MUS 0420  (F-Odd)  3 hrs. cr.
Form and Analysis
Harmonic and formal analysis of composition from the Baroque Era through contemporary music. Prerequisite: MUS 212.

MUS 0433  (S-Even)  4 hrs. cr.
Instrumental & Vocal Arranging
An in-depth study of wind, string and percussion instruments. Scoring for various instrumental and vocal combinations. Prerequisite: MUS 211.

MUS 0443  (S-Odd)  2 hrs. cr.
Advanced Choral Conducting
Conducting techniques specifically related to choral music. Prerequisite: MUS 182 hrs. cr.

MUS 0444  (F-Even)  2 hrs. cr.
Advanced Instrumental Conducting Techniques
Conducting skills, including irregular beat patterns, advance technical problems and methods developed for solving them. Prerequisite: MUS 182.

MUS 0450  (F,S)  0 hrs. cr.
Senior Recital
A solo recital is required of all music majors. The recital is to be given within the last year of residency. Co-requisite: MUS 417, 427, 437, 447, 467, 418, 428, 438, 448, 458 or 468.

MUS 470  (F,S,Su)  3-4 hrs. cr.
Internship in Music Industry
For music majors. Includes the application of materials and fundamentals in a real world experience. Students will choose from the areas of: arts or artist management, music retail, arts related manufacturing and sales, recording industry and technology, theatrical industry and contemporary church music industry for cooperative experience. Prerequisites: MUS 410, MUS 412, MM 350. Course may be repeated one time for a maximum of six credit hours.

MUS 0498  (Demand)  1-3 hrs. cr.
Advanced Topics in Music
For upper division music majors or related majors. Topics and methods not included in other courses. Permission of instructor is required.

MUS 0499  (F,S)  1-3 hrs. cr.
Independent Study
Designed for the individual who desires to explore a topic more completely than can be done in a regular course offering. Prerequisite: See General Regulations in the catalog.

Applied Music Elective (Private Lessons)
Private study in: Brass, Piano, Percussion, String, Woodwind and Voice. All lower division applied music offerings may be taken twice for credit and upper division three times.

MUS 0115, 0315  (S)  Applied Music Brass Elective  1 hr. cr.
MUS 0125, 0325  (S)  Applied Music Piano Elective  1 hr. cr.
MUS 0135, 0335  (S)  Applied Music Percussion Elective  1 hr. cr.
MUS 0145, 0345  (S)  Applied Music String Elective  1 hr. cr.
MUS 0155, 0355  (S)  Applied Music Woodwind Elective  1 hr. cr.
MUS 0165, 0365  (S)  Applied Music Voice Elective  1 hr. cr.
MUS 0116, 0316  (F)  Applied Music Brass Elective  1 hr. cr.
MUS 0126, 0326  (F)  Applied Music Piano Elective  1 hr. cr.
MUS 0136, 0336  (F)  Applied Music Percussion Elective  1 hr. cr.
MUS 0146, 0346  (F)  Applied Music String Elective  1 hr. cr.
**Course Descriptions**

**PLS 0201 (F) 3 hrs. cr.**
**Introduction to Legal Assistance**
American legal system with emphasis on the roles, skills and tasks of the paralegal. Topics include professional ethics, client interviewing and legal analysis.

**PLS 0210 (Demand) 3 hrs. cr.**
**Law Office Management**
Management and operation of the law office with emphasis on the practical aspects of processing cases, office workflow, billing and attorney-client and personnel relationships. Topics include the legal team, the attorney-client relationship, legal fees, timekeeping, filing and records management.

**PLS 0298 (Demand) 3 hrs. cr.**
**Topics in Paralegal Studies**
Special topics of current interest to the student. Subjects are changed each semester. Students are encouraged to submit areas of interest to the Social Science Department.

**PLS 0304 (F-Odd) 3 hrs. cr.**
**Legal Research**
Research involved in case preparation; use of the law library and the various digests, encyclopedias, reports, etc., contained therein. Course is cross-listed as PSC 304.

**PLS 0313 (S-Odd) 3 hrs. cr.**
**Property**
Laws relating to real and personal property with emphasis on the procedures and forms used in real estate transactions and conveyances such as deeds and contracts. Course is cross-listed as PSC 313.

**PLS 0314 (S-Even) 3 hrs. cr.**
**Civil Litigation**
Process of civil litigation from filing to appeal including rules for instituting and conducting lawsuits before federal and state courts, rules of procedure and the preparation of pertinent legal forms. Course is cross-listed as PSC 314.

**PLS 0324 (S-Even) 3 hrs. cr.**
**Family Law**
Laws regulating marriage, adoption, divorce, division of property, child custody and support, adult abuse and termination of parental rights and the preparation of pertinent legal forms. Course is cross-listed as PSC 324.

**PLS 0401 (Demand) 3 hrs. cr.**
**Wills, Trusts and Probate**
Law of wills, trusts and intestate succession; includes analysis of the administration and probate of estates and the preparation of pertinent legal forms.

**PLS 0491 (Demand) 3 hrs. cr.**
**Internship**
An applied internship of 135 hours done under the supervision of a practicing professional who is directly engaged in a day-to-day application of the law (i.e. judges, attorneys, government officials) as approved by department head. Prerequisite: 12 hours of paralegal studies and/or consent of instructor.

**PLS 0498 (Demand) 3 hrs. cr.**
**Advanced Topics in Paralegal Studies**
Comprehensive analysis and review of selected legal topics to be announced when course is offered. Prerequisite: 9 hours of paralegal studies or consent of instructor.

**PLS 0499 (Demand) 1-3 hrs. cr.**
**Independent Study**
Study and research by the student under the direction and supervision of instructor/adviser with prior approval by department head and school dean. Prerequisites: 9 hours of Paralegal Studies and a minimum GPA of 3.0. Repeatable up to six credit hours.

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**PHYSICS & PRE-ENGINEERING**

Reynolds Hall 210 • 417.625.9766

**Faculty**
Archer - Head, Chelf, Knapp, Marsh

**Mission**
The Chemical and Physical Sciences Department is a learning community dedicated to:
- delivering undergraduate instruction for physics and physics education majors
- offering physics courses suitable for students majoring in other fields
- offering general education requirement science courses in support of the university’s liberal arts curriculum
- supporting a two year transfer program for students majoring in engineering
- providing a positive environment for students, staff and faculty

Physics graduates obtain a strong diversified background in science and mathematics which will qualify them to enter various areas of employment in industry, government or secondary education or for entrance into graduate programs in physics, engineering and many other disciplines. Students who plan to do graduate work in engineering should, with the help of a faculty adviser, select their free electives in the area they plan to enter.