

MISSOURI SOUTHERN STATE UNIVERSITY

Board of Governors

Minutes

November 17, 2017

Billingsly Student Center, Room 310

The November 17, 2017, meeting of the Missouri Southern State University Board of Governors was called to order at 1 o'clock by Mitch McCumber, Chair. Governors in attendance were Jim Fleischaker, Alison Hershewe, Carlos Haley, Mitch McCumber, Anita Oplotnik, and Bill Gipson. Mike Franks was absent. Others in attendance were Dr. Alan Marble, Dr. Paula Carson, Dr. Brad Hodson, Darren Fullerton, Rob Yust, Jared Bruggeman, Jon Dermott, Nick Nicoletti, Sharon Fraser, Darrin Bentley (representing Joe Blank), Linda Eis, and Laura Boyd.

ANNOUNCEMENTS

Chair McCumber welcomed everyone.

MINUTES

Chair McCumber asked if there were any additions or corrections to the minutes of the October 20, 2017, Board meeting; none were noted.

A motion was made by Bill Gipson and seconded by Anita Oplotnik to approve minutes of the October 20, 2017 Board meeting as submitted. Motion passed unanimously. (Minutes are archived in the permanent record book).

Mr. McCumber explained, after speaking with Dr. Carson, he would like to move Emeritus Status to the next order on the agenda.

Emeritus Status (Dr. Paula Carson)

Dr. Carson recognized two faculty members for their distinguished service to Missouri Southern, **Dr. Deborah Brown and Dr. Jack Spurlin**, who are being brought forward today for consideration of being awarded Emeritus Faculty Status. Dr. Carson briefly shared eligibility requirements for this prestigious honor which includes significant contributions in areas of teaching, job performance, scholarly, and creative activities. Faculty must also hold the rank of associate or full professor and retire after a minimum of 15 years of service.

- Dr. Lorinda Hackett, Interim Dean of Education, spoke on behalf of Dr. Deborah Brown and shared the following information: Dr. Brown has served MSSU in a variety of academic and administrative positions over the years, including as an Assistant Professor, Professor, Department Chair and Graduate Program Coordinator. In 2015, Dr. Brown was named the School of Education's Interim Dean and then Dean in July of 2016 before she retired following the spring 2017 semester.
- Dr. Wendy McGrane, Associate Vice President for Academic Affairs & Vice Provost, spoke in the absence of Dr. Marci Archer, Interim Dean of Arts and Sciences, regarding Dr. Jack Spurlin and shared the following: During Dr. Spurlin's 35 years of service, he served as Coordinator of the university's Police Academy and as an instructor in the Criminal Justice Department. In 1990, he was appointed Department Chair and Director of the Police Academy. In 1993, he was appointed Dean of the School of Technology and as Vice President of Lifelong Learning five years later.

Emeritus Status (continued)

Chair McCumber entertained a motion to confirm and congratulated both Dr. Brown and Dr. Spurlin for their nominations.

A motion was made by Jim Fleischaker and seconded by Anita Oplotnik to approve Emeritus Faculty Status for both Dr. Deborah Brown and Dr. Jack Spurlin as requested. Motion passed unanimously. (Minutes are archived in the permanent record book).

Dr. Carson and Dr. Marble presented medallions to both Dr. Brown and Dr. Spurlin and congratulated them on this great achievement.

REPORTS

Treasurer (Ms. Linda Eis)

Cash Graph:

Linda noted in reviewing the statements for the period ending October 31, 2017, the Cash Graph reflects cash at \$14.4M, an Increase of \$608k. Insurance balance is \$850k.

Statement of Net Position:

Total Assets of \$169M, Total Liabilities of \$94M, making Total Net Assets \$75M.

Comparative Statement of Revenues Expenses and Changes in Net Position: Looking at the “difference” column:

- **Total Operating Revenue** increased over the prior year by \$394k. Linda noted this increase is off set with decreased State grants due to reduced Access Missouri per student annual award amount reduced from \$2,250 in FY17 to \$2,000 in FY18.
- **Total Operating Expenses** increased by \$568k.
- **Non-Operating Revenue (Expense)** decreased (\$822k).
- **Income (Loss) Before Other Revenues** reflects the current year at \$6.2M, with the prior year at \$7.2M reflecting a decrease of \$1M.
- **Other Revenues – Decrease (\$2.3M)**

Capital appropriations-state (\$2.3M) This is state capital appropriation reimbursements for Reynolds/Nixon Hall for both years. FY18 \$358K FY17 \$2.7M

Another request of \$440k was just prepared in November.

