Minutes
Wednesday, April 8, 2015
9:00 A.M., Billingsly Board Room


Member(s) Absent / Excused: Nicole Brown, Tonya Nickle, and Alicia Hughes.

Determination of Quorum: Thirteen of Sixteen active members present at the beginning of the meeting, quorum established.

Call to Order: R. Frossard called the meeting to order at 9:02 AM.

Approval of Minutes: Minutes approved and published with no corrections.

Administrative/Special Guest Comments:
• Rob Yust discussed that Presidents Council is in the FY16 budgeting process. The Board of Governors will have a board retreat Friday, April 17 and then will end with the board meeting. MSSU is currently waiting on final state appropriations. Our level got increased to 3%. We will have to wait a couple of months to make sure that happens. We are in the same boat as last year. If enrollment does not increase then we will be in the same situation.
• Rob introduced Evan Jewsbury, the new HR Director. Evan is 2009 of Missouri Southern. Also, introduced was Dr. Brad Hodson. Brad is the new Executive Vice President and the Director of the Foundation. Spoke about what he currently does and he said that what he does is make sure that “everybody loves the lions”.

Committee Reports: R. Frossard called for Staff Senate committee reports:
1. Communications Committee – did not meet.

2. Compensations Committee – Karesa Burr reported that they are currently working on a survey for other universities our size to help. They will also be meeting with Evan to help them move forward with their charges. They will have this committee in place so when things turn around they will be ready.

3. Elections Committee – did not meet.

4. Executive Committee – R. Frossard reported that we meet and we will discuss in new business.
5. **Legislative Oversight Committee** – did not meet.

6. **Staff Welfare Committee** – did not meet.

*R. Frossard called for campus committee reports:*
1. **Administrative Council** – did not meet.

2. **Diversity Committee** – Diversity week is going on currently. We have presentations that students are presenting throughout the week.

3. **Faculty Senate** – Elisa Bryant reported for Wendy who was at an on off campus meeting. Faculty Senate met Monday, April 6th. They discussed:

   - **Tuition Discount/Fee Waiver Policy**
     Faculty Senate unanimously approved the proposed changes to the Tuition Discount/Fee Waiver Policy; they were grateful for the efforts on the part of Staff Senate to improve this policy.

   - **Employee Survey**
     The glitches that cropped up when the Employee Survey was rolled out March 31st have been resolved. The Faculty Senate Executive Committee consulted with the Staff Senate Executive Committee to postpone administering the survey until the week of May 4th. The reason is due to a timing conflict with the introduction/vote on the revised Faculty Handbook. We apologize for any inconvenience.

   - **VPAA/Provost Search**
     Dr. Paula Phillips Carson will start July 1, 2015. She was the overwhelming choice of all of the constituencies involved in the interview process.

   - **Comprehensive Compensation Committee (CCC) (chaired by Brian Nichols)**
     The Comprehensive Compensation Committee (CCC) has completed its work and the committee has been dissolved.

   - **Smoke-Free/Tobacco-Free Task Force (FS liaison Rich Laird)**
     The Smoke-Free/Tobacco-Free Task Force has not met, but anticipates a rollout of the new policy over the summer. Efforts are being made to secure smoking cessation materials. Several logo options were created by Devon Estes, Art Department; an employee vote to select a logo is anticipated.

   - **Faculty Welfare Committee (chaired by Tim Klein)**
     A representative of the Faculty Welfare Committee met with the Insurance Committee regarding benefits for domestic partners; more information will be forthcoming.

   - **Faculty Handbook**
     Revisions to the Faculty Handbook (three years in the making) were presented to Faculty Senate. There will be open forums to discuss the proposed changes April 20 @ 2pm in Phelps Theater (BSC) and April 21st @ 2:30pm in Phelps Theater (BSC). An All-Faculty vote to approve the handbook will be held April 29th @ 3pm in Corley Auditorium (WH).

4. **Next Meeting**
   The last meeting of the Faculty Senate this semester will be Monday, May 4th at 3pm. New members/officers will be installed at that time.
4. **Financial Stability Committee** – E. Bryant discussed that they held a campus design team meeting. They have several departments talk about their mini games and successes they were already reaching. They will be moving forward to try to have Administrative Council more involved in the process, so it is uniform across the entire campus.

5. **Student Senate** – Heather Arnold discussed that there meeting schedule has been off because of spring break. They held St. Baldrick’s, which was very successful. They will get back on

**Unfinished Business**
- Tuition Discount/Fee Waiver
  Presidents Council will take to their meeting on April 27 for approval.
- Community Service Committee
  We will form a committee with Pam Hosp as the chair. They will write a proposal for staff senate to take Presidents Council.

**New Business**
- All Staff Meeting
  First discussion on an all staff meeting, this will be like the faculty kickoff back to the school year meeting. The idea was to have a meeting in the morning and afternoon the day that we have the all-staff picnic.
- Faculty Friday
  This is still a preliminary idea. No plan is yet in place. Now that staff has voiced a concern, faculty senate will look at ways to incorporate the staff.

**Anonymous Comments** – None.

**Comments and Announcements/Guest Input** –
- Quarterly coffee is on April 17 at 8:00 a.m. - 9:00 a.m., in House of Lords, Rm. 309.
- Sherry Noller added that a speaker, Eric Spellman, will be April 22. Two presentations; 9 a.m. and 10 a.m. Trends in Marketing and How to Ace an Interview are the respective presentations.

**Adjournment:** C. Owens made a motion to adjourn. S. Smith seconded the motion. The motion was approved and the meeting was adjourned.

**Next Meeting:** Wednesday, May 13, 2015 in Billingsly Board Room at 9:00 a.m.

Respectfully submitted by: Elisa Bryant