**Staff Senate Minutes**  
*Wednesday, November 13, 2013 - 9:00 AM, Billingsly Boardroom*

**Members Present:** Dianna Baker, Elisa Bryant, Josh Doak, Gary Edwards, Melanie Epperson, Robert Frossard, Patty Holder, Alicia Hughes, Aaron Lewis, Shavonne McCoy, Tonya Nickle, and Lauren Powell.

**Member(s) Absent / Excused:** Heather Arnold, Nicole Brown, Karea Burr, and Nancy Rainey

**Determination of Quorum:** Twelve of Sixteen active members present at the beginning of the meeting, quorum established.

**Call to Order:** A. Hughes called the meeting to order at 9:00 AM.

**Approval of Minutes:** A. Lewis made a motion to approve the minutes; S. McCoy seconded the motion. The motion was approved.

**Administrative/Special Guest Comments:** None present.

**Committee Reports:** *A. Hughes called for Staff Senate committee reports:*

1. **Communications Committee** – E. Bryant reported that the Communications Committee would like to step up and be the voice of Staff Senate. They would like to do this by letting the campus know what is going on with Staff Senate. The committee would like to know peoples thoughts on the Staff Senate Sharepoint site, is it needed or not since there is a Staff Senate website as well.
   - P. Holder stated that the Staff Senate Sharepoint site is only open to Staff Senate members and not the entire campus. There are items on the Sharepoint site that aren’t on the website.
   - E. Bryant also discussed the committee wanting the Staff Senate secretary to be on the committee to take minutes and help be the voice of Staff Senate.
   - P. Holder agreed to joining the committee.
   - E. Bryant stated that the Communications Committee would like to have their meeting after the Staff Senate meeting. We would then like to send an email out letting people know what they have missed.

2. **Elections Committee** – J. Doak reported the three winners for the third quarter were Mitzi Russell, Bursar’s office, Becca Diskin, Financial Aid office, and Lori Berry, custodial in Taylor. There will not be a Southern Service Champ winner since the Superior Service Award is this quarter.

3. **Executive Committee** – A. Hughes reported that President’s Council is adamant that Staff Senate needs to go ahead and still have a party though the bonfire wasn’t able to happen. President’s Council suggested January 10 as the date. We are currently exploring the location and what we can do for a small budget.
A. Hughes reported that for Restore the Roar, President’s Council felt that Motive Matters was too much money to spend, since the quote was $10,000. They feel we could look into something more robust and team building for team building. President’s Council would like more suggestions that would cost less and be more pride building and team building.

4 Legislative Oversight Committee – did not meet.

5 Staff Welfare Committee – S. McCoy reported that the committee discussed the clerical pool and if it would be possible to have student workers help cover in the offices.

6 Ad Hoc Committee: Staff Survey – A. Lewis reported that the committee developed the questions and sent the out to Staff Senate for review by Staff Senators. The Executive Committee has taken them to the President’s Council.

A. Hughes called for campus committee reports:

1 Administrative Council – A. Hughes reported that the Continuous Quality Improvement Plan was discussed.

2 Appreciation Committee – did not meet.

3 Budget Advisory Council – did not meet.

4 Diversity Committee – did not meet.

5 Faculty Senate – Dr. Talavara reported that the meeting was very brief due to Coach Moore’s memorial service. Each department presented their voluntary responses for the Continuous Quality Improvement Report.

6 Orientation & Training – did not meet.

7 Strategic Planning – on hold.

8 Financial Stability Committee – A. Lewis reported that this new committee’s charge is to develop a sustainable and dynamic business model for MSSU based on new and or enhanced revenue sources and improve cost containment measures. The committee has been discussing long term goals of the University for its financial stability. To find how the University can increase revenue and decrease expenses. There are four financial presentations on November 19 and November 20 open to campus to see where the University is at financially.

9 Student Senate – no representative present.

Old Business:

1 None

New Business:

1 Student Senate Recognition – R. Frossard stated that he wanted to publically recognize the Student Senate. Student Senate is putting new benches outside of Hearnes Hall and putting bleachers at the intermural fields. They are helping finance projects on campus to help it look better. They are doing amazing things on campus and are great leaders.
Unsupportive Chairs – A. Hughes discussed that the chairs in Hearnes on the first and fourth floors are unsupportive which is causing some minor and major health issues with staff members. The chairs received after the Hearnes remodel do not have the metal plate on the bottom so you only have a cushion for support. All the doctors are telling staff members to get up every hour and walking for 5-10 minutes. If people do not begin getting up and walking these health issues are going to get worse. There are currently already people who have blood clots, have had to have surgery, and had to go to the chiropractor multiple times in a month to get some relief from the pain being caused.

Anonymous Comments – A. Hughes reported that there were two anonymous comments received. Both comments were personnel issues. One is an extremely significant personnel issue that will be taken directly to President’s Council. The other comment was sent to the VP over that department and it was handled from there. We want the people who sent the comments to know that they are being dealt with, but they are not appropriate to bring to Staff Senate since they name names.

Adjournment: J. Doak made a motion to adjourn. M. Epperson seconded the motion. The motion was approved and the meeting was adjourned.

Next Meeting: Wednesday, December 11, 2013 in Billingsly Board Room

Respectfully submitted by: Patty Holder