A motion was made by Tracy Flanigan and seconded by Jim Fleischaker to approve the October 31, 2017 financial statements as presented. Motion passed unanimously. (A copy of the financial statements for October 31, 2017 is attached to the minutes in the permanent record book).

Vice President for Business Affairs (Mr. Rob Yust):

Note: Highlights of Rob's report are as follows:

- Work continues on the design of **Nixon Hall**. A pre-bid meeting was held for subs who wish to bid on the project. Responses from the subs should be received by the end of November with construction anticipated to begin in December. Nixon Hall will mainly house Math classrooms and offices. This project is scheduled to be completed by the fall of 2018 with classes beginning the spring of 2019.
- Work continues on the **Trail Project** with the city of Joplin. The process of acquiring the final right of way from the Northpark Mall owners is still in progress. The City will go out to bid in January and address the City Council for final approval in February. Construction should begin within 60 days after approval with anticipated completion in the spring or summer of 2018.

Vice President for Business Affairs (continued)

- Due to the Board's decision and approval during the October Board meeting to distribute a portion of the FY 2017 excess cash generated through efforts of the **Great Game of Education's** critical number, 530 checks have been distributed to Missouri Southern employees. The employee response has been very positive with overwhelming gratitude.
- The first **Southern Summit** was held on campus November 15th and 16th, and consisted of a two-day professional development event for MSSU employees. The Southern Summit consisted of 30 breakout sessions each day in five different categories (student success/retention, academics, leadership, safety/security and all things MOSO) and included sessions each hour with keynote speakers. Approximately 200 employees attended these sessions. Mr. Yust noted a special thank you to CIGNA who sponsored the lunch both days and specifically to the Human Resource Department who spearheaded this event.

Director of Athletics (Mr. Jared Bruggeman):

Highlights of Jared's report are as follows. Additional information can be found in a handout distributed to the Board that is attached to the minutes in the permanent record book.

Updates

Sport Program

- The **Missouri Southern men and women's cross-country teams** competed in the 2017 NCAA Division II Central Region meet. The men finished second with two All-Region performers Nickson Kiptoo and Tyler Rush. Both Kiptoo and Rush qualified for the Division II National Championships on November 18th and 19th. MSSU women competing in the 2017 NCAA Division II Central Region meet finished 13th in the region.
- MSSU's **Student Athletic Advisory Committee (SAAC)** held their annual canned food drive again this fall. Missouri Southern student athletes collected 6,300 cans, which were given to Soul's Harbor on November 1st. The food will sustain Souls Harbor helping many families into the New Year.
- **The State High School Association of Missouri** toured MSSU's facilities on November 13th for consideration of holding competitions in state championships including Volleyball, Cross Country, and Track and Field. MSSU is one of three finalists and is hopeful for an opportunity to host this historical event for the first time in Joplin.

Executive Vice President (Dr. Brad Hodson):

Additional information can be found in a handout distributed to the Board that is attached to the minutes in the permanent record book.

Fundraising:

- Approximately 20,000 direct mail pieces soliciting year-end gifts were sent to alumni who had never given before. Direct mailings were also sent out in October to 2,500 donors who had made a gift in the past three years. In addition, e-mail solicitations went out to all available e-mail addresses to accompany the direct e-mail effort.
- A number of **Major Gifts** have been received in the last two months as follows:
- \$150,000 gift to establish an endowed professorship in marketing;
 - \$105,000 from several area healthcare providers to purchase simulation lab mannequins for the Nursing and EMT programs;
 - \$100,000 gift from an estate gift designated for scholarships;
 - \$60,000 for a new Nursing scholarship;

Executive Vice President (continued)

- \$50,000 in support of the Dental Hygiene program.

Endowment:

- The first ever endowment reports were mailed in late October to those individuals who have established endowments with the Missouri Southern Foundation. These reports detail endowed fund balances, contributions made during the fiscal year, earnings on the endowments, and disbursements. The Foundation has received positive feedback from endowment donors regarding these reports.

