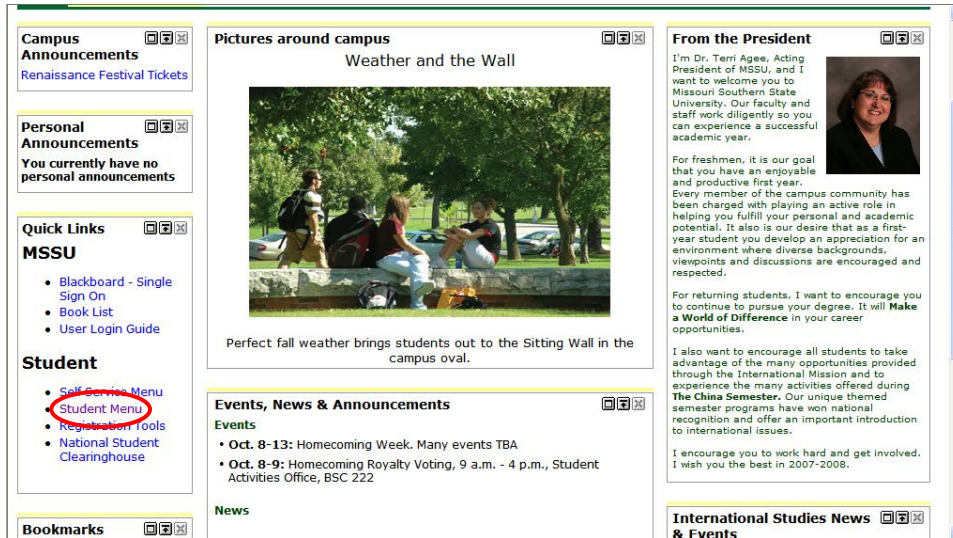


# Generating a CAPP Degree Evaluation Using LioNet for Students

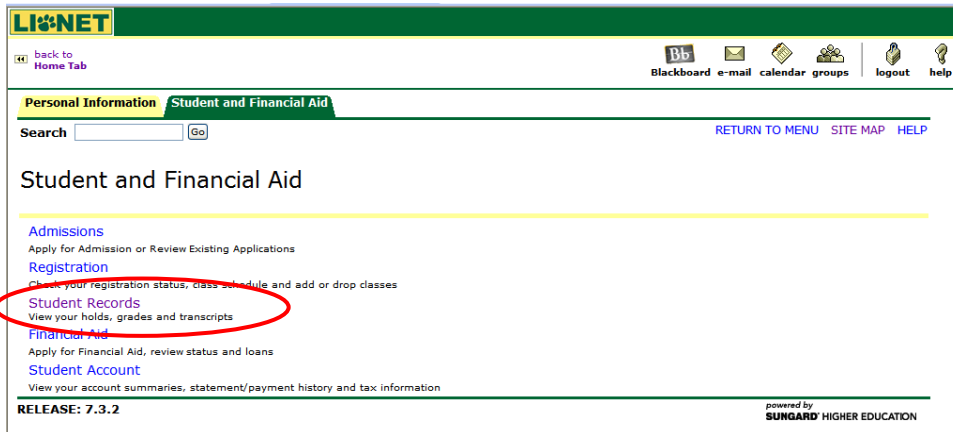
## Revised October 5, 2007

by Betsy Leighninger

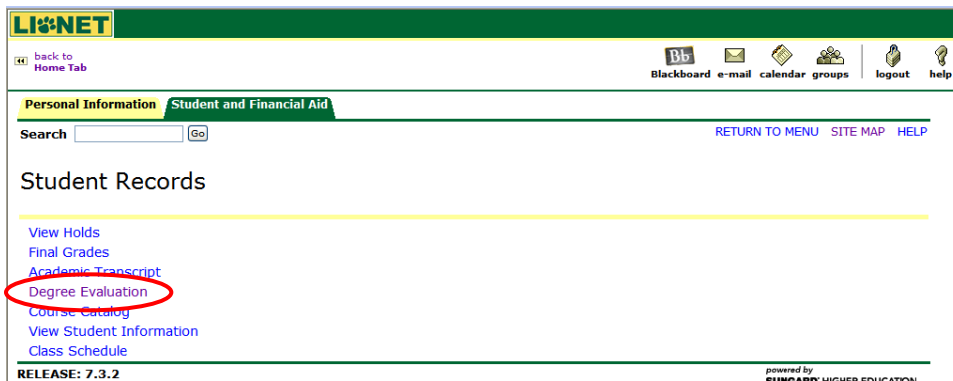
- 1) After logging into LioNet, click on the “Student Menu” link under the Student Quick Links menu.



