

# MISSOURI SOUTHERN STATE UNIVERSITY POLICY

Policy #:	01-0005				
Name of Policy:	Board Attendance Policy				
Date of Last Revision:	March 2024	Initial Date of Approval:		Initial Effective Date:	
Policy Owner	Board of Governors				
Policy/Chapter Sections					
Date of Next Review:	March 2027				

## 1.0 PURPOSE

This policy is intended to promote the effective functioning of the Board of Governors by ensuring members are in regular attendance at scheduled board meetings in compliance with Missouri law.

## 2.0 SCOPE

This policy encompasses the attendance requirements for members of the Board of Governors and resolution of governor vacancies on the Board.

## 3.0 POLICY

All members of the Missouri Southern State University Board of Governors shall attend all meetings of the Board in person. When in-person attendance is not possible, members shall attend through live remote means, such as a conference call or an interactive audio/video system (e.g., Zoom or other video conferencing). If a Board member plans to be absent from a scheduled meeting, the member shall notify the Chair of the Board prior to the meeting giving as much notice as possible. In order for the absence to be excused, it shall require a motion and affirmative vote of a majority of the Governors present for the meeting, excusing the member's absence. If a member is found by unanimous vote of the other members to have three (3) consecutive absences in any calendar year that are not excused, the office of the member shall be deemed vacant.

In the event of a vacancy on the Board of Governors by death, resignation, or by operation of law or otherwise, the Chair of the Board shall notify the Governor of the State of Missouri within thirty (30) days of the occurrence of such vacancy. The Governor shall appoint a qualified person to fill the Board vacancy consistent with the University Board of Governor's Bylaws, and such person shall hold the office for the unexpired term.

## 4.0 HISTORY

This policy may be revised, edited, changed or removed at any time with or without notice to applicable individuals.

March 2024 – placed in new format, revised by Board of Governors Attorney.

## **5.0 RELATED DOCUMENTS**

None