Strategic Plan:

- Following a six-month process which began with constituent listening sessions, the Missouri Southern Foundation has approved a new strategic plan for 2018-2021. This plan centers around five goals as follows:
 - **Goal #1 – Board of Directors:** Continuously evaluate the structure and composition of the Board to ensure maximum effectiveness.
 - **Goal #2 – Donors:** Increase its role in encouraging philanthropy through a focus on supporting and facilitation of more determined fundraising.
 - **Goal #3 – Campus and Community:** Strengthen its connection and deepen its engagement with the University and community, building more informed and powerful relationships.
 - **Goal #4 – Emerging Opportunities:** Identify, evaluate, and when appropriate, implement national best practices for institutionally related foundations.
 - **Goal #5 – Finances:** Evaluate and revise its core function of accepting, investing, and disbursing private funds for the benefit of the University.

Provost and Vice President for Academic Affairs (Dr. Paula Carson):

Note: Highlights of Dr. Carson's report are as follows. Additional information can be found in handouts distributed to the Board that are attached to the minutes in the permanent record book.

American Mock Trial Association Headquarters

- Missouri Southern is the headquarters for the American Mock Trial Association (AMTA) which it has hosted since 2015. AMTA was founded in 1985 and serves as the governing body for intercollegiate mock trial competition. Through engaging trial simulations in competition with teams from other institutions, students develop critical thinking and public speaking skills, as well as knowledge of legal practices and procedures. AMTA sponsors regional and national-level competitions and provides interesting and complex case materials for academic use. MSSU hosts approximately 600 teams from over 350 universities each academic year which, in total, through AMTA provides a forum for over 5,300 undergraduate students to engage in intercollegiate mock trial competitions across the country.

Honesty Tracking System

- The Academic Honesty Tracking System is a collaborative effort among IT, ACTS and Academic Affairs. This tracking system will be ideal for the institution and faculty to track efforts in student's honesty and integrity. This mechanism will help confirm with faculty that students are well prepared when they graduate and can enter the labor force well qualified.

Provost and Vice President for Academic Affairs (continued)

Student Research Grants Awarded

Student Research Grants awarded to eight students totaling \$5,100 through the University were used in various ways. Dr. Carson noted two examples of how this grant money was used in elevated sophistication for undergraduate science research at MSSU:

- **Chemistry** – Examining plastic bottles filled with sand. This project in theory will help solve a housing crisis by reusing trash, namely two-liter plastic bottles. By reusing and repurposing these bottles, it will also help reduce some of the waste that is plaguing the planet by putting it to a constructive use. The variables that are being tested with this project are the strength of the bottles (filled with sand) as bricks, as well as the durability of the wall against the force of a bullet fired from a firearm. The expected result is that the wall will hold against a .40 caliber, .22 caliber and 9 mm bullet and thus be a safe shelter in war torn areas.
- **Biology** – Tortuosity (the twisting of blood vessels) and the consensus there is a genetic predisposition toward it. MSSU science students are utilizing science labs and examining cadavers for the presence of tortuosity and extracting DNA samples. Once the DNA is extracted science students take it to new labs in Reynolds Hall, analyze the DNA to see if individuals are genetically predisposed, and then offer some form of non-surgical procedure to prevent tortuosity in the future.

2018 Study Abroad Grants

Dr. Carson noted nine International trips slated for Spring/Summer 2018 will enable nearly 110 students to study abroad. Trips slated for Spring/Summer 2018 include:

- Modern Languages – Sevilla, Spain
- Art – Denmark, Sweden, Norway, and Ireland
- Honors – Dublin and Killarney, Ireland
- Communications – Paris, France
- Music – Paris, Leipzig, Prague, Austria, Salzburg, Vienna, Venice, Rome, Florence, Paris
- Marketing/Management/International Business – Beijing, Chengdu, and Shanghai, China
- Biology and Environmental Health – Italy
- Emergency Medicine (EMS) – Belize
- Music – Sweden, Estonia, Finland

Dr. Carson mentioned duration of trips vary from 10 days, a complete semester, and an entire year. The university takes pride in offering such a program.

Higher Learning Commission (HLC) Update

Dr. Carson noted eight preliminary teams and a steering committee have been formed and groups will meet before the end of semester in preparation of the Higher Learning Commission's accreditation visit scheduled for February 2019.

Vice President for Student Affairs (Mr. Darren Fullerton):

Note: Highlights of Darren's report are as follows. Additional information can be found in a handout distributed to the Board that is attached to the minutes in the permanent record book.

Dr. Glenn & Mrs. Myrna Dolence Naming

- On November 3rd the MSSU Foundation and the Division of Student Affairs were proud to name the MSSU Student Affairs Suite for Dr. Glenn & Mrs. Myrna Dolence.