- 2) Click on “Student Records”



- 3) Select “Degree Evaluation”



- 4) Select the current term and hit submit

Select Current Term

Please select the current term.

Select a Term: 2007 Fall (AY 2008) 2008 Spring (AY 2008) 2007 Fall (AY 2008) 2006 Fall (AY 2007)

Submit

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- 5) Verify your degree program information and click on “Generate New Evaluation.” To run a What-If Analysis, skip to step 9.

Degree Evaluation Record

Select a program to view the most recent evaluation results. If a program has no link you will need to generate a new evaluation before you can view the results.

**Curriculum Information**

**Curriculum**

**Program:** Bachelor of Science-A&S

**Catalog Term:** The Beginning of Time

**Level:** Undergraduate

**Campus:** Main Campus

**College:** School of Arts and Sciences

**Degree:** Bachelor of Science

**First Major:** Mathematics (BS)

**Department:** Mathematics

**Minors:** Physics

E-mail your advisor: [Advisor Name](#)

[ [Previous Evaluations](#) [Generate New Evaluation](#) [What-if Analysis](#) [View Holds](#) ]

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- 6) If the degree program is correct, select the program by clicking on the radio button beside “Program:”. If you have more than one major or are working on more than one degree, there may be more than one program listed. You can only run the evaluation for one program at a time, so you must choose which program to evaluate.

Select term for evaluation. In order for all of your courses to be included, this should be the current term or the next term for which you are registered.

When you are finished reviewing the options, press “Generate Request.” **Note that processing may take several minutes.** While the evaluation is running, you will see a green status bar at the bottom of your browser letting you know that the evaluation has been submitted for processing. (See next page for screen shot.)

**Generate New Evaluation**

To generate a new evaluation, select a program, degree, major and anticipated graduation term and then select Generate Request.

**Program:** Bachelor of Science-A&S  
**Degree:** Bachelor of Science  
**Major:** Mathematics (BS)

**Term:** 2007 Spring (AY 2007)

**Generate Request**

[ Current Enrollment | Previous Evaluations | What-If Analysis ]

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Be patient...your evaluation is running!

7) Click on the “Detail Requirements” radio button and press “Submit.”

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**Degree Evaluation Options**

Please select the desired display.

General Requirements  
 **Detail Requirements**  
 Additional Information

8) The degree evaluation will appear on the screen for review.

9) To run a what-if analysis, click on “What-If Analysis” at the bottom of the screen.

**Degree Evaluation Record**

Select a program to view the most recent evaluation results. If a program has no link you will need to generate a new evaluation before you can view the results.

**Curriculum Information**

**Curriculum**

**Program:** Bachelor of Science-A&S  
**Catalog Term:** The Beginning of Time  
**Level:** Undergraduate  
**Campus:** Main Campus  
**College:** School of Arts and Sciences  
**Degree:** Bachelor of Science

**First Major:** Mathematics (BS)  
**Department:** Mathematics

**Minors:** Physics

E-mail your advisor: [Advisor Name](#)

[ Previous Evaluations | Generate New Evaluation | **What-If Analysis** | View Holds ]

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10) Select an entry term. The entry term selected here determines the catalog used to evaluate the degree requirements. Selecting Fall 2006 will evaluate requirements based on the 2006-2008 catalog. Press “Continue.”

What-if Analysis

Step 1 : Select a term.

Entry Term: 2006 Fall (AY 2007) ← The Entry Term determines the catalog year.

Continue

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11) Select a degree program from the drop-down menu and press “Continue.” Programs are organized by degree and MSSU School.

What-if Analysis

Step 2 : Please select the program you would like to evaluate.

