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Staff Senate Minutes
Wednesday, August 14, 2013 - 9:00 AM, Billingsly Boardroom

Members Present: Heather Arnold, Nicole Brown, Elisa Bryant, Karesa Burr, Josh Doak, Gary Edwards, Melanie Epperson, Robert Frossard, Patty Holder, Alicia Hughes, Aaron Lewis, Shavonne McCoy, Tonya Nickle, and Lauren Powell.

Member(s) Absent / Excused: Dianna Baker and Nancy Rainey

Determination of Quorum: Fourteen of Sixteen active members present at the beginning of the meeting, quorum established.

Call to Order: A. Hughes called the meeting to order at 9:00 AM.

Approval of Minutes: R. Frossard made a motion to approve the minutes; H. Arnold seconded the motion. The motion was approved.

Administrative/Special Guest Comments: None present.

Committee Reports: A. Hughes called for Staff Senate committee reports:

1. Communications Committee – did not meet, the committee presently is without a chair. A. Lewis will set up a meeting to elect a new chair.

2. Elections Committee – did not meet. Has a new proposal to present under new business.

3. Executive Committee – A. Hughes reported the committee with President’s Council and Restore the Roar was passed. More discussion on the Restore the Roar under old business.

4. Legislative Oversight Committee – did not meet. The committee is waiting for the bylaws to be approved by President’s Council.

5. Staff Welfare Committee – S. McCoy reported that the committee is still working on the Academic Incentive Award proposal.

6. Ad Hoc Committee: Staff Survey – H. Arnold reported that the questions have been finalized. The committee is looking at different survey sites and has talked with Rob Yust about funding for the electronic survey.

7. Ad Hoc Committee: Merit Pay – did not meet.

Hughes called for campus committee reports:

1. Administrative Council – Will begin meeting again in the fall.

2. Appreciation Committee – A. Hughes reported that the committee sponsored the appreciation cookout last week, but has not met.
Budget Advisory Council – did not meet.

Diversity Committee – did not meet.

Faculty Senate – Faculty Senate will begin meeting again in the fall.

Orientation & Training – N. Brown reported that the committee met and discussed the training completed last year and the committee’s purpose.

Shared Governance – did not meet.

Strategic Planning – did not meet.

Student Senate – Will begin meeting again in the fall.

Old Business:
1. Restore the Roar – A. Hughes reported that the Restore the Roar proposal was approved by President’s Council. President’s Council loved the idea and want a complete buy in from the campus. Dr. Marble stated “we need to do this”. President’s Council wants games and education included. The event will be half a day, because a whole day will be too much. An ad hoc task force needs to be implemented to come up with an outline of the day.
   - K. Burr asked if this event will be included with the Appreciation Committee.
     - A. Hughes stated that this event will be kept completely separate from the Appreciation Committee events.
   - A. Hughes asked what Staff Senate members would be interested in being part of the Restore the Roar task force.
     - With all Staff Senate members being interested in the task force, all Staff Senate members will be part of the task force.

New Business:
1. Back to School Kick Off Celebration – A. Hughes discussed the Back to School Kick Off Celebration happening Friday, August 16, 2013 at Briarbrook. Staff Senate members need to attend to greet people and help with clean up.
   - E. Bryant discussed that the event will be very relaxed and there will be a lot of excitement about back to school.
   - J. Dworkin discussed that there won’t be much set up involved with the event, but everyone is really excited.

2. Southern Service Champ Award Revision Proposal – J. Doak introduced the proposal changes. The change would remove category requirements of one classified, one physical plant, and one professional staff awarded, as well as remove the voting rule of one nomination per category. This will mean that the top three nominations will win the award.
   - N. Brown asked if the nominations rolled over from quarter to quarter.
     - J. Doak noted that the nominations do not roll over, but are only good for the quarter the nomination was received.
   - M. Epperson asked how the winners were chosen.
     - J. Doak noted that the winners are chosen by how many of the five pads of the lion paw the person nominated meets.
   - K. Burr asked if there was concern about the awards being taken over by one group.
     - J. Doak noted that by reviewing the past nominations and winners this does not look like it will be an issue.
• J. Doak noted to find out who has won the awards in the past you can go to the Staff Senate webpage.
• M. Epperson made a motion to approve the Southern Service Champ Award Revision Proposal. S. McCoy seconded the motion. The motion was approved.

3. MLK Day and Community Service – A. Lewis discussed that an idea came out of brainstorming in the Staff Survey Committee for the Staff Senate to be more involved in MLK Day and the community service involved. This will help to show President’s Council this is what Staff Senate does.
   • N. Brown noted that she sees this as a good opportunity for Staff Senate to be more involved.
   • T. Nickle noted that Staff Senate being a part of MLK Day will help other staff to understand what activities are involved with MLK Day and that they aren’t only for students.
   • H. Arnold noted that MLK Day is also meant to be a community outreach day. Having MLK Day as a day off was approved so that individuals would be able to volunteer, where they normally are unable to due to having to work. MLK Day is a community outreach day, not just Southern driven.
   • J. Doak asked if all events are going to stay the same or will they change since campus will be closed.
      o A. Lewis noted that from what Al Cade told him, all events will stay the same.
      o H. Arnold noted that the Diversity Committee is looking at having the breakfast a little later since everyone will be off work and then trying to have other events scheduled closer together.
   • E. Bryant noted that the MLK Day breakfast is already planned, but Staff Senate needs to find a community service project(s) to complete.
   • N. Brown noted that Staff Senate needs to choose one community service event and complete it as a group.
   • M. Epperson noted that if we are going to do this as a group, we need to make sure that we have a big enough project to where all of us are able to help.
   • E. Bryant made a motion to approve Staff Senate as a whole being a part of the MLK Day community service events. K. Burr seconded the motion. The motion was approved.

Comments and Announcements/Guest Input:

Anonymous Comments – None received.

Received

Comments or suggestions:

Adjournment: E. Bryant made a motion to adjourn. K. Burr seconded the motion. The motion was approved and the meeting was adjourned.

Next Meeting: Wednesday, September 11, 2013 in Billingsly Board Room

Respectfully submitted by: Patty Holder