Vice President for Student Affairs (continued)

- This naming was in recognition of their exceptional personal, professional and philanthropic support to the university. Dr. Dolence served more than 27 years at MSSU, including serving as Vice President for Student Services. Mrs. Dolence served 22 years with MSSU including service as the Dean of Women, and Founder and Director of the Learning Center, which is known today as the Student Success Center, until her retirement in 1995.

2018-19 Institutional Scholarship Notifications

- The first round of Presidential, Excellence and A+ Leadership Scholarship notifications for 2018-19 AY will go out before the holiday. As new students are admitted, notifications will continue to go out weekly.

Omicron Delta Kappa Leadership Honor Society

- Forty-seven students and two faculty members were recently inducted into the Golden Crest Circle of Omicron Delta Kappa at Missouri Southern for recognized leadership. Mr. Fullerton presented a handout of the ODK ceremony including Initiation and Reception information.

MSSU Student Represents MSSU in Washington D.C.

- Ashley Burns was nominated by the State of Missouri Leadership Forum, held in Jefferson City from October 20-22, to represent MSSU at the National Student Leadership Forum in Washington, D.C. Since 1990, Members of Congress and other prominent U.S. government leaders have convened at the national Student Leadership Forum. Young people of diverse backgrounds and aspirations are invited to put aside their differences and learn together how to lead better in their spheres of influence.

Preparing for Finals

- Mr. Fullerton noted several support offices are preparing for Finals. Advising, Counseling, Student Success, Career Services, First Year and Trio Offices are offering a variety of services and outreach to students to assist with preparation for final exams.

Financial Aid

- Through counseling efforts by the Financial Aid staff, 30 students have returned student loan money through the Bursar's Office this semester in the amount of \$41, 531.97. This return of loan money not only reduces the student's loan, but also reduces the loan of the university and potential liability defaults for these students.

Faculty Senate President (Dr. Nick Nicoletti)

Note: Highlights of Dr. Nicoletti's report are as follows. Additional information can be found in a handout distributed to the Board that is attached to the minutes in the permanent record book.

The Faculty Senate met on Monday, November 6th at 3:00pm. The primary item for discussion was an extension of the Wellness Initiative and Healthcare Insurance plan. Mr. Evan Jewsbury, HR Director, and Cigna, and Gallagher representatives attended to answer questions from the Faculty Senate. Dr. Nicoletti noted a vibrant discussion on this initiative took place and in conclusion, the meeting was very positive and communication was well received.

Dr. Nicoletti indicated several curricular changes including Academic Policies Reports and Communications, School of Arts and Sciences, School of Health Sciences, and School of Education were also discussed and unanimously approved during the November 6th Faculty Senate Meeting.

Faculty Senate President (continued)

Faculty Senate is looking at ways to coordinate campus tours, effectively including faculty for visiting students.

Staff Senate President (Mrs. Sharon Fraser)

The Elections Committee announced the winners of the 2nd quarter Service Champ Award which is given quarterly to three outstanding staff. Award winners are selected based on nomination from the campus community and must meet the attributes of the five pads of the lion paw: Respect to campus community, Positive attitude, Pride in work, Exemplary dependability and Excellence in customer service for nomination. The 2nd quarter winners are Craig Gullett (Asst. Director of Student Life), Landon Link (Academic Technology Technician), and Betsy Wood (Application Engineer –IT).

Mrs. Fraser asked Bethany Newson (Scholarship Counselor, Financial Aid) to speak on behalf of the Angel Tree Ad Hoc Committee. According to the Angel Tree Ad Hoc Committee, 92 Angels have been adopted from the Angel Tree who are dependents of Pell-eligible students. Unwrapped gifts as well as monetary gifts are due December 1st. Community service hours will be given to students on campus who help in gift-wrapping and distribute to the adopted families.

Mrs. Fraser noted due to a vacancy on Staff Senate, Gayle O'Neal was elected to fill the open position.

Student Senate President (Darrin Bentley, Vice President representing Joe Blank)

Darrin noted the Student Senate is working on updates of banners to light poles around campus with RSO's (student organizations) which will bring out color and decoration. Darrin also noted by painting the interior walls of the Criminal Justice building, school spirit will also be added.

Board Committees:

No Board committees have met since the last Board meeting. No reports were given.

