MISSOURI SOUTHERN STATE UNIVERSITY POLICY	
Policy #:	01-0004
Name of Policy:	**Cash Policy**
Revision History	Last Revised: Sep. 2026| Initial Approval: Feb. 2017| Initial Effective Date: Feb. 2017
Policy Owner	Chief Financial Officer
Policy/Chapter Sections	Board/01
Date of Next Review:	September 2029

1.0 PURPOSE

The Board of Governor's directs University Management to utilize cash on hand efficiently and cost-effectively. The University's operating cash balances are largely determined by the tuition payment cycle, with the lowest cash balances typically occurring before the start of a term, as well as receipt of monthly state appropriations.

2.0 SCOPE

Fiscal year end cash on hand target.

Month end cash on hand target.

3.0 POLICY [Use Heading Format]

Based on an analysis of the operating budget, annual financial statements, and typical monthly cash disbursements, the operating cash policy is to build the university's operating cash balance to:

Fiscal year end cash on hand targeted as 15% of revenue.

Month end cash on hand minimum target of $5,000,000.

The Board of Governors' Budget/Audit Committee will monitor the cash position to ensure that cash balances are consistent with the above thresholds. The cash status will be reported to the board at each Board of Governor's meeting. The policy amounts will be assessed annually, or as needed, to determine if they should be modified.

4.0 HISTORY

This policy may be revised, edited, changed or removed at any time with or without notice to applicable individuals.

5.0 RELATED DOCUMENTS

None