

# MISSOURI SOUTHERN STATE UNIVERSITY POLICY

Policy #:	02-0015 / 03-0018				
Name of Policy:	Timely Warning Policy				
Date of Last Revision:	August 2025	Initial Date of Approval:	Unknown	Initial Effective Date:	July 2017
Policy Owner	Chief of University Police				
Policy/Chapter Sections					
Date of Next Review:	July 2028				

## 1.0 PURPOSE

The Clery Act requires that the University have and disclose emergency response and evacuation procedures in response to a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus. To inform the University community of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus the University will issue a Timely Warning to the University community. This Policy is intended to ensure that the University is sufficiently prepared for an emergency situation on campus. The University's statement of policy along with other security-related policy statements is included in the University's Annual Security Report.

## 2.0 SCOPE

This Policy applies to all members of the University community.

## 3.0 POLICY

The University Police Department will issue a crime alert in a timely manner for immediate, as well as on-going, threats to safety and to aid in the prevention of similar crimes. Specifically, these crimes will include situations that are reported to University Police that are considered serious or continuing threats to the University community. Timely Warnings will be communicated via one or more of the following: text message (Rave system), e-mail, posted notice, and/or media sources at the discretion of the Chief of the University Police Department or designee. Missing students will be immediately investigated by a number of individuals in key positions with the University. Any time a student is suspected of being missing the MSSU Policy should be contacted at 417-626-2222. All members of the University community are responsible for and expected to keep their contact information up to date in the Rave system. Failure to update contact information in the Rave system could result in delays or failure to receive a Timely Warning.

## 4.0 HISTORY

This policy may be revised, edited, changed or removed at any time with or without notice to applicable individuals.

January 2024 – Minor Revisions  
August 2025 – Minor Revisions

**5.0 RELATED DOCUMENTS**

None