President (Dr. Alan Marble)

Note: Highlights of Dr. Marble's report are as follows. Additional information can be found in a handout distributed to the Board that is attached to the minutes in the permanent record book.

- The expected update on the **Stakeholder Engagement Results** is delayed due to recently speaking with the Foundation Board and an anticipated upcoming meeting with Student Senate. Responses are being reviewed and feedback and direction is good. Due to a critical update needed on Performance Funding and time constraints the university will have Stakeholder input available at the January Board meeting.
- The **University Council** met for the second time this semester on October 30th, to fulfill the dual purpose of functioning as Central Huddle for GGOE and as the campus wide policy approval and modification Council. Items considered by the group include the following:
Retro and Credit by Exam fees, Wellness Initiative, Southern Summit, tuition and fees in general, a Higher Learning Commission (HLC) update, and GGOE update regarding the development of Missouri Southern's "noble cause" and referrals received after Rob Yust and Jeff Gibson made their presentation to a statewide gathering of college and university CFO's (at the invitation of Commissioner Mulligan). However, the major portion of the

President (continued)

meeting focused on the new Performance Funding Model being put in place next year; Dr. Brad Hodson led this discussion.

- Dr. Marble noted it was a privilege to serve on the selection for the **Red, White, and Blue Awards Program** sponsored by TAMKO. This event honors all area Law Enforcement, Fire Fighters, and EMS personnel. The awards are competitive with winners being selected in each category along with a competition for the overall highest rated Law Enforcement Department, Fire Department, and EMS Department. Dr. Marble also noted, while it was an honor to serve on the selection panel, it was also a difficult assignment because all the applications were filled with perfectly qualified individuals performing incredible acts of heroism. Dr. Marble thanked David and Debra Humphries, along with Ron Cook who organized the event, for allowing him to be part of such a special recognition event.
- October 27th began with MSSU's **New Employee Welcome**, where faculty and staff are invited to enjoy a light breakfast and meet new people who have joined the team this semester. The day continued with the **Campus Rededication** activities which celebrated 50 years at Mission Hills. The Rededication program in front of Hearn's Hall was a delightful celebration and recounting of stories of the early years. All of the speakers gave impressive, insightful, and emotionally charged messages that should be remembered as the university embarks on the next 50 years. The public ceremony took place outside Hearn's Hall where the original dedication took place. Subsequent to the dedication outside, the event was moved inside to an invitation only luncheon that was emceed by Brad Belk, and featured very moving speeches by Dr. Larry Martin, who retired as Vice President for Academic Affairs in 2004, and Dr. Conrad Gubera who is still teaching Sociology and is in his 51st year at MSSU. The ceremony ended with Dr. Gubera receiving a reserved parking sign for the lot near his building. The day concluded with the fall semester **ITS Friday (Ideas That Stick)** presentation by Dr. David Penning, MSSU's resident snake expert or as he puts it "legless reptiles." Dr. Penning made a terrific presentation regarding many faulty assumptions we hold regarding snakes and then led the crowd through the fascinating research that he, and some of his undergraduate students, are conducting, including strike speed of various types of snakes, defense mechanisms developed by prey, and how the King Snake is able to subdue and consume even venomous snakes. Dr. Penning's work has been featured on PBS and the Discovery Channel, with the latest interviews with Discovery occurring while construction was underway in Reynolds Hall.
- A recent report from **Association of Governing Boards (AGB)** was placed in the Board of Governors' packets as "an effort to engage and mobilize higher education board members in the national conversation around the value and mission of higher education." The report is built around a nationwide survey of board members. It is a thought provoking piece that presents itself at the very time Missouri Southern is considering Mission and determining the university's "noble cause."
- The work of the Great Game continues to gain momentum and the fulfillment of the Board of Governors promise to share the results with the campus has been met with overwhelming joy and support. After the checks were mailed, the administration have been inundated with notes, cards, and expressions of gratitude to forward on to the Board of Governors. Moreover, this gesture of good faith has further rekindled the fire of those already on board with **Great Game of Education (GGOE)** and has spurred many to become more involved. Thank you again, from all of us.

President (continued)

- Additionally, earlier this month **Mr. Jack Stack** was on campus to speak to the Joplin Tri-State IMA Chapter (Institute of Management Accountants), at the invitation of our own Dr. William Huffman, Professor of Accounting in the Plaster School of Business. The university was able to have the GGOE Culture Committee attend this dinner, where information was given on how the Great Game of Business was developed. Mr. Stack identified MSSU as the only university in the country to actually put the Great Game concepts into practice.

