Staff Senate Minutes  
Wednesday, March 16th, 2011  9:00 AM, Billingsly Board Room #310


Member(s) Absent / Excused: Bob Harrington

Determination of Quorum: Fifteen of Sixteen active members present; quorum established.

Call to Order: Erik Hilgendorf called the meeting to order at 9:00 AM.

Approval of Minutes: Erik called for changes in the minutes; there being none asked for a motion to approve; Greg Killingsworth motioned and Ted Wright seconded; all in favor; motion carried and the minutes from Feb. 16th 2010 were approved as written.

Administrative/Special Guest Comments: Darrell Sour-Student Senate Smoking Policy

Darrell Sour, Student Senate President, shared a Student Senate resolution asking for the University to review the current smoking mandates and policies on campus. The Student Senate is seeking support from Staff & Faculty Senates before giving resolution to President’s Council. Desire for policy review is driven from lack of enforcement of the requirement for fifty foot smoking distance from entry doors. The resolution doesn’t give explicit details on how to enforce current policies, it just asks for formal review.

A formal vote to back policy was passed unanimously 15-0-0 with an amendment to include that all forms of tobacco be included in policy review and with the following lines amended from original resolution due to findings that federal law mandates fifty foot smoking distance from entry doors:

“Moreover, a decrease in distance could allow for better enforcement of the policy, still allowing smokers the ability to partake, and providing non-smokers adequate smoke-free areas for entering and exiting buildings”

“The Senate advises the potential decrease be from fifty feet to a reduced distance of approximately twenty feet from all campus buildings, or designed areas and advises a penalty for violation be a charged amount to the student’s account.”

Committee Reports:
1. Communications Committee – No Report
2. Election Committee – Josh Doak reported that the Elections Committee will seek nominations in late April for the May election.
3. Benefits Committee- Reports in Old Business

4. Executive Budget Committee – Erik Hilgendorf reported that the big issue is deciding on how much to set tuition. The current political climate is holding most universities from submitting tuition waiver for fear of ramifications from the governor’s office. Missouri Western is expecting to submit their request very soon. Missouri Southern will likely submit their request sometime in April. Decision on Internet fees is also on hold till the base tuition rate is established.

5. Shared Governance Framework- Olive Talley gave out copies and reported to the senate the current status of the Shared Governance framework sub-committee. She presented all four headings (listed below) that her sub-committee put together as part of the overall shared governance task force (composed of framework and survey committees). Purpose of proposals is to establish clear mission of shared governance and give definitive make-up of major University committees.

- Philosophy, Principles, and Goals Statement
- Administrative Council (Reorganized)
- Budget Advisory Committee (Renamed and Reorganized)
- Strategic Planning Committee (New permanent Administrative Committee)

Following presentation and question and answer session, Greg Killingsworth made a motion for approval of proposal as written. Ann Quade seconded the motion. Motion to accept the Framework Committee’s proposal was approved 15-0-0.

Old Business:
1. Lion’s Roar Award- Proposal for Lion’s Roar has been taken to Appreciation Committee for Jared Bruggerman to present the proposal to the President’s Council. A new name will be created if proposal is passed.

2. Personal Days Proposal- Erik Hilgendorf stated that proposal is currently on hold with the President’s Council. More information on vacation and sick day benefits from other universities that give personal days is being requested to compare.

3. Secretarial Pool Proposal-Erik Hilgendorf stated that proposal has been submitted and is under consideration.

New Business:
1. Staff Senate Website-Josh Doak reported that editing access to the new Staff Senate web pages has been given. He understands the frustration around campus in not having current minutes and agendas available online. The goal is to have new web pages live and fully functional before the end of April

Comments and Announcements/Guest Input:
Erik opened the floor for comments and announcements: Maria Bruggerman presented herself as the Faculty Senate liaison. She stated that she’ll be available to speak on current matters of the Faculty Senate for future meetings.

Adjournment: Erik asked if there was any other business to bring to the table. There being none, Erik Hilgendorf made the motion that the meeting be adjourned; Mike Davies seconded the motion; motion carried; meeting adjourned at 10:45 AM.

Next Meeting: Wednesday, April 13th, 2011 at 9:00 AM. Billingsly Student Center room 310 (Board room).

Respectfully submitted by:
Josh Doak