the permanent record book.

Student Athlete Advisory Council (SAAC)

Mr. Bruggeman noted during the annual “Trick or Treat So Others Can Eat” campaign, MSSU student-athletes collected more than 7,500 non-perishable items which were donated to Soul’s Harbor in Joplin, MO. Mr. Bruggeman noted officials at Soul’s Harbor stated, donations each year by the Missouri Southern student-athletes help keep their shelves stocked well into the spring and is the largest food donation by far throughout the course of the year, and the number collected this year, is anticipated to last up to 6 months. Mr. Bruggeman noted this number broke the previous record of 6,300 in 2017.

Mr. Bruggeman noted the Student-Athlete Advisory Committee (SAAC) felt the need to establish a diversity sub-committee to create a safe avenue for sharing thoughts and opinions regarding social and racial injustice issues in our country. This began with an approved unity statement from the President’s Cabinet – “WE ARE ONE” and #WeAreOneMOSO to be used across campus. To date, the student led diversity sub-committee has participated in the #NCAAInclusion (3-day campaign), and are currently working on a MIAA unity statement to be played before each athletic event and virtual panel allowing student-athletes to tell their stories. Mr. Bruggeman noted the ideas have been presented to head coaches and administration, receiving a lot of support.

Mr. Bruggeman noted the SAAC diversity sub-committee has inspired the Athletic Diversity Task Force (comprised of 13 athletic department coaches and staff) by currently working on an athletic diversity commitment statement, developing a website displaying the task force plans, and updating the athletic mission statement and objectives with verbiage that includes all who represent the Athletic Department, and will be followed by speakers and training sessions to develop the Athletic Department in Diversity, Equity, and Inclusion. Mr. Bruggeman acknowledged the student-athletes in supporting others with their hard work and dedication.

Treasurer (Mrs. Linda Eis):**Cash Graph:**

Mrs. Eis noted in reviewing the statements for the period ending October 31, 2020, the Cash Graph reflects cash at \$13.6M, a decrease over the prior year of (\$800k), an impact from CARES funding and reductions in expenses, making a huge difference in the cash at the end of the month.

Statement of Net Position:**Total Assets**

As of October 31, 2020, Total Assets are \$179M and Total Liabilities are \$125M.

Total Net Assets of \$54M.

- **Comparative Statement of Revenues Expenses and Changes in Net Position:**

Looking at the “difference” column appearing cumulative, from July to October 2019 and July to October this year, 2020:

- **Total Operating Revenue** has decreased over the prior year by (\$1.7M).
- **Total Operating Expenses** reflect a decrease of (\$2.3M). Mrs. Eis noted this is due to many categories including travel, supplies, postage, etc., and acknowledged appreciation to employees across campus by thoroughly monitoring expenses.

Treasurer (continued):

- **Non-Operating Revenue** decreased (\$138k). Mrs. Eis noted that in October, the Governor released additional appropriations of nearly \$427,000 (net) for the remainder of FY2021. Mrs. Eis also noted the CARES money (a huge benefit to the university, \$2.5M), was given partially to students and the remainder used on expenditures for the university.
- **Income (Loss) Before Other Revenues** reflects a gain in the current year \$5.1M, and a gain in the prior year at \$4.7M reflecting an increase of \$441k from the prior year.

Mrs. Eis also noted *normally* this is the time of year when the annual audit is presented, however; it has been delayed due to waiting on the Federal Compliance Supplement Addendum. Mrs. Eis anticipates receiving the addendum by the end of the year and remains optimistic ~ the annual audit will be presented at the January Board meeting.

A motion was made by Carlos Haley and seconded by Bill Gipson to approve the October 2020 financial statements as presented. Motion passed unanimously. (A copy of the financial statements for October 2020 are attached to the minutes in the permanent record book).

Faculty Senate President (Dr. Mikh Gunderman):

Note: Highlights of Dr. Gunderman's report are as follows.

Dr. Gunderman noted appreciation for the opportunity to be in attendance and acknowledged the Board of Governors for their continued work on ensuring the safety of students, staff, and faculty during this pandemic and balancing the need and preference of face-to-face instruction with campus safety. Dr. Gunderman also noted the decision to pivot online following the Thanksgiving holiday should not be seen as a failure, but a necessity given the pandemic beyond the control of MSSU. While this pivot not only reinforces the institutions dedication to the safety of campus community, it also strengthens faith in the faculty and staff to meet the needs of Southern's students.

Dr. Gunderman noted since the September Board meeting, the faculty senate has sent charges to the faculty welfare committee concerning load and compensation concerns as well as the committee on committees to look at the language and procedures for the faculty grievance process. Dr. Gunderman noted Faculty Senate had their 3rd read of the new proposed Master Instructor Language, which passed unanimously, and the first read of the new intellectual Property Policy (which the senate anticipates voting on in December).