Entry Term: 2006 Fall (AY 2007)

Program: None  
None  
Assoc of Science-Technology  
BA-International Studies  
BS-Interdisciplinary Studies  
Bachelor of Arts-Arts & Science  
Bachelor of Arts-Education  
Bachelor of General Studies  
Bachelor of Sci-Business Admin  
Bachelor of Sci-Business Admin  
Bachelor of Science in Educati  
Bachelor of Science-A&S  
Bachelor of Science-Education  
Bachelor of Science-Technology  
Undeclared Majors

Continue

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12) Select a major from the drop-down menu. If you would like to add a minor, choose “Add More”; if not, choose “Submit” and skip to step 14.

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Step 3 : Select a major.

Program Description : At least 124 semester hours of college credit applicable to a Baccalaureate Degree are required for graduation. Thirty of the last 36 hours must be met in residence at MSSU. All students are required to earn 60 credit hours from a four-year institution. If you did not earn these credits from MSSU, your degree evaluation will indicate that this requirement has not been met, and you should contact the Registrar's Office to request a manual audit of your transfer credits. All Baccalaureate Degrees require a minimum 2.0 GPA for all credit hours attempted. For a list of courses that were not used in this evaluation, see the Additional Information view.

Entry Term: 2006 Fall (AY 2007)  
Program: Bachelor of Arts-Arts & Science  
Level: Undergraduate  
Degree: Bachelor of Arts  
College: School of Arts and Sciences  
Campus: Main Campus  
First Major\*: History (BA) and Department: Social Science

Use the drop-down arrow to view a list of majors attached to this program.

Add More Submit

If adding a minor, select “Add More.” If finished, select “Submit.”

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13) Select minor(s) from the drop-down menu(s) and press “Submit.”

Step 4: Select up to two minors.

Program Description : At least 124 semester hours of college credit applicable to a Baccalaureate Degree are required for graduation. Thirty of the last 36 hours must be met in residence at MSSU. All students are required to earn 60 credit hours from a four-year institution. If you did not earn these credits from MSSU, your degree evaluation will indicate that this requirement has not been met, and you should contact the Registrar's Office to request a manual audit of your transfer credits. All Baccalaureate Degrees require a minimum 2.0 GPA for all credit hours attempted. For a list of courses that were not used in this evaluation, see the Additional Information view.

**Entry Term:** 2006 Fall (AY 2007)  
**Program:** Bachelor of Arts-Arts & Scienc  
**Level:** Undergraduate  
**Degree:** Bachelor of Arts  
**College:** School of Arts and Sciences  
**Campus:** Main Campus

**First Major:** History (BA)  
**First Department:** Social Science

**First Minor:** Theatre  
**Second Minor:** None

Use the drop-down arrow to view a list of minors. You may select up to two minors.

14) Verify that all information is correct, select evaluation term (usually the current term), and press “Generate Request.”

What-if Analysis

Step 5 : Select an evaluation term.

Please note, processing may take a few minutes.

Program Description : At least 124 semester hours of college credit applicable to a Baccalaureate Degree are required for graduation. Thirty of the last 36 hours must be met in residence at MSSU. All students are required to earn 60 credit hours from a four-year institution. If you did not earn these credits from MSSU, your degree evaluation will indicate that this requirement has not been met, and you should contact the Registrar's Office to request a manual audit of your transfer credits. All Baccalaureate Degrees require a minimum 2.0 GPA for all credit hours attempted. For a list of courses that were not used in this evaluation, see the Additional Information view.

**Entry Term:** 2006 Fall (AY 2007)  
**Program:** Bachelor of Arts-Arts & Scienc  
**Level:** Undergraduate  
**Degree:** Bachelor of Arts  
**College:** School of Arts and Sciences  
**Campus:** Main Campus

**First Major:** History (BA)  
**First Department:** Social Science

**First Minor:** Theatre

**Evaluation Term:** 2008 Spring (AY 2008)

15) Click on the “Detail Requirements” radio button and press “Submit.”

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Degree Evaluation Options

Please select the desired display.

General Requirements  
 Detail Requirements  
 Additional Information

16) The degree evaluation will appear on the screen for review.