Missouri Southern State University
Nomination form for Faculty Advising Award
For Excellence in Undergraduate Academic Advising

Please submit nomination form no later than May 1, 2014 to the office of the Vice President of Academic Affairs, Hearnes Hall 208

This award formally recognizes and thanks the faculty who provide outstanding undergraduate advising to Missouri Southern students. Nominations are sought for faculty who provide outstanding academic advising services.

Eligibility: Faculty must be full-time, teaching at least six hours, for three years at Missouri Southern State University and provide outstanding academic advising services. Self nominations are accepted.

Nominees will be evaluated on the evidence of qualities and practices that distinguish them as an outstanding faculty advisor. Such evidence may include:

- Strong interpersonal skills
- Availability to advisees, faculty and staff
- Frequency of contact with advisees
- Appropriate referral activity
- Use and dissemination of appropriate information sources
- Evidence of student success rate, by advisor or department
- Caring, helpful attitude toward advisees, faculty, and staff
- Meeting advisees in informal settings
- Monitoring of student progress toward academic and career goals
- Mastery of institutional regulations, policies, and procedures
- Ability to engage in, promote and support developmental advising
- Participation and support of advisor development programs (i.e. Master Advisor Workshop, etc.)

Nominator(s)

Name: ____________________________ Email Address: ____________________________

What is your primary role?  Student  Faculty  Staff  Alumni

Name of Nominee: ____________________________ Department of Nominee: ____________________________

Please provide a paragraph explaining why you think this faculty member should receive the Outstanding Faculty Advisor Award (may use separate sheet of paper):