Staff Senate President (Ms. Debra Schow-Smith):

Note: Highlights of Ms. Schow-Smith's report are as follows.

Staff Conversations Update

Ms. Schow-Smith noted staff conversations continue to be part of their monthly agenda between Staff Senate Executive Committee and President's Cabinet. Recent topics include an update on remote/telework policy, discussion regarding vacation accrual maximums, and concerns regarding visitors on campus.

Special COVID-19 Meeting

Ms. Schow-Smith noted a special meeting was held immediately following the recent Staff Senate meeting to get feedback on how staff are responding to the University's COVID procedures, and voted to endorse Student Senate's resolution to move to online instruction following Thanksgiving Break. Discussion also entailed a number of staff's COVID-related concerns which were presented later to the COVID Task Force. Ms. Schow-Smith noted Staff Senate is currently working with the Task Force and the Willcoxon Health Center to address these concerns and improve campus communications.

Staff Senate President (continued):**Angel Tree Program**

Ms. Schow-Smith noted this program was designed to help Pell-eligible students and their families, while providing Southern staff and faculty the opportunity to adopt an “angel” (children 18-years or younger of students) to help provide gifts to these families who may need a little extra help during the holiday season. Ms. Schow-Smith noted thirty-five students were accepted into this year’s program, possessing eighty-two angels for adoption. A gift-wrapping event has been scheduled for December 1, 2020.

Quarterly Service Champs

Ms. Schow-Smith noted the Staff Senate recently recognized outstanding staff members through the Southern Service Champ Award. Recipients of this award are nominated by their peers and must meet one of the five pads of the Lion Paw (Respect to Campus, Positive Attitude, Pride in Work, Exemplary Dependability, and Excellence in Customer Service).

Third Quarter recipients include:

- Lori Musser, Coordinator of Disability Services – Disability Services
- Renae Peine, Registered Nurse – Willcoxon Health Center
- Kyle Vann, Event Support Specialist – Information Technology

Student Senate President (Ms. Hayley Ward):

Ms. Ward noted:

- recently, an emergency phone was funded for the new trail on campus;
- created a COVID ad hoc committee as a way to mitigate the fears with students and to have a direct line of communication concerning COVID-19 to the Task Force;
- acknowledged appreciation on behalf of the Student Senate for the positive response from the President’s Cabinet in pivoting on-line learning after the Thanksgiving Break;
- Senate is currently finalizing a second resolution requesting the City of Joplin to put in a turn light signal in a pedestrian crosswalk at Victory Lane and Duquesne due to the accidents occurring each year;
- Senate is currently sending out surveys to all clubs on campus to find out if there is interest in an amphitheater (which would be located behind Billingsly);
- the next Student Senate virtual meeting is scheduled for December 2, 2020; and
- thanked the administration, faculty, and staff for doing all they have in keeping students safe during this pandemic.

*Chairwoman Hershewe acknowledged the Student Senate on behalf of the Board of Governors, for the student-initiated resolution regarding the pivot to on-line learning after the Thanksgiving Break.

Board Committees:**Pandemic Advisory Committee (Chair, Bill Gipson)**

Governor Gipson noted the committee met virtually on November 16, 2020 and heard reports from Dr. Van Galen, Mr. Fullerton, Ms. Julie Stamps, and Mr. Bruggeman.

Governor Gipson noted:

- Dr. Van Galen gave updates regarding the pivot to on-line learning after Thanksgiving Break;
- acknowledgement to University Relations and Marketing for all their help in communication efforts throughout this entire process;
- Mr. Fullerton gave updates on behalf of the Task Force, regarding the development of the Contingency Planning Document (which is on the MSSU website);
- Updates were given regarding the modified commencement format scheduled for December 11, and 12, 2020;

Pandemic Advisory Committee (continued):

- Mr. Bruggeman gave updates of the decision to allow limited spectators at the basketball games on December 17, and 19, 2020, which, depending on the experience after those games from results of those efforts taken, will dictate what happens for future games of all events in the Spring;
- Task Force is made up of several people across campus, and thanked each one for their efforts; and especially acknowledged and recognized Ms. Julie Stamps, Director, Willcoxon Health Center, and her team for all their efforts in being front line workers in the midst of this pandemic.

Mr. Fullerton also acknowledged Ms. Stamps and her team and everyone on the task force, and noted their jobs never stopped, they only grew with COVID. Mr. Fullerton invited those who have not been on the COVID Task Force webpage, to please do so, for the latest information and answers to questions about the administrations comprehensive responses compiled by several members across campus. Mr. Fullerton noted face-to-face learning has continued this long because of the countless hours worked by people such as these.