OLD BUSINESS

None

NEW BUSINESS**Consideration of Academic Policies Proposals**

Dr. Carson noted the following items have been approved/accepted by the respective School Curricular Oversight Committees (SCOC), Academic Policies (AP) and Faculty Senate (FS) as of November 6th, 2017 and are being brought forward to the Board for consideration:

Certificates – New:

Dr. Carson also noted for more than 18 Months the university has been on a very strategic trajectory to develop certificates. Certificates are a credential and when approved will count as a completer for MSSU; this is a new development in the state of Missouri. The Higher Learning Commission (HLC), the accrediting body for MSSU, and the Missouri Department of Higher Ed (MDHE) will need to approve this new certificate curriculum. The university is looking at certificate programs, which are no more than a maximum of 18 credit hours and a minimum of 10 credit hours in length. By adding Certificates to the curriculum, no additional resources, additional faculty, or additional expenditures will be needed; it would be very cost effective. The first five proposed certificates are as follows:

- Jazz Studies, Population Health
- Coaching
- Teaching English as a Foreign Language
- Engineering Technology: Six-Sigma Green Belt, Six Sigma Black Belt, Automation, and Continuous Process Improvement.

Majors and Minors:

Dr. Carson explained **Changes to Music degree requirements**, involves consolidating two majors into one and offering four concentrations in response to the “low completer” report from MDHE as follows:

- Instrumental Music
- Keyboard Music
- Vocal Music
- Music Industry

Dr. Carson noted **Restructuring of the Art majors, minors and courses**; includes the addition of two major assessments as zero credit hour courses to ensure assessment takes place at the proper time, are recorded in Degree Works, and on the student’s transcript. The Bachelor of Fine Arts (BFA) in graphic design was barely in compliance per National Association of Schools of Art and Design (NASAD) standards. The New degree program, **Bachelor of Science in**

NEW BUSINESS (continued)**Consideration of Academic Policies Proposals**

Healthcare Administration will include nine new courses and replaces the BS in Health Science: Business/Life-Health degree. This anticipated program will provide more value to the student, and better prepares them for a wide range of nonclinical and administrative career opportunities in healthcare.

Graduate Courses:

Dr. Carson also noted the Art Department is adding 21 graduate-level credit hours, which will serve multiple purposes: 1) primarily to support the 18 elective hours in the Master of Science Education (M.S.Ed.) Curriculum and Instruction program; 2) these courses would allow individuals to pursue advanced studies in art to further develop their portfolio to gain acceptance in a Master of Fine arts or other advanced degree programs; and 3) allow individuals to gain advanced credit hours (18 required) to meet minimum standards to teach as an adjunct instructor in Art at the undergraduate level. Dr. Schooler noted, currently there are only three Universities in Missouri utilizing this program.

Dr. Carson noted the **Psychology Department** is adding an elective course for the Master of Science Education (M.S.Ed.) Curriculum and Instruction program.

Mr. McCumber thanked both Dr. Carson and Dr. Schooler on their endeavor's for this anticipated program.

A motion was made by Jim Fleischaker and seconded by Carlos Haley to approve the Academic Policies Proposals as presented. Motion passed. (A copy of the Reports and Curricular Proposals memo is attached to the minutes in the permanent record book).

Emeritus Status (Dr. Paula Carson)

(Information given earlier in this report).

50th Anniversary (Mr. Brad Belk)

University and community Historian Brad Belk gave a special presentation which included a short film on the recent campus rededication ceremony in observance of 50 Years at Mission Hills. In conclusion, Mr. Belk thanked the Board of Governors for the dedication and service given to Missouri Southern State University and the community now and in the past.

Other Items

None

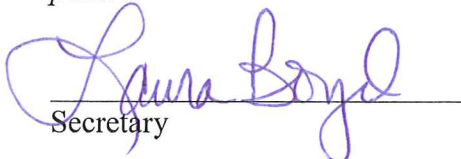
Future Meeting Dates:

The next meeting of the Board is scheduled for January 24, 2018 at 1 o'clock.

Adjournment:

Chair McCumber noted the Board did not need to go into a closed Executive Session and asked for a motion to adjourn the meeting.

A motion was made by Anita Oplotnik and seconded by Jim Fleischaker to adjourn. Motion passed.


Secretary


Chair