

MISSOURI SOUTHERN STATE UNIVERSITY POLICY					
Policy #:	04-0014				
Name of Policy:	Fraudulent or Misrepresented Academic Records				
Date of Last Revision:		Initial Date of Approval:	Dec 2024	Initial Effective Date:	Dec 2024
Policy Owner	Office of the Registrar				
Policy/Chapter Sections					
Date of Next Review:	Dec 2027				

1.0 PURPOSE

To establish a policy on how to address situations where current or former students or individuals who were never admitted or enrolled at MSSU falsely create or misrepresent an institutional academic record.

This policy is necessary to continue to support the practices and mission of the University.

2.0 SCOPE

This is a university policy that applies to all former and current students and individuals who were never admitted or enrolled at the institution.

3.0 POLICY

Any current student who fraudulently creates or misrepresents an institutional academic record such as transcript or diploma, will be dismissed from the institution, and a “Dismissed for Use of Fraudulent Academic Records” notification applied to their MSSU transcript as a permanent record. This policy is retroactive. Any former student who fraudulently creates or misrepresents an institutional academic record will have an “Ineligible for Re-Admission Due to Use of Fraudulent Academic Records” notification applied to their MSSU transcript as a permanent record. Individuals who are never admitted or enrolled students of the institution but commit such an act will be considered ineligible for admission to MSSU.

4.0 HISTORY

This policy may be revised, edited, changed or removed at any time with or without notice to applicable individuals.

December 2024 – Initial policy.

5.0 RELATED DOCUMENTS

None