*Chairwoman Hershewe echoed Mr. Fullerton's sentiments regarding the Task Force.

Academic Affairs Committee (Chair, Anita Oplotnik):

Note: Highlights of Governor Oplotnik's report are as follows.

Governor Oplotnik noted appreciation to all board members for attending the Academic Affairs meeting earlier this morning which entailed discussion regarding credentials, hiring of faculty, promotion and tenure process, the roles of faculty and how they contribute to the education and to our students. Governor Oplotnik noted it was impactful to hear from faculty members during this (COVID) time ~ and share how their day is spent, how they help students, show mentorship and the long term impact. Governor Oplotnik noted appreciation towards Dr. Carson for inviting the faculty to share their ideas and thoughts to the board.

Governor Oplotnik noted the committee reviewed AP certificates, Majors, the budget impact, and the overall student impact.

Budget Audit Committee (Carlos Haley):

Note: Highlights of Governor Haley's report are as follows.

Governor Haley noted the Budget Audit Committee met this morning to discuss the primary items below:
FY21 budget ~

Governor Haley reminded the Board that when this year's fiscal budget was approved, it was decided to review in six-month increments. Governor Haley noted at this time, the budget remains positive, especially with conditions of appropriations and CARES funding, and is in a good position to move forward.

Voluntary Retirement Incentive Program ~

Governor Haley noted there were fifty-two employees who were eligible, and at this time, the institution will be moving forward with the sixteen employees who have taken advantage of this opportunity.

Minimum Wage Increase ~

Governor Haley noted the legal requirement of minimum wage will increase on January, 2021 and asked the Board members to review the thirty-seven employees who will be affected, impacting nearly \$11,000 to the University's budget.

On behalf of the Budget Audit Committee, Governor Haley brought forward a proposal to support the increase of minimum wage beginning January 1, 2021.

A motion was made by T. Mark Elliott and seconded by Anita Oplotnik to approve the proposal to support the increase of minimum wage beginning January 1, 2021. Motion passed unanimously.

OLD BUSINESS – N/A

NEW BUSINESS

Consideration of Academic Policies Proposals (Dr. Paula Carson)

As per Governor Oplotnik's notes above, the following Certificate's and Majors were brought forward as a proposal ~ to approve the below Certificates and Majors:

Certificates:

- ❖ Physics Tutor Level I & II;
- ❖ Educational Theatre;
- ❖ Theatre Directing;
- ❖ Theatrical Movement;
- ❖ Theatre for Social Change;
- ❖ Equity, Diversity, Inclusion, and Representation in the Performing Arts; and
- ❖ Applied Behavior Analysis

Majors:

- ❖ Bachelor of Science in English, Professional and Technical Writing Emphasis;
- ❖ Bachelor of Science in English, Literary Studies Emphasis; and
- ❖ Bachelor of Science in International & Political Affairs, General Emphasis.

Major Program

- ❖ Master Degree in Justice Studies

Other:

- ❖ Master of Science in Education, English Language Learning (this course will be discontinued effective fall of 2021 due to low enrollment).

A motion was made by Dr. Rosenberg and seconded by Carlos Haley to approve the Certificate's and Majors as presented. Motion passed unanimously.

Future Meeting Date:

The next meeting of the Board is scheduled for Wednesday, January 20th, 2020 at 1:00 p.m.

Closed Executive Session:

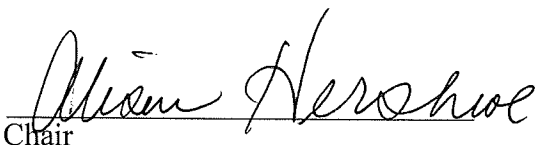
Chairwoman Hershowe noted the Board needed to go into closed Executive Session pertaining to the following state statutes:

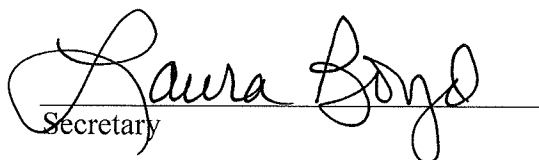
RSMo 610.021 (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; and

RSMo 610.021 (3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

A motion to go into a closed Executive Session was made by Carlos Haley and seconded by T. Mark Elliott under RSMo 610.021 (1 & 3). A roll call was made by Laura Boyd, Board Secretary, with each attending Board member voting in favor of the closed Executive Session.

At the conclusion of the Executive Session, a motion was duly made and passed to adjourn the meeting.


Chair


Secretary