Minutes
Wednesday, September 10, 2014
9:00 AM, Billingsly Boardroom


Member(s) Absent / Excused: Melanie Epperson, Alicia Hughes, and Lauren Powell.

Determination of Quorum: Thirteen of Sixteen active members present at the beginning of the meeting, quorum established.

Call to Order: R. Frossard called the meeting to order at 9:00 AM.

Approval of Minutes: K. Burr made a motion to approve the minutes; H. Arnold seconded the motion. The motion was approved.

Administrative/Special Guest Comments:
- Rob Yust showed how to find MSSU’s financial statements. If you go to www.mssu.edu, hover over quick links, choose a-z directory, choose treasurer, and on the left hand side you will see financial statements. Monthly financial statements are posted after the Board of Governors approves them at their monthly meeting. The two year audited financial statements are available as well to view. If there are any questions on how to read the financial statements please contact Linda Eis or Rob Yust. Financial statements help determine if the University is going to the next level and if raises will happen or not.
- Faustina Abrahams presented about how Lion Alert can be used. Lion Alert is there for staff, faculty, and students to use if they feel someone is having an issue that needs addressed or they could use help with. Issues that can be reported can be big or small. Lion Alert is not only for reporting suicidal concerns, anger issues, etc. Lion Alert can be used even if a student is having an issue with missing a lot of classes or having a problem with something in their life that may not seem big.
There is no violation of FERPA with referring a student in Lion Alert, it is mainly a system for outreach. Contact is made with students by phone and email within 24 to 48 hours. Students do have the right to refuse the help that is offered to them.

Departments can use a department care area to upload information about students so they don’t have to keep so much paperwork in their offices. This can be used if an issue ever arises with a student as well. To access Lion Alert go to www.mssu.edu, hover over quick links, choose Lion Alert, login to LioNet, choose send alert, search for the student, choose send alert, complete referral form, and submit.

Committee Reports:  
R. Frossard called for Staff Senate committee reports:  
1 Communications Committee – meet after Staff Senate.

2 Elections Committee – not met.

3 Executive Committee – R. Frossard discussed that the Staff Senate Executive Committee asked President’s Council for the direction they would like to see Staff Senate working. The direction that was suggested is helping with student retention. Staff Senate needs to do what we can to have all staff take a positive approach to help with student retention.

The anonymous comment from the August 2014 meeting about wearing jeans and an MSSU shirt year round was discussed. President’s Council suggested that employees discuss this with their supervisors.

The anonymous comment form was discussed. It was suggested to make this a suggestion form instead of a comment form. This will be discussed in the October 2014 meeting.

4 Legislative Oversight Committee – did not meet.

5 Staff Welfare Committee – P. Holder discussed that the committee is working on an Angel Tree for students and another food drive.

R. Frossard called for campus committee reports:  
1 Administrative Council – did not meet.

2 Appreciation Committee – did not meet.

3 Diversity Committee – H. Arnold stated that the committee is currently focusing on MLK Day.
4 Faculty Senate – on hold until Fall 2014.

5 Financial Stability Committee – did not meet.

6 Student Senate – on hold until Fall 2014.

Old Business: None

New Business:
1 Staff Senate Representative for Student Senate – H. Arnold volunteered to be the Staff Senate Representative for Student Senate.
2 Tobacco-Free Campus (Jake Messer – Student Senate President) – J. Messer discussed the resolution that was passed by the student body. The resolution was passed with 401 votes in support, and 159 against. There are currently 23 other higher education institutions in Missouri that are tobacco-free, so MSSU would not be the first. A tobacco free campus would help reduce consumption or help employees and students quit altogether, and helps change the attitudes of employees and students. This would present a pro health message and reduces healthcare cost. This resolution covers all tobacco and vapor.
   • To move this from a resolution to a policy, Staff Senate and Faculty Senate will have to pass this resolution or a similar policy. It will then be sent to the President’s Council and Board of Governors for final approval.
   • After much discussion it was decided that the Staff Welfare Committee will look into a possible tobacco free policy.

Anonymous Comments – None

Comments and Announcements/Guest Input –
   • N. Brown stated that Career Services is looking at hosting a professional clothing drive for students. The clothes will be donated to Joplin Professionals Closet.
   • P. Hosp stated that the TB questionnaire in LioNet will be required to be completed each semester by state mandate. Also, staring January 1, 2015 students that live on campus will be required to have a meningitis vaccination.

Adjournment: S. Francis made a motion to adjourn. T. Nickle seconded the motion. The motion was approved and the meeting was adjourned.

Next Meeting: Wednesday, October 8, 2014 in Billingsly Board Room

Respectfully submitted by: Patty Holder