Important Information About Your Application to Project Stay

Once applications are received, they will be screened for eligibility. **Incomplete applications will not be processed.**

To be eligible for Project Stay, you must meet **at least one** of the following qualifications:
- Be a first-generation college student (neither parent has a bachelor’s degree)
- Meet an income guideline (based on taxable income)
- Be a student with a disability documented at MSSU

All students accepted into Project Stay must be United States citizens or permanent residents and have at least a 2.2 cumulative grade point average. Students who have previously completed a bachelor’s degree are not eligible for Project Stay.

Once the application has been processed, eligible students are asked to come in for an individual interview with the Project Stay staff. Prior to the interview, Project Stay staff will collect more information from the applicant’s instructors. Specifically, Project Stay staff will collect information concerning:
- class attendance
- enrollment and withdrawal history
- class work completion

Applicants will then be required to complete assessment testing with the Project Stay program. Students will be assessed in four areas:
- Vocabulary/Comprehension/Reading Rate
- College Success Skills
- Financial Literacy
- Career Interests

Project Stay reserves the right to deny applicants to the Project if there is a history of poor class attendance, class work completion, and/or if the applicant’s enrollment history does not suggest that the applicant can graduate in at least six years from the date of entering Project Stay.

Applicants who wish to appeal a decision made by Project Stay staff should do the following:

1. Draft a letter of appeal addressed to Dory Quinn, Project Stay Director. After receiving the appeal letter, a meeting will be arranged with the student to discuss the appeal.

2. If a solution cannot be reached, the applicant should arrange to meet with Mr. Darren Fullerton, Vice President for Student Affairs.
Name _____________________________________    S # _____________________________
(First)  (M.I.)   (Last)
SSN # _______________________________

Home Address_________________________________     City _______________________

State _______ Zip __________
Home Phone (Include Area Code) ________________________________
Cell Phone (Include Area Code) ________________________________

Date of Birth _______________  High School ________________________________

Gender ___________     Campus E-mail address ________________________________

Marital Status (Circle One): single (never married)     divorced
married     widowed

Ethnicity: Are you of Hispanic/Latino origin? (Circle One) yes     no
Note: This information will be used for federal reporting only. Providing this information is optional.

Race:
American Indian or Alaska Native     White
Asian     Native Hawaiian or other Pacific Islander
Black or African-American     No response

Are you a United States citizen or permanent resident? (Circle One) yes     no

Do you receive accommodations on campus for a disability? (Circle One) yes     no
(If yes, please be sure to complete Consent to Release form, available at the Project Stay Office)

Are you employed? (Circle One) yes     no

Number of hours worked per week ______________
Have you applied to or been a participant in a TRIO Program before? (Upward Bound, Talent Search, Upward Bound Math/Science, Student Support Services) ______________

How did you hear about Project Stay? __________________________________________

How many members are in your household? _____ Are you a single parent? ______

Have you previously completed a bachelor’s (4-year) degree? Yes______ No______

Please indicate the education level of your parents at the time of your 18th birthday

Your natural/adoptive/step father (Circle One): 
- Did not graduate from high school
- Graduated from high school
- Obtained an associate’s (2 year) degree
- Obtained a bachelor’s (4 year) degree
- Obtained a master’s degree
- Obtained a doctorate degree

Your natural/adoptive/step mother (Circle One):
- Did not graduate from high school
- Graduated from high school
- Obtained an associate’s (2 year) degree
- Obtained a bachelor’s (4 year) degree
- Obtained a master’s degree
- Obtained a doctorate degree

Are you recognized as an independent student by the financial aid office? Note: independent students are generally students who are 24 years of age or older, are married, have children, are orphans or wards of the court, are veterans, or have successfully filed a petition for independent status with the financial aid office. Independent students do not have to provide parent tax information.

Yes _____ No _____

When you turn in your application, please furnish copies of the current year federal tax forms as documentation of income. (We need only the page that shows taxpayers signatures and “taxable income”.) If you answered “No” to the previous question you must provide tax information for both yourself and your parents. Independent students do not need to complete the parent tax information.

Student

___ Not required to file federal income taxes

___ Filed 1040 form. Line 43 amount $________

___ Filed 1040A form. Line 27 amount $________

___ Filed 1040 EZ form. Line 6 amount $________

College hours completed___________ Academic advisor___________________________

Parent

___ Not required to file federal income taxes

___ Filed 1040 form. Line 43 amount $________

___ Filed 1040A form. Line 27 amount $________

___ Filed 1040 EZ form. Line 6 amount $________

Major______________________________ Minor______________________________
Please select ALL of the Project Stay services you are interested in using:

_____ Academic advising
_____ Tutoring/Study Groups
_____ Study Skills Development
_____ Financial Literacy Development
_____ Peer Mentoring/Support Groups
_____ Career Counseling
_____ Personal Counseling
_____ Leadership & Professional Development class
_____ Job Shadowing
_____ Assistance with graduate school admission
_____ Assistance with financial aid/scholarship applications
_____ Math/Writing camps
_____ Cultural events
_____ Grant Aid

What is your educational goal, and how will being a part of the Project Stay program benefit you in reaching your goal?

______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________
The information I have submitted on this application is true to the best of my knowledge. If selected for Project Stay I understand that I am expected to satisfactorily maintain my grade point average, participate in Project events, and work closely with my Project advisor to accomplish my educational goals. I understand that Project Stay staff may consult my current instructors to collect information about my class attendance and class work completion. I agree to permit Project Stay staff access to my grade reports, financial aid documentation, and other confidential records necessary for program documentation and evaluation.

IMPORTANT: Project Stay cannot process your application without copies of the appropriate tax documents, and your social security number.

__________________________________________________________________________  __________________________________________________________________
Signature       Date

Once you have completed the application, you may:

• Bring it by the Project Stay office in Hearnes Hall Room 308
• Mail the application and tax documentation, if applicable, to:
  MSSU Project Stay
  Hearnes Hall Room 308
  3950 E. Newman Road
  Joplin, MO  64801

• Fax the application and tax documentation, if applicable, to (417) 625-9831

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